



**NORTH HILLS WEST NEIGHBORHOOD COUNCIL
Emergency Preparedness & Public Safety Committee
Meeting Minutes
Thursday, June 11, 2020
Approved 5/13/2021**

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, this duly noticed meeting was held entirely online and telephonically.

NHWNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motion(s) (included as stated at the Meeting, or, if not stated, as written on the Agenda); quotes (words that have quotation marks ("")) at the beginning and ending of a word or words); and Agenda wording copied into the Minutes.

1. Welcome.

Chair Dave Brown called the Meeting to order at 7:30 p.m.

2. Roll Call, Determination of Quorum, and Voting Eligibility.

Roll Call was taken by Mr. Brown. Six of the seven Committee Members were present online at the Roll Call: Jill Akahoshi, Dave Brown (Chair), Bonnie Cockerell, Jim Cockerell, Maggie Elliott and Kreshell Ramey. Tina Purwin was absent. The Committee quorum (the minimum number of Committee Members needing to be present to take binding votes on Agendized Items) is four (see the Bylaws at <https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlt=su46~>), so the Committee could take such votes. Quorum was announced. Mr. Brown confirmed that all Committee Members were eligible to vote. Seven Committee Seats were filled (by election or appointment). To apply, email Secretary@nhwnc.net. Also attended: at least nine Stakeholders and guests including Gil Brenner, Pat Crone, Punam Gohel, Anita Goldbaum and Jose Galdamez [Neighborhood Council Advocate, L.A. Dept. of Neighborhood Empowerment (DONE; 818-374-9895; Jose.Galdamez@LACity.org; www.EmpowerLA.org)].

3. Announcements and Comments – Chair.

Mr. Brown announced that the Lake Balboa NC Emergency Preparedness & Communications Committee meeting was postponed from this Saturday to Saturday, June 20th, 9:00 – 11:00 a.m. See www.nhwnc.net.

4. Public Agency Speakers and Announcements.

Mr. Galdamez reported.

5. General Public Comments

There were no comments at this time.

6. Discussion and possible action to [see the below Motion].

MOTION (by Mr. Brown, seconded by Ms. Elliott): The North Hills West Neighborhood Council Emergency Preparedness & Public Safety Committee approves the March 11, 2020, Meeting Minutes.

MOTION PASSED unanimously by a roll call vote of the five eligible voters present with all five in favor (“Yes” or “Aye”) (Akahoshi, Brown, Ms. Cockerell, Mr. Cockerell and Elliott); zero opposed; zero abstained.

7. Discuss allocation of the 6 remaining Neighborhood Watch signs. 6 of the larger size available for installation, including if needed a stand-alone mount pole. Haskell & Napa has already requested one.

Images of this and other Agenda Items were available at <https://www.nhwnc.net/agendas/june-4-2020-joint-board-and-emergency-preparedness-public-safety-committee-meeting-agenda>. There were requests to install signs at Haskell and Napa; Malden and Collette; Malden and Gloria; and Valjean and Rayan.

8. Discuss means to continue to get the “CLUB” car steering wheel lock into the hands of our Stakeholders. The NC has stopped distributing them during the current pandemic. Car thefts are increasing. Mr. Brown noted “the Club works” and described outreach and other uses. He encouraged sending ideas to him at Secretary@nhwnc.net.

9. Discuss NC purchase of a street curb numbering stencil kit & supplies for local use.

Mr. Brown described the need and process. There was discussion of by whom and how it can be done.

10. Discuss NC purchase of battery based cleanup equipment, consisting of string trimmer, hedge trimmer & leaf blower.

Example: https://egopowerplus.com/products/?utm_medium=email&utm_source=mailchimp&utm_campaign=ego_product_20200514.

Mr. Brown showed examples on the screen and explained that the NHWNC already has a leaf blower; it works well, but it’s heavy and noisy. There was very extensive discussion of by whom and how cleanups can be done.

11. Discuss NC purchasing of KN masks, ear plugs and possible related items for distribution to our responders, shelters and Stakeholders.

Mr. Brown showed examples on the screen and described the availability and usefulness not only to protect from the COVID-19 Coronavirus, but also for expected brush fire smoke. Concern was expressed about the potential cost. It was agreed to recommend this to the Board in an amount not to exceed \$7,000. Mr. Galdamez reminded that, if the amount allocated is \$5,000 or more, it would require a contract. He recommended asking the City if low cost such equipment is available.

Committee Member Kreshell Ramey arrived well before this time (9:00), making six Committee Members present (the NHWNC quorum is three).

It was agreed that Mr. Brown will prepare two “packages” of equipment each costing less than \$5,000, for Board consideration.

MOTION (by Mr. Brown, seconded by Ms. Cockerell): The North Hills West Neighborhood Council Emergency Preparedness & Public Safety Committee recommends that the Board consider purchase of personal protective equipment in two packages of less than \$5,000 each; one only with masks, the other with ear plugs, sanitizers and gloves.

MOTION PASSED unanimously by a roll call vote of the six eligible voters present with all six in favor (“Yes” or “Aye”) (Akahoshi, Brown, Ms. Cockerell, Mr. Cockerell, Elliott and Ramey); zero opposed; zero abstained.

12. Discussion regarding promoting a NC sponsored Fire Extinguisher rejuvenation program.

Mr. Brown explained the program and that several NCs already have done this. There was extensive discussion of how it could be done. No Motion was made or vote taken.

13. Discussion support of “All KidsBIKE” (AKB) NPG, currently running in Bertrand Elementary in Reseda, provides the opportunity for kindergarten children to learn to ride a bike.

Mr. Brown explained the program. School staff are trained to run the program. Ms. Goldbaum recommended that Neighborhood Purposes Grant (NPG) applications first be considered by the NHWNC’s NPG Committee.

MOTION to REFER to COMMITTEE (by Mr. Brown, seconded by Mr. Cockerell): The North Hills West Neighborhood Council Emergency Preparedness & Public Safety Committee REFERS Item #13 to the NPG Committee.

MOTION to REFER PASSED unanimously by a roll call vote of the six eligible voters present with all six in favor (“Yes” or “Aye”) (Akahoshi, Brown, Ms. Cockerell, Mr. Cockerell, Elliott and Ramey); zero opposed; zero abstained.

14. Discuss MySafeLA Fire / Smoke Alarm Program.

without current physical outreach, would the NC be able to contribute to the mailing of self-install Smoke alarms to Stakeholders?

www.mysmokealarm.org 844.382.5276.

Mr. Brown explained the need and usefulness, though the program temporarily stopped due to the COVID-19 Coronavirus pandemic. Mr. Brown will contact MySafeLA regarding the status of the program.

15. Discuss acquiring dog poop stations for Mid-Valley Regional Library.

Ms. Hart reported that the Library has some stations, but hasn’t been able to get them installed in nearly three years. The Committee will ask the Board to write a letter encouraging the L.A. Library General Services Division to install dog poop stations that already were purchased for Mid-Valley Regional Library. No Motion was made or vote taken.

16. Member announcements and requests for future agenda items.

Ms. Hart will research where NHWNC stickers can be purchased. Ms. Elliott will get sticker prices and other information. Mr. Galdamez said the City seal does not need to be on the stickers, which should have the NHWNC name and contact information. There was discussion of the need to replace the old and inefficient NHWNC phone system. There was discussion of Zoom meetings.

17. Adjournment

The Meeting was **ADJOURNED** at 9:59 p.m.

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by NHWNC. The NHWNC Minutes page is <http://www.nhwnc.net/agendas-minutes/minutes-and-agendas>.