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# North Hills West Neighborhood Council

## Special Board Meeting Agenda

Mid-Valley Regional Branch Library - Computer Room  
16244 Nordhoff Street, North Hills, CA 91343  
Tuesday, May 23, 2023 5:00 PM

**PLEASE NOTE: This meeting will be conducted in person, not virtually on Zoom.**

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period: however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to \_\_1\_\_ minute per speaker unless adjusted by the presiding officer of the Board.

All agenda items are subject to discussion and possible action by the Board. Please note that the Board may take items out of order. The public is required to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes action. Please submit a speaker card to the Board Secretary.

Supporting documents are available on our website at: [www.nhwnc.net](http://www.nhwnc.net)  
Agenda items not completed may carry to the next GBM on June 15, 2023

### NHWNC Executive Officers:

Madlena Minasian – President, Maggie Elliott – Vice President, Pat Crone – Treasurer, Dave Brown – Secretary

### Board Members:

Linda Erdman, Garry Fordyce, Punam Gohel, Carol Hart, David Hyman, Kreshell Ramey

- 1. Welcome, Call to Order, and Flag Salute.**
- 2. Roll Call, Determination of Quorum, Voting Eligibility Report, and call for agenda item(s) recusals.**
- 3. President's Comments, Announcements, and Meeting Logistics – Madlena Minasian, President.**
  - Call for new Board Members: We're currently seeking applicants for two (2) vacant Board Seats. One (1) Residential 2025 & One (1) General 2025 (to apply, see the link below).  
<https://www.nhwnc.net/board-vacancies-seeking-new-board-member-nominees/>
  - Neighborhood Council(s) (Region 2) Election Day is June 10, 2023.
  - Board members, please announce when you are leaving the meeting before adjournment.
- 4. Elected Officials, Public Agency Speakers, Field Representatives, and Public Service Announcements. Up to three (3) minutes per speaker.**
- 5. General Public Comment: Each speaker may speak one time for up to one (1) minute.**  
**PLEASE ADVISE IF YOU ARE A PAID LOBBYIST. THANK YOU.**

**6. Discussion and possible action to rescind the motion approved at the March 16, 2023 Board Meeting, agenda item #16, regarding approving New Horizons as the NHWNC Board Meeting venue at a quoted rate of \$400 per month. Explanation: New Horizons charges \$480 per meeting.**

**7. Discussion and possible action to approve New Horizons as the NHWNC Board Meeting venue and allocating funding NTE \$1,500 to cover April, May and June 2023 rent.**

**8. Board member announcements.**

**9. Request for Future Agenda Items.**

**Send to:** [President@nhwnc.net](mailto:President@nhwnc.net) a minimum of ten (10) days before the desired meeting date, with “**AGENDA REQUEST**” in the subject line. Please attach documents with sufficient information and links to support adequate descriptions for discussion.

**10. Finishing Roll Call and Adjournment.**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by [contacting](#) the Department of Neighborhood Empowerment by calling (213) 978-1551 or emailing: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**Public Posting of Agendas -**

Neighborhood Council agendas are posted for public review as follows:

Posted for public review at Uncle Joe’s Donuts – 8704 Woodley – North Hills CA 91343 and posted on the NHWNC website [www.nhwnc.net](http://www.nhwnc.net)

● You can also receive our agendas via email by subscribing to L.A. City’s [Early Notification System \(ENS\)](#)  
Other Neighborhood Council agendas, City Dept, and Agencies agendas can also be subscribed to

**Notice to Paid Representatives -**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Access of Records -**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at <https://www.nhwnc.net>

If you would like a copy of any record related to an item on the agenda, please contact [secretary@nhwnc.net](mailto:secretary@nhwnc.net)

**Reconsideration and Grievance Process -**

For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.nhwnc.net/agendas-minutes/minutes-and-agendas/bylaws/>

For more information about the NHWNC, please call – 818-903-2259 – or send mail to P.O. Box 2091 – North Hills, CA 91393-2091. Or email to: [board@nhwnc.net](mailto:board@nhwnc.net). We look forward to hearing from you!

**Please Do Not Remove Before Friday, May 24, 2023**