



**NORTH HILLS WEST NEIGHBORHOOD COUNCIL**  
**Ad hoc Retreat Committee Meeting Minutes**  
Thursday, September 29, 2022  
Minutes Approved 4/17/2023

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, this duly noticed meeting was held entirely online and telephonically.

NHWNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motion(s) (included as stated at the Meeting, or, if not stated, as written on the Agenda); quotes (words that have quotation marks ("")) at the beginning and ending of a word or words); and Agenda wording copied into the Minutes.

**1. Welcome, Call Meeting to Order and Pledge of Allegiance.**

***[PG CLARIFY: WHO?] \_\_ called the Meeting to order at [PG CLARIFY: I DID NOT ATTEND THIS MEETING. THE MEETING RECORDING STARTS AFTER THE MEETING WAS CALLED TO ORDER, SO THE START AND ADJOURNMENT TIMES CANNOT BE DETERMINED FROM THE RECORDING.] 6: \_ p.m.***

**2. Roll Call, Determination of Quorum, and Voting Eligibility Report.**

All three of the three Committee Members were present: Angel Collins, Punam Gohel (Chair) and Carol Hart. No Committee Member was absent. The Committee quorum (the minimum number of Committee Members needing to be present to take binding votes on Agendized Items) was two, so the Committee could take such votes. Quorum was announced. Mr. Brown confirmed that all Committee Members' trainings were compliant and they were eligible to vote. Also attended: at least four other attendees including Alternate Member Dave Brown.

**3. Announcements and Opening Comments – Punam Gohel - Chair**

Mr. Gohel spoke about the Retreat's and Committee's purpose.

**4. Review, discussion, and possible approval of any prior meeting minutes or meeting notes.**

Mr. Gohel requested and it was agreed to TABLE the above Item.

**5. General Public Comment**

There were no such comments.

**6. Public Agency Speakers and Announcements**

A. Elected Officials' and Field Representatives

There were no such comments.

B. City Agencies including the City of Los Angeles' Department of Neighborhood Empowerment.

There were no such comments.

7. **Guest Speakers, Public Service Announcements, & Informational Presentations.**

There were no such comments.

8. **Discussion and Possible recommendation**, for a combination Board Retreat / Community Outreach event. To be covered: Where, when, what, including menu and event considerations like hybrid attendees.

Ms. Hart encouraged having the event be hybrid in-person and online. Board President Madlena Minasian reminded that it had been discussed to try to have the event be in-person, to find a venue, and that this is a Board event to be run by Board Members; DONE [the L.A. Department of Neighborhood Empowerment] could facilitate helping the Board to fulfill its mission. She said that, in the second part of the Retreat, the Board could mingle with community members and encourage them to be active with the NHWNC. She encouraged the Committee to develop a Retreat strategy. Ms. Collins encouraged having the event in early 2023; she offered to help find the venue. Ms. Hart will report back about the Onion's availability. The Library also was considered. It was discussed having Muddy's Barbeque, Fratelli's or the new Mexican restaurant where Dos Arboletos was provide food. Mr. Brown noted that in-person meetings apparently will not be allowed until at least Spring 2023. No Motion was made or vote taken.

8. **Member and Attendee Announcements and Requests for Future Agenda Items.** [This was the second Item #8 on the Agenda.] There were no announcements or requests.

9. **Motion to Adjourn**

**MOTION to ADJOURN** (by Ms. Hart, seconded by Ms. Collins).

**MOTION to ADJOURN PASSED** unanimously; zero opposed; zero abstained.

The Meeting **ADJOURNED** at **[PG CLARIFY: I DID NOT ATTEND THIS MEETING. THE MEETING RECORDING STARTS AFTER THE MEETING WAS CALLED TO ORDER, SO THE START AND ADJOURNMENT TIMES CANNOT BE DETERMINED FROM THE RECORDING, ONLY THAT ADJOURNMENT WAS 31 MINUTES AFTER THE CALL TO ORDER.]** 6:\_\_\_ p.m.

*The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by NHWNC. The NHWNC Minutes page is <https://www.nhwnc.net/ad-hoc-committees/>.*