



LEGALLY REQUIRED OFFICIAL POSTING  
PLEASE DO NOT REMOVE UNTIL AFTER BELOW DATE AND TIME  
**North Hills West Neighborhood Council**

**General Board Meeting Agenda**

**Thursday, November 17, 2022, 6:00 PM**

**Agenda items not completed may carry to next GBM on Thursday, December 15, 2022**

Agenda shall be posted 72 Hours prior to Meeting – All Meetings are open to the Public  
Currently all Neighborhood Council meetings are online only.

In conformity with the September 16, 2021, enactment of California Assembly Bill 361 (Rivas) and in furtherance with the Mayor's actions to minimize risk and exposure to the Coronavirus COVID-19, this North Hills West Neighborhood Council Board meeting will be conducted telephonically in a webinar format, and accessible via computer by inputting the webinar ID.

**Zoom Meeting online or by telephone:**

**Please click or copy and paste this link to join the webinar by computer:**

<https://zoom.us/j/97936776899>

**Dial Toll Free (877) 853-5257 or (833) 548-0282 to join the meeting by phone  
then enter this webinar ID #: 979 3677 6899 and press #**

**You can also go to [zoom.us](https://zoom.us) click on join meeting and enter the webinar ID**

Every person wishing to address the Board must dial (669) 900-6833 (San Jose) or for Toll-Free dial: (833) 548-0282, 877-853-5257, 888-475-4499, or 833-548-0276 then press # to join the meeting.

If joining by computer use the raise hand function at bottom of screen.

Speakers will be called upon in the order they raised their hand.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** - When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the "Raise Hand" option, to address the Board on any agenda item *before* the Board takes an action on an item. Push \*6 to unmute if calling in by phone. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda - *which are within the Board's jurisdiction* - will be heard during the **General Public Comment** period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period: however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer. Alternatively, public comment may also be sent to [secretary@nhwnc.net](mailto:secretary@nhwnc.net) at least two hours prior to the meeting starting time; include in the email Subject Line "Public Comment" and the appropriate agenda item number; every effort will be made to read such comments aloud during consideration of that agenda item within the announced time limits.

**AB 361 Updates:** Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

**NOTICE TO PAID REPRESENTATIVES** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

**Supporting documents available on our website at: [www.nhwnc.net](http://www.nhwnc.net)**

**ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD**

**Call for New Board Member Nominations** Two Board Seats are vacant (1 Residential & 1 General.) We will accept applications for new Board Members until both seats are filled by appointment. This is accomplished as follows: application, nominee statement of qualifications, board discussion, and ultimately – selection by a majority vote. Please submit completed applications to: [president@nhwnc.net](mailto:president@nhwnc.net) and [secretary@nhwnc.net](mailto:secretary@nhwnc.net). Details on all candidate requirements and board member duties are provided on the application form. Please go to: [https://clerk.lacity.org/sites/g/files/wph1491/files/2021-04/ENG\\_2021\\_NC\\_Candidate\\_Filing\\_Application\\_with\\_Board\\_Affirmation%20\(1\).pdf](https://clerk.lacity.org/sites/g/files/wph1491/files/2021-04/ENG_2021_NC_Candidate_Filing_Application_with_Board_Affirmation%20(1).pdf)

**NHWNC Executive Officers:**

Madlena Minasian – President, Maggie Elliott – Vice President, Pat Crone – Treasurer, Dave Brown – Secretary

**Board Members:**

Angel Collins, Carol Hart, Linda Erdman, Garry Fordyce, Punam Gohel, David Hyman, Kreshell Ramey

1. Welcome, Call to Order and Flag Salute.
2. Roll Call, Determination of Quorum, Voting Eligibility Report and call for agenda item(s) recusals.
3. President’s Comments, Announcements and Meeting Logistics – Madlena Minasian, President.  
**Note:** we’re currently seeking applicants for 2 Vacant Board Seats: 1 Residential & 1 General (see below) <https://www.nhwnc.net/board-vacancies-seeking-new-board-member-nominees/>
4. Discussion and possible action to approve October 2022 Monthly Expense Report: Treasurer – Pat Crone. <https://www.nhwnc.net/reports/october-2022-monthly-expense-report/>
5. Discussion and possible action to approve October 20, 2022 General Board Meeting Draft Minutes. <https://www.nhwnc.net/minutes/october-20-2022-general-board-meeting-draft-minutes/>
6. Elected Officials, Public Agency Speakers, Field Representatives and Public Service Announcements up to three (3) minutes per speaker.  
Stakeholders are allotted 1 minute for a question for each Agendized public official who visits. Questions do not count against public comment time totals. Public Officials who do not give advance notice of their participation in the NHW Neighborhood Council meeting are limited to 1 minutes of announcements, which must include their contact information as part of their announcement.
  - a. Assembly District 46/ Field Representative - Lilly Sarafian [lilly.sarafian@asm.ca.gov](mailto:lilly.sarafian@asm.ca.gov)
  - b. Council District 12 / Field Representative – Lorena Espinal [Lorena.Espinal@lacity.org](mailto:Lorena.Espinal@lacity.org)

- c. LAPD Devonshire Division Senior Lead Officer (SLO) - Jerome Knopp [37244@lapd.online](mailto:37244@lapd.online)
- d. Department of Neighborhood Empowerment / NEA - John Darnell [john.darnell@lacity.org](mailto:john.darnell@lacity.org)
- e. To find your Elected Representatives, City Agencies, Departments and more, click here: <https://neighborhoodinfo.lacity.org>

**7. General Public Comment: Each speaker can speak one time for up to one (1) minute.**

**PLEASE ADVISE IF YOU ARE A PAID LOBBYIST, THANK YOU.**

Comments from the public on *non-agenda items* - within the Board's jurisdiction. Our scope is limited to City & occasionally County Issues.

**8. Report from Region 2 Budget Advocate or Budget Representative – up to two (2) minutes.**

<https://www.budgetadvocates.org/>

**9. Guest Speakers and Informational Presentations (please confirm via email ahead of time before the meeting).**

- a) California Department of Insurance – presentation by Armine Sargsyan  
[Armine.Sargsyan@insurance.ca.gov](mailto:Armine.Sargsyan@insurance.ca.gov)

**10. Discussion and possible action to approve up to \$500 for NHWNC website organization.**

**11. Discussion and possible action on Case #ZA-2022-3143-CUP, a Conditional Use Permit for 24-hour operation of proposed development of 15701 Roscoe Blvd., North Hills West.** Former furniture store, prior Coco's. Request is for a CUP, Conditional Use Permit, to allow deviations from Mini-Shopping Center/ Commercial Corner operation standard hours of operation. Owner representative Mr. Ariel Gutierrez. (*Agenda item #11 will be heard only if there is a recommendation from PLUM Committee*).

**12. Discussion and possible action on Council File (CF) 22-097/CHC-2022-3645-HCM designation of the historic house at 15526 Plummer St as a Historic Cultural Monument (HCM).** The North Hills Preservation Consortium proposal for the Plummer Street Project to restore the historic house in 1914 on the property at 15526 Plummer Street, create a small museum depicting early California history, and create new open space for the community. The Plummer Street Project would be located at 15526 and 15544 Plummer Street. Regarding CPC-2022-5865-CU-SPR Brightstar School proposes to build a new charter school at the site of 15526 and 15544 Plummer Street. Consortium Representative Mr. Ervin Arevalo. (*Agenda item #12 will be heard only if there is a recommendation from Planning & Land Use (PLUM) Committee*).

**13. Discussion and possible action to submit a Community Impact Statement (CIS) OPPOSING Council File (CF) 22-1154 IKE Smart City LLC / Installation and Maintenance / Interactive Kiosks.**

LA City's attempts at fast-tracking the installation of 300-500 interactive digital advertising Kiosks, 8-feet in height (described by some as giant smartphones) along our public rights-of-way under the "IKE" (Interactive Kiosk Experience) Program. This is without notice or having sought any input from the public or Neighborhood Councils. <https://cityclerk.lacity.org/lacityclerkconnect/>

**14. Discussion and possible action to submit a Community Impact Statement (CIS) SUPPORTING Council File (CF) 22-1125 Van Nuys Airport / Scheduled Charter Flight Operations Increase / Part 380 Regulations.**

<https://cityclerk.lacity.org/lacityclerkconnect/>

**15. Discussion and possible action to submit a Community Impact Statement (CIS) SUPPORTING Council File (CF) 22-1127 Van Nuys Airport Specific Plan / Zoning Ordinance 177.327 / Community Impact Mitigation.**

<https://cityclerk.lacity.org/lacityclerkconnect/>

**16. Discussion and possible action to submit a Community Impact Statement (CIS) OPPOSEING Council File (CF) 21-0002-S13 Whitman Airport Closure / Pacoima Community / November 12, 2020, Single-Engine Plane Crash / Public Safety / Air Pollution / Toxic Emissions.** Re-envisioning Whitman Airport Open House:

Los Angeles County is currently developing a community-informed re-envisioning process for the airport, and next week, they're hosting two open houses as an opportunity for the public to learn about the process and share their thoughts. For more information, please visit <https://www.reenvisionwhitmanairport.com>

<https://cityclerk.lacity.org/lacityclerkconnect/>

**17. Discussion and possible action to submit a Community Impact Statement (CIS) SUPPORTING Council File (CF) 22-1232 Charter Reform Ethics Commission / Powers and Responsibilities / Ballot Measure.**

<https://cityclerk.lacity.org/lacityclerkconnect/>

**18. Discussion and possible action to submit a Community Impact Statement (CIS) OPPOSEING IN PART Council File (CF) 22-1196 Charter Reform Ballot Initiative / 2021 / Redistricting Process / Los Angeles City Council Seats / Representation Fixed to Population Growth (Update.)**

<https://cityclerk.lacity.org/lacityclerkconnect/>

**19. Discussion and possible action on NHWNC/Committee/Liaison/CIS filers Appointments to add/remove.**

**20. Committee, Liaison and CIS filer Reports – up to two (2) minutes.**

#### **Committees**

- Beautification & Infrastructure
- Budget & Finance
- Emergency Preparedness & Public Safety
- Outreach/Events/Marketing
- Planning & Land Use Management
- Rules & Elections
- Ad hoc Board Retreat Committee
- Ad hoc Executive Committee
- Ad hoc Homeless Liaison
- Ad hoc Legislative Committee
- Ad hoc Parking Committee

#### **Liaisons**

- DWP Advocacy and MOU Oversight Committee  
<https://empowerla.org/DWPMOU/>
- Board of Neighborhood Commissioners (BONC)  
<https://empowerla.org/commission/policies-and-meetings/>
- Los Angeles Neighborhood Council Coalition (LANCC)  
<https://empowerla.org/lancc/>
- Neighborhood Council Emergency Preparedness Alliance (NCEPA)  
<http://www.lancc.org/>

- Neighborhood Council Sustainability Alliance  
<https://www.ncsa.la>
- Plan Check Neighborhood Councils  
<https://empowerla.org/planchecknc/>
- Valley Alliance of Neighborhood Councils (VANC)  
<https://vanc34.org/>
- West Valley Neighborhood Alliance on Homelessness (WVNAH)  
<https://wvnah.org/>
- 2022 Congress of Neighborhood Councils Videos  
<https://www.neighborhoodcongress.la/>

## **21. Board member comments - up to two (2) minutes.**

## **22. Requests for Future Agenda Items.**

**Send to:** [President@nhwnc.net](mailto:President@nhwnc.net) minimum 10 days before desired meeting date, with **AGENDA REQUEST in the subject line**. Please attach documents, along with sufficient information, and links to support adequate description for discussion.

## **24. Adjournment.**

**Please Note:** Time allocations for agenda items are approximate and may be changed at the discretion of the Board President.

**North Hills West Neighborhood Council & Committee Agendas** are posted for public review at Uncle Joe's Donuts – 8704 Woodley – North Hills CA 91343 and posted on the NHWNC website [www.nhwnc.net](http://www.nhwnc.net)

- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#). Other Neighborhood Council agendas, City Dept and Agencies agendas can also be subscribed to

As a covered entity under **Title II of the Americans with Disabilities Act**, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices and other auxiliary aids or services, may be provided upon request. If you require language services translation services and to ensure availability of services, please make your requests at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting us via email at [Secretary@nhwnc.net](mailto:Secretary@nhwnc.net).

**RECONSIDERATION PROCESS:** Reconsideration of a vote by the Board may be called as a motion by the Board members that voted on the prevailing side of the decision.

**GRIEVANCE PROCESS:** A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

**PUBLIC ACCESS OF RECORDS:** In compliance with 'Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all the board in advance of its meetings, may be viewed at the board meeting.

Documents may also be reviewed by going to the Board's website [www.nhwnc.net](http://www.nhwnc.net).

In addition, if you would like a copy of any record related to an item on the agenda, please contact Board Secretary at [secretary@nhwnc.net](mailto:secretary@nhwnc.net) by phone 818-903-2259 or mail to NHWNC – PO Box 2091 – North Hills – CA – 91393.

**NHWNC BYLAWS** – Please be advised that the bylaws of the North Hills West Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the bylaws which were approved on 6-07-2022 are available during every meeting and online at: [www.nhwnc.net](http://www.nhwnc.net).

In compliance with 'government code section 5497.5, non-exempt writings that are distributed to a majority or all the Board in advance of a meeting are available on our website: [www.http://nhwnc.net](http://nhwnc.net)  
For more information about the NHWNC please call – 818-903-2259 – or send mail to P.O. Box 2091 – North Hills CA 91393-2091. Or email to: [board@nhwnc.net](mailto:board@nhwnc.net). We look forward to hearing from you!

**Please Do Not Remove Before Friday, November 18, 2022**