



**LEGALLY REQUIRED OFFICIAL POSTING**

**PLEASE DO NOT REMOVE UNTIL AFTER BELOW DATE AND TIME**

**North Hills West Neighborhood Council**

**Special Joint Board and Outreach and Rules & Elections Committee Meeting Agenda**

**Thursday, March 09, 2023 3:00 PM Rules & Elections Committee**

**Thursday, March 09, 2023 3:15 PM Outreach Committee**

**Meeting ends by 4:00 pm**

**FINAL Agenda** shall be Posted 24 Hours Prior to Meeting – All Meetings are open to the Public

**Zoom Meeting online or by telephone. Dial Toll Free (877) 853-5257 or (833) 548-0282**

**to join the meeting then enter this webinar ID #:**

**894 8156 1913 and press #**

**Please click or copy and paste this link to join the webinar by computer:**

**<https://us02web.zoom.us/j/89481561913>**

Every person wishing to address the Board must dial (669) 900-6833 (San Jose) or for Toll-Free dial:

**(877) 853-5257, (833) 548-0282, 877-853-5257, 888-475-4499, or 833-548-0276**

then press # to join the meeting.

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

Alternatively, go to [zoom.us](https://zoom.us) and click on “join” meeting

Enter the webinar ID where indicated to join meeting

The raise hand function is at bottom of screen

The “unmute” function is at lower left of screen

**NHWNC Outreach Committee Members**

Carol Hart Co-Chair, Maggie Elliott Co-Chair, David Hyman, Anita Goldbaum

**NHWNC Rules & Elections Committee Members**

Punam Gohel-Chair, Dave Brown, Pat Crone

“Out of an abundance of caution due to the possible attendance and participation of a majority of NHW Neighborhood Council Board Members at this SPECIAL Joint Board and Committees meeting, this meeting is noticed as a Special Joint Meeting of the Committees and the Board, in adherence with the State’s Brown Act.

No action will be taken on behalf of the Board at this meeting of the Committees.

Only Committee Members are allowed to vote.”

(This meeting is noticed as a special meeting of the NHWNC Neighborhood

Council Committees by Committee Chairs, because there may be a majority or a majority of a quorum of the North Hills West Neighborhood Council Board Members present when these matters are considered.

Any action taken will only be an action of the individual Committees present

and not an action of the NHWNC Neighborhood Council as a body)

**Note: we’re currently seeking applicants for 3 Vacant Board Seats: 2 Residential & 1 General (see below)**

IN CONFORMITY WITH THE SEPTEMBER 16, 2021, ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE NORTH HILLS WEST NEIGHB

ORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

Every person wishing to address the Board must dial **(877) 853-5257** (or any of the other Toll-Free Numbers listed above) and enter the webinar ID and then press # to join the meeting.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** - When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the "Raise Hand" option, to address the Board on any agenda item *before* the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda - *which are within the Board's jurisdiction* - will be heard during the **General Public Comment** period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer.

**AB 361 Updates:** Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

**NOTICE TO PAID REPRESENTATIVES** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the

Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs.*

*We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

**Supporting documents available on our website at: [www.nhwnc.net](http://www.nhwnc.net)**

**ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD**

**Call for New Board Member Nominations** Three Board Seats are vacant (1 Residential 2025, and 2 General Seats 2023 & 2025). We will accept applications for new Board Members until all three seats are filled by appointment. This is accomplished as follows: application, nominee statement of qualifications, board discussion, and ultimately - selection by a majority vote. Please submit completed applications to: [secretary@nhwnc.net](mailto:secretary@nhwnc.net) Details on all candidate requirements and board member duties are provided on the application form.

Please go to:

[https://clerk.lacity.org/sites/g/files/wph1491/files/2021-04/ENG\\_2021\\_NC\\_Candidate\\_Filing\\_Application\\_with\\_Board\\_Affirmation%20\(1\).pdf](https://clerk.lacity.org/sites/g/files/wph1491/files/2021-04/ENG_2021_NC_Candidate_Filing_Application_with_Board_Affirmation%20(1).pdf)

**1. Welcome, Call Meeting to Order and Pledge of Allegiance (3:00 pm)**

**2. Roll Call, Determination of Quorum, and Voting Eligibility Report**

**3. Announcements and Opening Comments**

**4. Approval of prior R&E Committee meeting minutes**

<https://www.nhwnc.net/committees/rules-elections/>

5. Approval of prior Outreach Committee meeting minutes

<https://www.nhwnc.net/committees/events-marketing-outreach/>

**6. General Public Comment:** Comments from the public on *non-agenda items* - within the Board's jurisdiction. Our scope is limited to City & occasionally County Issues. Each speaker will be allowed two (2) minutes *as time permits*.

**7. Public Agency Speakers and Announcements** (3 minutes per speaker, or more, as necessary and if time allows)

- A. Elected Officials' and Field Representatives
- B. City Agencies including the City of Los Angeles' Department of Neighborhood Empowerment

**8. Guest Speakers, Public Service Announcements, & Informational Presentations**

**9. Review of Department of Neighborhood Empowerment Joint Board and Committee Meetings**

Document at: [https://drive.google.com/file/d/1S43TW76k3VT1Z1f\\_mtTaqfeVgXGy\\_all/view](https://drive.google.com/file/d/1S43TW76k3VT1Z1f_mtTaqfeVgXGy_all/view)

For incorporating salient points into NHWNC Standing Rules

List here, following the agenda:

<https://www.nhwnc.net/agendas/special-joint-board-and-outreach-and-rules-elections-committee-meeting-agenda/>

**10. Review of current NHWNC Election status and possible recommendation(s) to Board.**

Candidate registration cut-off is March 28, 2023.

NC Elections for Region 2 are on June 10.

**11. Discussion and possible motion to approve not to exceed, (NTE) \$2,000 for Election Outreach**

**12. Member and Attendee Announcements and Requests for Future Agenda Items**

**13. Motion to adjourn**

North Hills West Neighborhood Council & Committee Agendas are posted for public review at Uncle Joe's Donuts – 8704 Woodley – North Hills CA 91343 and posted on the NHWNC website [www.nhwnc.net](http://www.nhwnc.net)

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a "Speaker Card" to address the board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the board's subject matter jurisdiction, will be heard during the Public Comment period. During the current situation requiring that we conduct meetings online, please send your request to make a public comment to [Secretary@nhwnc.net](mailto:Secretary@nhwnc.net). Please include the item number along with an indication that you support, oppose, or support conditionally - naming your conditions.

As a covered entity under **Title II of the Americans with Disabilities Act**, the City of Los Angeles does not discriminate based on disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids or services, may be provided upon request. If you require language services translation services and to ensure availability of services, please make your requests at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting us via email at [Secretary@nhwnc.net](mailto:Secretary@nhwnc.net).

**RECONSIDERATION PROCESS:** Reconsideration of a vote by the Board may be called as a motion by the Board members that voted on the prevailing side of the decision.

**GRIEVANCE PROCESS:** A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

**PUBLIC ACCESS OF RECORDS:** In compliance with 'Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all the board in advance of its meetings, may be viewed at the board meeting.

Documents may also be reviewed by going to the Board's website [www.http://nhwnc.net](http://nhwnc.net).

In addition, if you would like a copy of any record related to an item on the Agenda please contact Board Secretary at [secretary@nhwnc.net](mailto:secretary@nhwnc.net) by phone 818-903-2259 or mail to NHWNC – PO Box 2091 – North Hills – CA – 91393.

**NHWNC BYLAWS** – Please be advised that the bylaws of the North Hills West Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the bylaws which were approved on June 7, 2022 are available during every meeting and online at:

<https://www.nhwnc.net/agendas-minutes/minutes-and-agendas/bylaws/>

In compliance with 'government code section 5497.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting are available on our website: [www.http://nhwnc.net](http://nhwnc.net)

For more information about the NHWNC please call – 818-903-2259 – or send mail to P.O. Box 2091 – North Hills CA 91393-2091. We look forward to hearing from you!

**Please Do Not Remove Before March 10, 2023**