



NORTH HILLS WEST NEIGHBORHOOD COUNCIL
Regular Board Meeting Minutes, Thursday, October 19, 2023
New Horizons, 15725 Parthenia St., North Hills, CA 91343
Minutes Approved 11/16/2023

Document copies were available at <https://www.nhwnc.net/event/board-meeting-2023-10-19>.

NHWNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motion(s) (included as stated at the Meeting, or, if not stated, as written on the Agenda); quotes (words that have quotation marks (“ ”) at the beginning and ending of a word or words); and Agenda wording copied into the Minutes.

1. Call to order and Welcome by the Department of Neighborhood Empowerment (DONE).

John Darnell, a Neighborhood Empowerment Advocate of the L.A. Dept. of Neighborhood Empowerment [DONE; 213-978-1551; John.Darnell@LACity.org; <https://empowerla.org>], called the Meeting to order at 6:14 p.m.*

2. Pledge of Allegiance, Roll Call, Determination of Quorum, Voting Eligibility Report, and call for agenda item(s) recusals.

The Pledge of Allegiance was said. Roll Call was taken. Six of the seven Board Members were present at the Roll Call: Dave Brown (Secretary), Maggie Elliott (Vice-President), Linda Erdman, Garry Fordyce, Madlena Minasian (President) and Kreshell Ramey. Pat Crone (Treasurer) was absent. Punam Gohel was appointed to the Board in Item #4. b. The NHWNC Board quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) normally is seven* (see the Bylaws link at www.empowerla.org/nhwnc). Mr. Brown confirmed that all Board Members’ trainings were compliant and they were eligible to vote. Six Board Seats were vacant (see below Item #4. a.); to apply, email Secretary@nhwnc.net. Also attended: 13 Stakeholders and guests.

3. Update from the Department of Neighborhood Empowerment **regarding Exhaustive Efforts**.

* Mr. Darnell explained that, because “the Board is in Exhaustive Efforts,” he was the Presiding Officer at this time and that the quorum was only four at this Meeting, so quorum was announced. He acknowledged “the Department’s fault” that the NHWNC didn’t have a July meeting, which caused the “Exhaustive Efforts.”

4. Vacancies:

- a. The NHWNC is currently seeking one (1) Residential Board Member, Seat term expiring 2025; one (1) General Board Member, Seat term expiring 2025; one (1) Residential Board Member, Seat term expiring 2027; one (1) Community Interest Stakeholder Board Member, seat term expiring 2027; and, two (2) General Board Members, Seat terms expiring 2027.

Mr. Darnell noted the vacancies.

- b. Discussion and possible action to appoint one stakeholder to fill the Community Interest Stakeholder Board Seat, term expiring 2027.

MOTION (by Ms. Erdman, seconded by Ms. Minasian): The North Hills West Neighborhood Council appoints Punam Gohel to fill the Community Interest Stakeholder Board Seat, term expiring 2027.

DISCUSSION: Mr. Darnell confirmed that the applicant is qualified. Ms. Ramey believed that Mr. Gohel should be there in person. Mr. Darnell said that Mr. Gohel did not need to be present and that the Board could vote to appoint Mr. Gohel. It was noted that, two meetings ago, Mr. Gohel was present to confirm his candidacy and was agendized to be appointed at the July Meeting that DONE didn't allow.

MOTION PASSED by consent of the six eligible voters present with five in favor ("Yes" or "Aye") (Brown, Elliott, Erdman, Minasian and Ramey); one opposed (Fordyce); zero abstained.

5. Swearing-in of newly elected Board Members. Neighborhood Council Board Oath:

Mr. Darnell led Board Members in saying aloud the Oath. He warned that, after a third warning, an attendee may be asked to leave.

6. Selection of Officers to serve on North Hills West Neighborhood Council. Nominations will be taken, and candidates will have up to three (3) minutes to address the Board. Please visit www.empowerla.org/NHWNC to review the NHWNC Bylaws.

a. President

Ms. Elliott nominated Madlena Minasian for President, who accepted the nomination; seconded by Mr. Brown. There were no other nominations. Ms. Minasian spoke of the NHWNC's role and encouraged Board Members to fulfill their responsibilities. Residents Anita Goldbaum, Debra Francisco and guest Steve Thomason supported Ms. Minasian. Madlena Minasian was **ELECTED** President by consent with five in favor ("Yes" or "Aye") (Brown, Elliott, Erdman, Minasian and Ramey); one opposed (Fordyce); zero abstained.

b. Vice President

Ms. Minasian nominated Maggie Elliott for Vice-President, who accepted the nomination. There were no other nominations. Ms. Goldbaum supported Ms. Elliott. Maggie Elliott was **ELECTED** Vice-President by consent with five in favor (“Yes” or “Aye”) (Brown, Elliott, Erdman, Minasian and Ramey); one opposed (Fordyce); zero abstained.

c. Secretary

Ms. Elliott nominated Dave Brown for Secretary, who accepted the nomination. There were no other nominations. Ms. Goldbaum, Ms. Francisco and Mr. Thomason supported Mr. Brown. Dave Brown was **ELECTED** Secretary by consent with five in favor (“Yes” or “Aye”) (Brown, Elliott, Erdman, Minasian and Ramey); one opposed (Fordyce); zero abstained.

d. Treasurer

Mr. Brown nominated Linda Erdman for Treasurer, who accepted the nomination. Ms. Erdman nominated Garry Fordyce, who did not accept the nomination. Ms. Goldbaum supported Ms. Erdman.

FUNDING MOTION (by Ms. s. Minasian, seconded by Ms. Ramey): The North Hills West Neighborhood Council appoints Linda Erdman as NHWNC Treasurer.

FUNDING MOTION PASSED by a roll call vote of the six eligible voters present with five in favor (“Yes” or “Aye”) (Brown, Elliott, Erdman, Minasian and Ramey); one opposed (Fordyce); zero abstained.

7. **Selection of funding officers.** For information on the Neighborhood Council Funding Program, please visit: <https://clerk.lacity.gov/clerk-services/nc-funding>
- a. Discussion and possible action to appoint a Second signer for FY 2023-2024.
- i. Verifies Funding Program documents have been correctly filled out before submitted for processing.
 - ii. Acts as the second signer as required on Funding Program documents.

FUNDING MOTION (by Ms. Erdman, seconded by Ms. Elliott): The North Hills West Neighborhood Council appoints Madlena Minasian as the NHWNC Second Signer for Fiscal Year 2023-2024.

FUNDING MOTION PASSED unanimously by a roll call vote of the six eligible voters present with all six in favor (“Yes” or “Aye”) (Brown, Elliott, Erdman, Fordyce, Minasian and Ramey); zero opposed; zero abstained.

- b. Discussion and possible action to appoint Alternate signer for FY 2023-2024.
- i. In the absence or unavailability of the Treasurer or 2nd Signer, the Alternate Signer can sign board-approved funding documents to be submitted to the NC Funding Program.

FUNDING MOTION (by Ms. Erdman, seconded by Ms. Minasian): The North Hills West Neighborhood Council appoints Maggie Elliott as the Alternate Signer.

FUNDING MOTION PASSED unanimously by a roll call vote of the six eligible voters present with all six in favor (“Yes” or “Aye”) (Brown, Elliott, Erdman, Fordyce, Minasian and Ramey); zero opposed; zero abstained.

- c. Discussion and possible action to appoint Bank cardholder for FY 2023-2024.
 - i. Maintains secure custody of the NC’s bank card.
 - ii. Ensures card is used for payment transactions as approved only by the board.
 - iii. Obtains itemized receipts or itemized paid invoices for every card transaction.
 - iv. Submits (uploads) itemized receipts or itemized paid invoices for card no later than 10 days after the date the transaction posts.
 - v. Must not accept cash refund. All refunds must be made as a credit return.
 - vi. Notifies the Funding Program immediately of lost or stolen cards.
 - 1. Bank must be notified immediately by the NC bank cardholder to block any further usage of the card.
 - 2. A new card can be ordered upon notification.
 - 3. The Neighborhood Council will be limited from accessing its available funds through the bank card while a new card is being requested from the bank.
 - vii. Notifies NC Funding Program upon resignation or removal as the NC bank cardholder.
 - 1. The NC will be limited from accessing its available funds through the bank card when a cardholder has resigned or has been removed, and a new card is requested from the bank for a newly appointed cardholder.
 - viii. Can only serve as cardholder for one NC at a time.
 - ix. Is the only board member authorized to pick up the NC bank card, issued to his/her name, from the NC Funding Program Office.

FUNDING MOTION (by Ms. Minasian, seconded by Ms. Elliott): The North Hills West Neighborhood Council appoints Linda Erdman as the Bank Cardholder.

FUNDING MOTION PASSED unanimously by a roll call vote of the six eligible voters present with all six in favor (“Yes” or “Aye”) (Brown, Elliott, Erdman, Fordyce, Minasian and Ramey); zero opposed; zero abstained.

- d. Discussion and possible action to appoint 2nd bank cardholder.
 - i. In the absence or unavailability of the Bank Cardholder, the 2nd Bank Cardholder can use the bank card for board-approved funding purchases.

FUNDING MOTION (by Ms. Elliott, seconded by Ms. Erdman): The North Hills West Neighborhood Council appoints Madlena Minasian as the 2nd Bank Cardholder.

FUNDING MOTION PASSED unanimously by a roll call vote of the six eligible voters present with all six in favor (“Yes” or “Aye”) (Brown, Elliott, Erdman, Fordyce, Minasian and Ramey); zero opposed; zero abstained.

8. **Discussion and motion** to add \$9,293.49 rollover funds to the 2023-2024 Budget.

FUNDING MOTION (by Ms. Minasian, seconded by Ms. Elliott): The North Hills West Neighborhood Council adds \$9,293.49 rollover funds to the 2023-2024 Budget.

FUNDING MOTION PASSED unanimously by a roll call vote of the six eligible voters present with all six in favor (“Yes” or “Aye”) (Brown, Elliott, Erdman, Fordyce, Minasian and Ramey); zero opposed; zero abstained.

9. **Discussion and motion** to reallocate the rollover funds into the 2023-2024 Budget.

FUNDING MOTION (by Ms. Minasian, seconded by Ms. Ramey): The North Hills West Neighborhood Council reallocates the rollover funds into the 2023-2024 Budget.

DISCUSSION: Ms. Minasian recommended putting the funds into the Office/ Operations budget.

MOTION to POSTPONE Item #9 to the next meeting (by Ms. Ramey, seconded by Ms. Minasian).

MOTION to POSTPONE PASSED by consent of the six eligible voters present with five in favor (“Yes” or “Aye”) (Elliott, Erdman, Fordyce, Minasian and Ramey); one opposed (Brown); zero abstained.

10. **Discussion and possible action** to approve the following Board Minutes and Notes.

- a. June 15, 2023 Draft Board Meeting Minutes.

Mr. Fordyce believed that Meeting notes were wrongly in the website’s Minutes section. He requested this correction: page six, Item #12, he voted “yes” (in favor), not “no” (opposed). [Also: Ms. Ramey also voted yes, not “abstained.”]

MOTION (by Ms. Minasian, seconded by Ms. Elliott): The North Hills West Neighborhood Council approves the Minutes of its June 15, 2023 Regular Board Meeting as corrected.

MOTION PASSED unanimously by consent of the six eligible voters present with all six in favor (“Yes” or “Aye”) (Brown, Elliott, Erdman, Fordyce, Minasian and Ramey); zero opposed; zero abstained.

b. August 17, 2023 Draft Special Board Meeting Minutes.

MOTION (by Mr. Brown, seconded by Ms. Elliott): The North Hills West Neighborhood Council approves the Minutes of its June 15, 2023 Regular Board Meeting.

DISCUSSION: Mr. Fordyce claimed “there are no Minutes on the website.” Mr. Darnell noted that there was no Brown Act violation and that the Meeting “was a Meeting.” Ms. Minasian noted that the Minutes were available on the website and in print. Guest Lydia Grant, speaking as a former BONC [L.A. City Board of Neighborhood Commissioners] Commissioner, said that Minutes and notes can be interchangeable, and “that is the policy and that is the intent.” Guest Glenn Bailey confirmed that the Minutes were in the NHWNC records binder on this Meeting’s literature table. Mr. Fordyce also claimed that no one but Mr. Darnell and Ms. Minasian have seen the Minutes. Mr. Brown verified that the Minutes were, at this time, still on the website and that “it all opens up.” No corrections or amendments were made.

MOTION PASSED by a vote of the six eligible voters present with three in favor (“Yes” or “Aye”) (Brown, Elliott and Minasian); one opposed (“No” or “Nay”) (Fordyce); two abstained (the NHWNC does not count abstentions as votes) (Erdman and Ramey).

c. August 17, 2023 Draft General Board Meeting Notes.

No corrections or amendments were made.

MOTION (by Ms. Elliott, seconded by Ms. Minasian): The North Hills West Neighborhood Council approves the August 17, 2023 Draft General Board Meeting Notes.

MOTION PASSED by a vote of the six eligible voters present with three in favor (“Yes” or “Aye”) (Brown, Elliott and Minasian); one opposed (“No” or “Nay”) (Fordyce); two abstained (the NHWNC does not count abstentions as votes) (Erdman and Ramey).

11. Discussion and possible action to approve Monthly Expenditure Reports (MERs).

a. June 2023 MER

FUNDING MOTION (by Ms. Minasian, seconded by Ms. Elliott): The North Hills West Neighborhood Council approves the Monthly Expenditure Report for June 2023.

FUNDING MOTION PASSED by a voice vote of the six eligible voters present with five in favor (“Yes” or “Aye”) (Brown, Elliott, Erdman, Minasian and Ramey); one opposed (“No” or “Nay”) (Fordyce); zero abstained.

b. July 2023 MER

FUNDING MOTION (by Mr. Brown, seconded by Ms. Elliott): The North Hills West Neighborhood Council approves the Monthly Expenditure Report for July 2023.

FUNDING MOTION PASSED by a voice vote of the six eligible voters present with five in favor (“Yes” or “Aye”) (Brown, Elliott, Erdman, Minasian and Ramey); one opposed (“No” or “Nay”) (Fordyce); zero abstained.

c. August 2023 MER

FUNDING MOTION (by Ms. Minasian, seconded by Ms. Elliott): The North Hills West Neighborhood Council approves the Monthly Expenditure Report for August 2023.

FUNDING MOTION PASSED by a voice vote of the six eligible voters present with four in favor (“Yes” or “Aye”) (Brown, Elliott, Erdman and Minasian); one opposed (“No” or “Nay”) (Fordyce); one abstained (the NHWNC does not count abstentions as votes) (Ramey).

d. September MER

FUNDING MOTION (by Mr. Brown, seconded by Ms. Minasian): The North Hills West Neighborhood Council approves the Monthly Expenditure Report for September 2023.

DISCUSSION: Ms. Minasian reported that this Report was posted and forwarded to Board Members. Mr. Fordyce asked “on what” this vote is.

FUNDING MOTION PASSED by a voice vote of the six eligible voters present with four in favor (“Yes” or “Aye”) (Brown, Elliott, Erdman and Minasian); one opposed (“No” or “Nay”) (Fordyce); one abstained (the NHWNC does not count abstentions as votes) (Ramey).

At this time, Ms. Minasian became the Presiding Officer of this Meeting, taking over from Mr. Darnell.

12. Elected Officials, Public Agency Speakers, Field Representatives, and Public Service Announcements. Up to three (3) minutes per speaker. Stakeholders are allotted one minute each for a question for each Agenized public official who visits. Questions do not count against public comment time totals. Public Officials who do

not give advance notice of their participation in the NHW Neighborhood Council meeting are limited to one minute of announcements, which must include their contact information as part of their announcement.

Eleanor, for L.A. City District 12 Councilmember John Lee [818-882-1212; Lorena.Espinal@LACity.org; <https://councildistrict12.LACity.gov>], reported that the Mayor's Inside Safe housing opened. Parthenia and Woodley stoplights were adjusted. The 15701 Roscoe Blvd. project was approved.

13. Guest Speakers and Informational Presentations.

- a. Presentation LANCC/WG4CC regarding the proposed Declaration of Neighborhood Council Rights

Ms. Grant explained "why this Declaration was created." It won't "shut down the Neighborhood Council system."

- b. Discussion and possible action to support the LANCC Declaration of Neighborhood Council Rights.

Mr. Bailey was concerned about some provisions. Ms. Minasian noted that the Declaration had been posted on the NHWNC website since July.

MOTION (by Ms. Minasian, seconded by Ms. Elliott): The North Hills West Neighborhood Council supports the LANCC Declaration of Neighborhood Council Rights.

MOTION PASSED by a voice vote of the six eligible voters present with four in favor ("Yes" or "Aye") (Brown, Elliott, Erdman and Minasian); two opposed ("No" or "Nay") (Fordyce and Ramey); zero abstained.

- 14. Discussion and possible action** to approve a motion for Virtual Meeting (teleconferencing/remote attendance) option, for any future General Board and Committee meetings, alone or in combination with in-person meetings to be determined by a two-thirds vote by the NHWNC Board, subject to the signing of SB 411 by Governor Newsome and subject to an approval vote of Senate Bill 411 by the Los Angeles City Council.

Ms. Minasian requested and it was agreed to POSTPONE the above Item.

- 15. General Public Comments on Non-Agenda items** within the jurisdiction of the NHWNC. Each speaker may speak one time for up to one (1) minute. PLEASE ADVISE US IF YOU ARE A PAID LOBBYIST.

Ms. Francisco said Board Members "are doing a wonderful job." Mr. Bailey said he had asked the Lake Balboa NC to notify the NHWNC about a 35-acre land take-

back by Van Nuys Airport. CD12 Candidate Mike Benedetto said he would communicate much more with NCs than City Councilmember Lee.

16. Discussion and possible action regarding appointing up to two Budget Representatives.

Ms. Minasian nominated Dave Brown, who accepted the nomination; seconded by Ms. Elliott. Mr. Brown nominated Punam Gohel, who Mr. Brown said would accept the nomination. Ms. Erdman nominated Garry Fordyce, who accepted the nomination.

MOTION to POSTPONE Item #16 to the November 16, 2023 General Board Meeting (by Ms. Minasian, seconded by Ms. Elliott).

MOTION to POSTPONE PASSED unanimously by consent of the six eligible voters present with all six in favor (“Yes” or “Aye”) (Brown, Elliott, Erdman, Fordyce, Minasian and Ramey); zero opposed; zero abstained.

17. Selection of Board members and stakeholders to committees. All Standing and Ad Hoc Committees shall be established by the Board. Suggestions for committees may come from Stakeholders or from members of the Board. All committees shall be voted upon by the Board. All Standing Committees shall be comprised of a minimum of two (2) and a maximum of three (3) Board members and may include any interested Stakeholders. The Committee Chair shall be a member of the Board. Committee members and the Committee Chairperson shall be appointed by the President and ratified by the Board. Board members may be appointed to a maximum of two (2) standing committees. General Board to ratify all committee appointments except Executive Committee. The committees of the NHWNC are the following: NHWNC Committees

- a. Beautification & Infrastructure

Ms. Ramey nominated herself as Chair.

MOTION (by Ms. Minasian, seconded by Mr. Brown): The North Hills West Neighborhood Council appoints Kreshell Ramey as the Beautification & Infrastructure Committee Chair.

MOTION PASSED unanimously by consent of the six eligible voters present with all six in favor (“Yes” or “Aye”) (Brown, Elliott, Erdman, Fordyce, Minasian and Ramey); zero opposed; zero abstained.

- b. Budget and Finance

Ms..Minasian nominated Linda Erdman, who accepted the nomination, as Chair.

MOTION (by Ms. Minasian, seconded by Ms. Elliott): The North Hills West Neighborhood Council appoints Linda Erdman as the Budget and Finance Committee Chair.

MOTION PASSED unanimously by consent of the six eligible voters present with all six in favor (“Yes” or “Aye”) (Brown, Elliott, Erdman, Fordyce, Minasian and Ramey); zero opposed; zero abstained.

c. Events, Marketing and Outreach

Ms. Minasian nominated Ms. Elliott, who accepted the nomination, as Chair.

MOTION (by Ms. Minasian, seconded by Ms. Elliott): The North Hills West Neighborhood Council appoints Maggie Elliott as the Events, Marketing and Outreach Committee Chair.

MOTION PASSED unanimously by consent of the six eligible voters present with all six in favor (“Yes” or “Aye”) (Brown, Elliott, Erdman, Fordyce, Minasian and Ramey); zero opposed; zero abstained.

d. Planning and Land Use Management

Ms. Minasian nominated Ms. Erdman as Chair.

MOTION (by Ms. Minasian, seconded by Mr. Brown): The North Hills West Neighborhood Council appoints Linda Erdman as the Planning and Land Use Management Committee Chair.

MOTION PASSED unanimously by consent of the six eligible voters present with all six in favor (“Yes” or “Aye”) (Brown, Elliott, Erdman, Fordyce, Minasian and Ramey); zero opposed; zero abstained.

e. Public Safety and Emergency Preparedness

Ms. Elliott nominated Mr. Brown, who accepted the nomination, as Chair.

MOTION (by Ms. Elliott, seconded by Ms. Erdman): The North Hills West Neighborhood Council appoints Dave Brown as the Public Safety and Emergency Preparedness Committee Chair.

MOTION PASSED unanimously by consent of the six eligible voters present with all six in favor (“Yes” or “Aye”) (Brown, Elliott, Erdman, Fordyce, Minasian and Ramey); zero opposed; zero abstained.

f. Rules & Elections

Ms. Ramey nominated Ms. Minasian, who accepted the nomination, as Chair.

MOTION (by Ms. Ramey, seconded by Ms. Erdman): The North Hills West Neighborhood Council appoints Madlena Minasian as the Rules & Elections Committee Chair.

MOTION PASSED by consent of the six eligible voters present with five in favor (“Yes” or “Aye”) (Brown, Elliott, Erdman, Minasian and Ramey); zero opposed; one abstained (the NHWNC does not count abstentions as votes) (Fordyce).

Ms. Minasian encouraged contacting her to join a Committee. Ms. Francisco and Ms. Goldbaum wanted to join the PLUM, and Budget and Finance Committees.

- 18. Discussion and possible action** to appoint (or remove) up to five (5) Community Impact Statement (CIS) filers. The filers must be members of the Board. The filers are responsible for filing the CISs into the City Clerk’s CIS portal. Any CIS is a position by the Board and may be sent to any City commission and/or put in the City Council’s file management system. For more information, please click here: <https://empowerla.org/wp-content/uploads/2017/08/How-to-Submit-CIS-FINAL-COMBO.pdf>

MOTION (by Ms. Minasian, seconded by Ms. Elliott): The North Hills West Neighborhood Council appoints Kreshell Ramey, Dave Brown, Linda Erdman and Madlena Minasian as Community Impact Statement (CIS) filers.

MOTION PASSED unanimously by consent of the six eligible voters present with all six in favor (“Yes” or “Aye”) (Brown, Elliott, Erdman, Fordyce, Minasian and Ramey); zero opposed; zero abstained.

- 19. Discussion and possible action** to appoint members to serve as representatives to various Neighborhood Council alliances and coalitions. For the complete list and additional information, click the link <https://empowerla.org/alliances/>.

a. Budget Representative

Ms. Minasian requested and it was agreed to postpone above Item #19. a.

b. LADWP Advocacy and Oversight

There was no volunteer.

c. LGBTQ+ Alliance

There was no volunteer.

d. Los Angeles Neighborhood Council Coalition (LANCC)

Ms. Minasian appointed herself (Representative) and Mr. Gohel (Alternate).

e. Neighborhood Council Emergency Preparedness Alliance (NCEPA)

Mr. Brown and Ms. Elliott were appointed.

f. Neighborhood Council Sustainability Alliance (NCSA)

There was no volunteer.

g. Valley Alliance of Neighborhood Councils (VANC)

Ms. Minasian appointed herself (Representative) and Ms. Elliott (Alternate).

h. Plan Check Neighborhood Councils (PlanCheckNC)

There was no volunteer.

i. West Valley Neighborhood Alliance on Homelessness (WVNAH)

Mr. Bailey reported that the WVNAH was dissolved.

MOTION (by Ms. Minasian, seconded by Ms. Elliott): The North Hills West Neighborhood Council appoints the following alliances and coalitions representatives: Los Angeles Neighborhood Council Coalition (LANCC): Ms. Minasian (Representative) and Mr. Gohel (Alternate); Neighborhood Council Emergency Preparedness Alliance (NCEPA): Mr. Brown and Ms. Elliott; and Valley Alliance of Neighborhood Councils (VANC): Ms. Minasian (Representative) and Ms. Elliott (Alternate).

MOTION PASSED unanimously by consent of the six eligible voters present with all six in favor (“Yes” or “Aye”) (Brown, Elliott, Erdman, Fordyce, Minasian and Ramey); zero opposed; zero abstained.

- 20. Board discussion and appointment** by Chair for members to serve as liaisons to certain City departments and programs. The City of Los Angeles elected officials, departments, and even other Neighborhood Councils (NC) frequently seek a contact person to work with on a particular subject matter. During the year, agencies will ask the Department of Neighborhood Empowerment (DONE) for liaison contact information to send invitations to meetings or events of interest, receive feedback, or request help sharing information with NCs and stakeholders. Your willingness to be that contact person will help your NC improve government responsiveness to your community’s needs. Thank you again for doing your part to EmpowerLA! The official list of liaison positions is the following: These positions should either be

appointed by the President or chosen by the Board and then recorded in the minutes.

- a. Aging Liaison
- b. Animal Services Liaison
- c. Emergency Preparedness Liaison
- d. Film
- e. Homelessness Liaison
- f. LADWP
- g. Public Works
- h. Resilience Liaison

Ms. Minasian requested and it was agreed to POSTPONE the above Item. She encouraged contacting her if interested so that she can agendaize appointments.

21. Board member announcements/comments.

Mr. Brown noted Saturday's Granada Hills Street Faire.

22. Committee, Ad-hoc, Coalition, Liaison, and CIS filer Reports.

Ms. Minasian encouraged checking the website.

23. Upcoming events / volunteer opportunities → NHWNC Calendar.

Ms. Minasian encouraged checking the website.

24. 2023 Congress of Neighborhoods Information.

Ms. Minasian noted that a link is on the Agenda.

25. Requests for Future Agenda Items.

Ms. Minasian requested emailing her with Agenda requests, with the Agenda request in the email subject line.

26. Finishing Roll Call & Adjournment.

Roll Call was taken by Ms. Minasian. Five of the eight Board Members were present at the Finishing Roll Call: Dave Brown (Secretary), Linda Erdman, Garry Fordyce, Madlena Minasian (President) and Kreshell Ramey. Pat Crone, Maggie Elliott and Punam Gohel were absent.

Ms. Minasian declared the Meeting **ADJOURNED** at 8:45 p.m.

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by the NHWNC. The NHWNC Board Meeting Minutes page is <http://www.nhwnc.net/agendas-minutes/minutes-and-agendas>.