



**NORTH HILLS WEST NEIGHBORHOOD COUNCIL**  
**Regular Board Meeting Minutes, Thursday, November 18, 2021**  
Approved February 27, 2022

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, this duly noticed meeting was held entirely online and telephonically.

Document copies were available at [www.nhwnc.net](http://www.nhwnc.net) and shown online.

NHWNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motion(s) (included as stated at the Meeting, or, if not stated, as written on the Agenda); quotes (words that have quotation marks ("") at the beginning and ending of a word or words); and Agenda wording copied into the Minutes.

**1. Welcome & Call Meeting to Order.**

President Carol Hart called the Meeting to order at 7:10 p.m.

*Board Member Punam Gohel arrived online by 7:19, making 10 Board Members present online (the NHWNC quorum was seven).*

**2. Roll Call, Determination of Quorum, and Voting Eligibility.**

Roll Call was taken by the Minutes Writer. Nine of the 13 Board Members were present online at the Roll Call: Sam Acosta, Dave Brown (Secretary), Angel Collins, Pat Crone (Vice-President), Maggie Elliott, Garry Fordyce, Dan Gibson (Treasurer), Carol Hart (President) and Kreshell Ramey. Punam Gohel and David Hyman arrived later. Madlena Minasian and Carlos Pelaez were absent. The NHWNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) was seven (see the Bylaws link at [www.empowerla.org/nhwnc](http://www.empowerla.org/nhwnc)), so the Board could take such votes. Quorum was announced. Mr. Brown confirmed that all Board Members' trainings were compliant and they were eligible to vote, except for Mr. Gohel regarding funding Motions. All 13 of the 13 Board Seats were filled (by election or appointment). No Board Seat was vacant. Also attended: approximately 33 Stakeholders and guests.

**3. Announcements and Opening Comments – Carol N. Hart, President.**

A. Updated California Redistricting Commission Resources:

Map - <https://laccrc2021.org/wp-content/uploads/2021/10/City-of-LA-Plan-K2.5-Final-1.pdf>. <https://laccrc2021.org/wp-content/uploads/2021/10/2021-LACCRC-October-22-final.pdf> - 1 page. FINAL "LACCRC Report & Recommendations" - Warning: this document is 3249 pages long! [https://clkrep.lacity.org/online/docs/2020/20-0668-S7\\_misc\\_10-29-21.pdf](https://clkrep.lacity.org/online/docs/2020/20-0668-S7_misc_10-29-21.pdf).

Ms. Hart noted the above.

- B. LA County Civil Court – Are you ready to be a Civil Watch Dog?  
The Los Angeles County Civil Grand Jury is seeking qualified citizens interested in serving as jurors. \$60/day! See flyer posted on our website - <https://www.nhwnc.net/are-you-ready-to-be-a-civil-watch-dog>.

Ms. Hart noted the above.

#### **4. Public Agency Speakers and Announcements.**

##### **A. Elected Officials' Field Representatives**

Matt Hernandez, Public Safety Deputy for L.A. City District 12 Councilmember John Lee [818-882-1212; [Matthew.Hernandez@LACity.org](mailto:Matthew.Hernandez@LACity.org); [www.CD12.org](http://www.CD12.org)], reported that the Councilmember supports the redistricting map and will “make sure it stays the same going forward.” He noted that the Councilmember’s Police overtime funding is being implemented. He will work to get street lights fixed, especially on Roscoe Blvd., at Hayvenhurst and Lassen, and in front of the Flyaway facility at Van Nuys Airport.

Logan Smith, Field Representative for State 46th District Assemblymember Adrin Nazarian (818-376-4246; cell phone 661-755-2368; [Logan.Smith@asm.ca.gov](mailto:Logan.Smith@asm.ca.gov); <http://asmdc.org/members/a46>), reported that they’ve been handling a large volume of unemployment cases; contact him if help is needed. There will be an Earthquake Town Hall on December 7<sup>th</sup> at 7:00 p.m. with Dr. Lucy Jones and Sen. Ben Allen; sign up at the Assemblymember’s website.

##### **B. City Agencies, including the City of Los Angeles' Department of Neighborhood Empowerment.**

John Darnell, a Neighborhood Council Advocate, L.A. Dept. of Neighborhood Empowerment (DONE) [213-978-1551; [John.Darnell@LACity.org](mailto:John.Darnell@LACity.org); [www.EmpowerLA.org](http://www.EmpowerLA.org)], was not present and there was no report.

*Board Member David Hyman arrived online by 7:44, making 11 Board Members present online (the NHWNC quorum was seven).*

#### **5. Guest Speaker Public Service Announcement & Informational Presentations**

##### **A. North Hills Resiliency Plan Update – CSUN Urban Planning Department Graduate Program Faculty Advisors & Student Participants have worked to produce a Resiliency Plan for North Hills West & East.**

Dr. Henrik Minassians showed slides and introduced a “Resiliency Plan for North Hills.” CSUN students extensively presented history, statistics and possibilities of the area regarding many infrastructure and quality of life elements. They welcome

input to help them make recommendations. Dr. Minassians said that Dr. Craig Olwert will communicate with the NHWNC for a future update.

- B. LAHSA – Homeless Count Proposal: video presentation followed by discussion and possible action approving a NHWNC-led, cooperative venture with LAHSA.

The January 25-27, 2022 8:00 p.m. - 11:00 p.m. “Greater Los Angeles Homeless Count” was presented. Volunteer counters are needed. Corinne Ho, LAHSA Coordinator ([CHo@lahsa.org](mailto:CHo@lahsa.org)), spoke.

**MOTION** (by Ms. Hart, seconded by Mr. Gohel): The North Hills West Neighborhood Council agrees to serve as a community partner in cooperation with LAHSA for the 2022 Homeless Count.

*Board Members Angel Collins and Kreshell Ramey had left by this time, making nine Board Members present online (the NHWNC Board quorum was seven).*

**MOTION PASSED** unanimously by a roll call vote of the nine eligible voters present with all nine in favor (“Yes” or “Aye”) (Acosta, Brown, Crone, Elliott, Fordyce, Gibson, Gohel, Hart and Hyman); zero opposed; zero abstained.

6. **Report from Budget Advocates** – Glenn Bailey and/or NHWNC Budget Representative Pat Crone.

Mr. Bailey, a Budget Advocate [[LABudgetAdvocates@gmail.com](mailto:LABudgetAdvocates@gmail.com); [www.BudgetAdvocates.org](http://www.BudgetAdvocates.org)], urged checking their website for City budget information and reported that the Advocates are meeting with most City departments; the Advocates’ White Paper of recommendations will be presented early in 2022. The annual Budget Day will be Saturday, June 18, 2022.

7. **General Public Comment**

Stakeholder Anita Goldbaum wanted the NHWNC to write a letter of support for City Councilmember John Lee. She wanted the NHWNC to distribute emergency supplies to the community. Mr. Bailey announced the VANC [Valley Alliance of Neighborhood Councils; [VANC@EmpowerLA.org](mailto:VANC@EmpowerLA.org); <http://empowerla.org/vanc-2>] online meeting of Thursday, December 9th at 6:30 p.m.; LAPD Deputy Chief Alan Hamilton will be the guest speaker.

8. **Previous Meeting Minutes** - Discussion and possible action: Motion to approve any outstanding\*Minutes

The following amendment was requested: page eight, between Item #s 20 and 21: add the sentence “The President committed to publish the redline version of the NHWNC Bylaws upon completion and availability.”

**AMENDED MOTION** (by Ms. Hart, seconded by Mr. Gohel): The North Hills West Neighborhood Council approves the Minutes of its October 21, 2021 General Board Meeting as written.

**AMENDED MOTION PASSED** unanimously by a roll call vote of the nine eligible voters present with all nine in favor (“Yes” or “Aye”) (Acosta, Brown, Crone, Elliott, Fordyce, Gibson, Gohel, Hart and Hyman); zero opposed; zero abstained.

**9. Previous Months’ MERs (Monthly Expenditure Reports)** - Discussion and possible motion to approve any outstanding\* MERs

**FUNDING MOTION** (by Ms. Hart, seconded by Mr. Gibson): The North Hills West Neighborhood Council approves the Monthly Expenditure Report for October 2021.

**DISCUSSION:** Mr. Fordyce stated that the MER was “not available” for Stakeholders. Mr. Brown reported that it had opened on the NHWNC website; at this time, Ms. Hart opened it on the NHWNC website and Mr. Bailey opened it on the City Clerk’s website.

**MOTION to CALL FOR THE QUESTION** (by Ms. Hart): **PASSED**; zero opposed; zero abstained.

**FUNDING MOTION PASSED** by a roll call vote of the eight eligible voters present with seven in favor (“Yes” or “Aye”) (Acosta, Brown, Crone, Elliott, Gibson, Hart and Hyman); one opposed (“No” or “Nay”) (Fordyce); zero abstained. Mr. Gohel was ineligible to vote due to not having current Funding Training.

**10. Treasurer’s Report:** Discussion and possible action: Update to Administrative Packet (Budget) for FY 2021-2022.

No Motion was made or vote taken.

Neighborhood Purposes Grant Applications to be considered (if any): NPG Applications and Support documents available on our website at: [www.nhwnc.net](http://www.nhwnc.net).

**11. New Horizons** – Holiday Event: Outdoor Screening of the movie “Elf” with fun and refreshments.

New Horizons’ Sharoll Jackson showed slides and presented. The NHWNC’s support would be noted. Ms. Hart said she will call a Special Board Meeting to approve funding.

**12. North Valley Caring Services** – Request for monetary assistance with Holiday Food Drive.

The NVCS’ Laura Rathbone [818-891-0481; <https://www.nvcsinc.org>] presented. They serve 200-600 households per day and are requesting \$5,000 in funding. Mr.

Acosta volunteered to attend and Ms. Rathbone agreed to guide a tour of NVCS. Ms. Hart had said she will call a Special Board Meeting to approve funding.

- 13. S.O.L.I.D.** – assistance with cost of repair for Devonshire Division’s two electronic message boards.

SOLID’s [Supporters Of Law enforcement In Devonshire; 818-756-9011, ext. 1200; 818-718-9498; [www.SOLIDDevonshire.org](http://www.SOLIDDevonshire.org)] Lori Luszczak presented, noting that the portable announcement sign repairs will cost almost \$3,000 each. Ms. Goldbaum thought that the amount requested was “exorbitant.” Ms. Luszczak noted that the signs “are moved constantly around CD [City Council District] 12.” Mr. Brown further described the signs. Ms. Hart had said she will call a Special Board Meeting to approve funding.

- 14. Nomination of Committee Chairs, Members, and various NC Liaisons** -

Discussion & possible action Stakeholders are welcome to nominate themselves or others. This includes but is not limited to: Data Liaison Appointments: (Carol Hart & Dave Brown have volunteered. We still need 1 additional person who will be granted both access and the authority to compile reports using available city-curated data.)

- A. Discussion and decision as needed to establish Committees Co-Chairs, if desired by a Committee.
- B. Note: see pending motion empowering stakeholders to serve as Committee Co-Chairs.
- C. NC Election Results Representative – for Election Records Retrieval from DTLA Office.

Ms. Hart requested and it was agreed to skip the above Item.

- 15. Board Member Expense Reimbursement** - Discussion and possible motion to approve reimbursement for appropriate, legitimate, and reasonable purchases made between meetings for Office or Operating expenses.

- A. Reimbursement of \$875.29 to Board Secretary, Dave Brown, for covering costs related to our online profile, presence, and ease of access in searches performed by interested parties. Receipts and support docs available online and during the General Board Meeting for Board Member and Stakeholder evaluation.

Mr. Gibson said there was a need to revisit this to ensure that policies are followed. No Motion was made or vote taken.

Rules & Elections Committee Recommendations (to be presented monthly on an “as available” basis):

- 16. Discussion and possible action to approve a new Standing Rule:** (To encourage stakeholder participation and potential development of future NHWNC Board appointees and candidates) Stakeholders may be appointed to serve as NHWNC Committee Co-Chairs, empowering stakeholders to represent their interests.

**MOTION** (by Ms. Hart, seconded by Ms. Elliott): The North Hills West Neighborhood Council approves that Stakeholders may be appointed to serve as NHWNC Committee Co-Chairs, empowering stakeholders to represent their interests.

**DISCUSSION:** There was discussion.

**MOTION PASSED** by a roll call vote of the eight eligible voters present with six in favor (“Yes” or “Aye”) (Brown, Crone, Elliott, Gibson, Hyman and Hart); two opposed (“No” or “Nay”) (Acosta and Fordyce); zero abstained.

Community Impact Statement Proposals: CFMS = Council File Management System (LA City Clerk). Discussion and possible motion to approve generation of a Community Impact Statement on:

**17. Council File 20-0668-S7** Discussion and possible motion to approve generation of a Community Impact Statement on Los Angeles City Council Redistricting Commission / City of Los Angeles / Council Districts / Recommended Map: <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=20-0668-S7>.

**MOTION** (by Ms. Hart, seconded by Mr. Hyman): The North Hills West Neighborhood Council approves issuance of a Community Impact Statement expressing approval of Council File 20-0668-S7.

**DISCUSSION:** There was discussion.

Ms. Hart requested and it was agreed to **TABLE** this Item.

Mr. Gibson noted that he, Ms. Hart and Mr. Brown are approved by the NHWNC to write Community Impact Statements.

**18. Committee & Liaison Reports** (if any) Discussion and possible action on the formation of new Ad Hoc Legislative changes to Standing and Ad Hoc committees as well as NHWNC Liaisons Tracking Committee,

Planning and Land Use Management Committee Chair Ms. Crone reported that Chase Congregate Housing project representative Nicole Waldman will present to the Committee in February.

**19. Board Member announcements and requests for future agenda items.**  
Mr. Acosta wanted the Board to consider, next time, having a shorter resiliency presentation. Mr. Brown noted that the resiliency survey is simple.

**20. Motion to adjourn**

Ms. Hart **ADJOURNED** the Meeting with no opposition at 10:39 p.m.

*The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda.* Minutes written by DL, possibly edited by the NHWNC. The NHWNC Board Meeting Minutes page is <http://www.nhwnc.net/agendas-minutes/minutes-and-agendas>.