

# CITY OF LOS ANGELES

## BOARD OF NEIGHBORHOOD COMMISSIONERS

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## BOARD OF NEIGHBORHOOD COMMISSIONERS

### SPECIAL MEETING AGENDA

**Fire Station 87 Community Room  
10124 Balboa Boulevard  
Granada Hills, California 91344**

**Monday, March 4, 2024 at 6:00 PM**

**Zoom Teleconference for Public Participants:**

<https://us02web.zoom.us/j/82041875556>

SI REQUIERE SERVICIOS DE TRADUCCIÓN, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACIÓN, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

**Please see note below regarding Zoom conference logistics.\***

**To Join the Meeting Dial: (669) 900 6833 or one of the following Toll-Free Telephone Numbers:**

**(833) 548 0282, (888) 475 4499, (877) 853 5257, (833) 548 0276**

The toll-free feature eliminates long-distance call charges for participants. However, participants' phone carriers may apply other telephone charges.

**Then Enter This Webinar ID: 820 4187 5556 and Press #**

**You can also join the meeting online by clicking on this link to join the webinar:**

<https://us02web.zoom.us/j/82041875556>

**Or you can join the webinar by entering Webinar ID 820 4187 5556 into the “Join a Meeting” field when online.**

**The latest version of Zoom must be installed if you would like to make public comments using your computer.**

**\*Note:**

**Due to a limited internet access in this meeting's location, the Board of Neighborhood Commissioners may need to disable video during the Zoom conference as a proactive measure to conserve bandwidth. Bandwidth refers to the capacity of the network to transmit data, and video streams typically consume a significant portion of available bandwidth.**

**By turning off video feeds, participants can allocate more bandwidth towards sustaining a stable audio connection and ensuring smooth communication, particularly in situations where network resources may be limited or experiencing congestion. This strategic adjustment aims to optimize the overall call quality and mitigate potential disruptions, fostering a more seamless and productive virtual meeting experience for all participants involved.**

**The following are links to information widely distributed to the Neighborhood Council System:**

- [Neighborhood Council Monthly Updates](#)
- [Neighborhood Council Newsletters](#)
- [Community Impact Statements filed with this Commission](#)
- [2024 Legislative Reports to Neighborhood Councils](#)

AN EQUAL EMPLOYMENT OPPORTUNITY – AFFIRMATIVE ACTION EMPLOYER

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Every person wishing to address the Commission that is not physically present at the meeting location, must dial (669) 900-9128, and enter the Webinar ID: 820 4187 5556 and then press # to join the meeting, or use the webinar link provided above and enter the Webinar ID: 820 4187 4446 to log in. When prompted by the Presiding Officer of the Board or designee to provide public input at the meeting, the public will be requested to dial \*9 or use the Raise Hand option, to address the Commission.

The amount of time for public comment on each agenda item is to be determined by the Presiding Officer of the Board at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Presiding Officer of the Board may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item,

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preference will be granted to members of the public who have not spoken previously during the meeting, either during General Public Comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item (excluding General Public Comment) at a single meeting shall limit their remarks to a **total** of five (5) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to the five (5) minutes per meeting at one time can choose to speak during the Multiple Agenda Items Comment period.

Comments from the public that are within the Board's jurisdiction will be heard during the General Public Comment period. An individual speaker will not be allowed more than two (2) minutes during General Public Comment, at the discretion of the presiding officer of the Board.

Neighborhood Council Community Impact Statements and Resolutions Pursuant to Los Angeles Administrative Code Section 22.819, a Neighborhood Council may take a formal position on a matter by way of a Community Impact Statement (CIS) or written resolution. If the Neighborhood Council would like to be heard on its CIS or resolution at a Commission meeting, the Neighborhood Council representative must provide the Commission with a copy of the CIS or Resolution sufficiently in advance for review, possible inclusion on the agenda, and posting on the Commission's website.

If the CIS or Resolution pertains to a matter *listed on the Commission's agenda*, during the time the matter is heard, the designated Neighborhood Council representative will have an opportunity to present the Neighborhood Council's formal position. In the Chair's discretion, the Neighborhood Council representative may be asked to have a seat at the table (or equivalent for a virtual meeting) typically reserved for City staff and may provide the Neighborhood Council representative more time than allotted to members of the general public. If the CIS or Resolution pertains to a matter *not listed on the agenda*, the designated Neighborhood Council Representative may speak during General Public Comments.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department at (213) 978-1551.

The agenda is posted for public review in the Main Street Lobby of City Hall East at 200 North Main Street. The Agenda and report(s) related to an agenda item will be available for review at [www.Empowerla.org](http://www.Empowerla.org).

Telecommunication Relay Services Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial **711** to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

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Type of Call	Language	Toll-free 800 Number
TTY/VCO/HCO to Voice	English	1-800-735-2929
	Spanish	1-800-855-3000
Voice to TTY/VCO/HCO	English	1-800-735-2922
	Spanish	1-800-855-3000
From or to Speech-to- Speech	English & Spanish	1-800-854-7784

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

Notice to Paid Representatives If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

- 1. Introduction.**
- 2. Call to Order and Commission Roll Call.**
- 3. Approval of the Minutes of the Meeting for [2/20/2024](#).**
- 4. Multiple Agenda Items Comment.** Comments by members of the public who want to speak on multiple agenda items for up to five minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments.
- 5. General Public Comments.** Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. No individual speaker will be allowed more than two minutes.

If a Neighborhood Council has submitted a Neighborhood Council Resolution or Community Impact Statement on a matter that is not listed on this agenda, the designated Neighborhood Council Representative may speak during General Public Comments.

- 6. General Manager’s Verbal Report.**
  - Board Member Required Trainings
  - Community Councils [CF 15-0389-S2](#)
  - NC President’s Brown Act Training
- 7. Report on South LA Town Hall held on 2/24/24 by Commission Vice President Atkinson.**

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8. **Discussion with various North Valley Area Neighborhood Council representatives who wish to report operations and best practices.**
9. **Discussion and possible action on Bylaws Amendment and Board Structure Change for the Mar Vista Neighborhood Council.** Representatives of the Mar Vista Neighborhood Council and the Department of Neighborhood Empowerment. Mar Vista is requesting to modify their Bylaws by:
  - a. Adding a Youth Director position to increase youth engagement with the council.

The Department recommends that the Board of Neighborhood Commissioners:

- a. **FIND** Mar Vista Neighborhood Council's request to add a Youth Director position to their board consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 3(c) of the Plan for a Citywide System of Neighborhood Councils; and
- b. **APPROVE** the change to the Mar Vista Neighborhood Council's bylaws.

[Mar Vista Neighborhood Council Proposed Bylaws Amendment Packet](#)

10. **Discussion and possible action on Bylaws Amendment and Board Structure Change for the Hollywood United Neighborhood Council.** Representatives of the Hollywood United Neighborhood Council and the Department of Neighborhood Empowerment. Hollywood United is requesting to modify their Bylaws by:
  - a. Reducing the number of Board seats from 19 to 14. Lowering quorum from 10 to 6.
  - b. Combining Area 4 and 5 into Area 4 and creating 3 separate stakeholder categories: Residential, Business/Organization, Geographic and one unclassified seat, and a youth representative seat. Each category should have a representative from each of the four areas.

The Department recommends that the Board of Neighborhood Commissioners:

- c. **FIND** Hollywood United Neighborhood Council's request to reduce the number of Board structure consistent with the principles governing a Certified Neighborhood Council's purpose and operations per Article VI, Section 3(c) of the Plan for a Citywide System of Neighborhood Councils; and
- d. **APPROVE** the change to the Hollywood United Neighborhood Council's bylaws.

[Hollywood United Neighborhood Council Proposed Bylaws Amendment Packet](#)

11. **Commission Business.** Comment from Commissioners on matters within the Board's subject matter jurisdiction.
  - a. Brief announcements on Commissioners' own activities.
  - b. Requests for future agenda items.
  - c. Ask staff to research issues and report back to the Commission at a future time.

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**Future Board of Neighborhood Commissioners Meetings (INFORMATION ONLY)** (Please note: The items listed below are tentative and may be subject to change. You are encouraged to visit the City's website at [www.lacity.org](http://www.lacity.org) to view Commission agendas and [subscribe](#) through the City's Early Notification System Subscription page to receive the Commission's agendas via email.)

- Regular Meeting on Monday, March 18, 2024, at 1:00 p.m.  
200 North Spring Street, Suite 1060  
Los Angeles, California 90012  
<https://us02web.zoom.us/j/82041875556>
- Regular Meeting on Tuesday, April 2, 2024, at 6:00 p.m.  
South Valley Commission Region - **Exact Location TBD**  
<https://us02web.zoom.us/j/82041875556>

**FINALIZATION OF BOARD ACTION:**

Per City Charter Section 245, the Board's determination shall become final at the expiration of the next five meeting days of the Council during which the City Council has convened in regular session, unless the City Council acts within that timeframe by a two-thirds vote to bring the action before them or to waive review of the action.

**EXHAUSTION OF ADMINISTRATIVE REMEDIES:**

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence on these matters delivered to this agency at or prior to the public hearing. California Code of Civil Procedure Section 1094.6 governs the time in which a party may seek judicial review of this determination. Under that provision, a petitioner may seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5 only if the petition for Writ of Mandate pursuant to that section is filed no later than the 90th day following the date on which the City's decision became final.

**RECONSIDERATION:**

The Commission may make a **MOTION TO RECONSIDER** and alter its action taken on any item listed on this agenda at any time during this meeting, or make a **MOTION TO RECONSIDER** at its next regular meeting as indicated below:

If the Commission moves and approves a Motion for Reconsideration at the *initial* meeting wherein an action was taken, then the underlying item may be reconsidered at that time.

If the Commission moves and approves a Motion for Reconsideration at *the next regular meeting* then consideration of the item may *only* occur at this regularly scheduled meeting if the item for consideration has been placed on that meeting's agenda. If the underlying item for reconsideration has not been placed on the agenda for that next regular meeting, then it shall be considered at a subsequent meeting pursuant to the Ralph M. Brown Act.

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**PUBLIC ACCESS OF RECORDS:**

**In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board of Neighborhood Commissioners in advance of their meetings, may be viewed at the office of the Department of Neighborhood Empowerment, located at City Hall, 20<sup>th</sup> Floor, 200 North Spring Street, Los Angeles, California 90012, by clicking on the Department's Web site at <http://www.EmpowerLA.org> or at the Commission meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact the Department at (213) 978-1551 or via e-mail: [Commission@EmpowerLA.org](mailto:Commission@EmpowerLA.org).**