



**LEGALLY REQUIRED OFFICIAL POSTING
PLEASE DO NOT REMOVE UNTIL AFTER BELOW DATE AND TIME**

North Hills West Neighborhood Council

FINAL Regular Board Meeting Agenda

Thursday, May 19th, 2022 7:00 PM

FINAL Agenda shall be Posted 72 Hours Prior to Meeting – All Meetings are open to the Public

Zoom Meeting online or by telephone. Dial Toll Free (877) 853-5257 or (833) 548-0282 to join the meeting then enter this webinar ID #: 979 3677 6899 and press #

Please click this link to join the webinar by computer: <https://zoom.us/j/97936776899>

Every person wishing to address the Board must dial (669) 900-6833 (San Jose) or for Toll-Free dial: (833) 548-0282, 877-853-5257, 888-475-4499, or 833-548-0276 then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

NHWNC Executive Officers:

Carol N. Hart – President, Pat Crone – Vice President, Dave Brown – Secretary, Treasurer – VACANT

Board Members:

Angel Collins, Maggie Elliott, Garry Fordyce, Punam Gohel, David Hyman, Madlena Minasian, Kreshell Ramey

Note: [we're currently seeking applicants for 3 Vacant Board Seats: 2 Residential & 1 General \(see below\)](#)

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE NORTH HILLS WEST NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

Every person wishing to address the Board must dial **(877) 853-5257** (or any of the other Toll-Free Numbers listed above) and enter the webinar ID and then press # to join the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS - When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the "Raise Hand" option, to address the Board on any agenda item *before* the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda - *which are within the Board's jurisdiction* - will be heard during the **General Public Comment** period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs.

We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

Supporting documents available on our website at: www.nhwnc.net

ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD

1. **Welcome & Call Meeting to Order** (7:00 pm)
2. **Roll Call, Determination of Quorum, and Voting Eligibility Report**
3. **Announcements and Opening Comments** – Carol N. Hart, President
Call for New Board Member Nominations Three Board Seats are vacant (2 Residential & 1 General.) We will accept applications for new Board Members until all three seats are filled by appointment. This is accomplished as follows: application, nominee statement of qualifications, board discussion, and ultimately - selection by a majority vote. Please submit completed applications to: secretary@nhwnc.net Details on all candidate requirements and board member duties are provided on the application form. Please go to: [https://clerk.lacity.org/sites/g/files/wph1491/files/2021-04/ENG_2021_NC_Candidate_Filing_Application_with_Board_Affirmation%20\(1\).pdf](https://clerk.lacity.org/sites/g/files/wph1491/files/2021-04/ENG_2021_NC_Candidate_Filing_Application_with_Board_Affirmation%20(1).pdf)
4. **New Board Member Applications** (received by May 4th) – Review, discussion, and possible approval.
5. **New Board Treasurer** – Nomination, discussion, and possible approval.
6. **New Board President** – Nomination, discussion, and possible approval.
7. **New Board Vice-President** – Nomination, discussion, and possible approval.
8. **Previous Meeting Minutes & Monthly Expenditure Reports** (MERs) - discussion and possible action.
 - A. Motion to approve the April 21st, 2022 Minutes.
 - B. Motion to approve the April 2022 Monthly Expenditure Report
 - C. Motion to approve the May 20th, 2021 Regular Board Meeting Minutes (previously tabled.)
 - D. Motion to approve the May 25th, 2021 Special Board Meeting Minutes (previously tabled.)
9. **General Public Comment:** Comments from the public on *non-agenda items* - within the Board's jurisdiction. Our scope is limited to City & occasionally County Issues. Each speaker will be allowed two (2) minutes *as time permits*.
10. **Public Agency Speakers and Announcements** (5 minutes per speaker, or more, as necessary and if time allows)
 - A. **Elected Officials' Field Representatives**
 - B. **City Agencies** including the City of Los Angeles' **Department of Neighborhood Empowerment**
 - C. **Report from Budget Advocates** – Glenn Bailey and/or NHWNC Budget Representative
11. **Guest Speaker Public Service Announcement & Informational Presentations**
 - A. **North Hills West Resiliency Plan Update** – CSUN Department of Urban Studies & Planning Master's Cohort will give their monthly progress report on their analysis and findings. The Cohort nears completion of their study and publication of a Resiliency Plan customized to our community. Stakeholder feedback is both welcome and encouraged as a vital element for this plan geared to suit our unique needs and concerns.
 - B. **Michael Schneider, Streets for ALL: Healthy Streets LA** Request for NHWNC support for proposed mandate implementation of the Mobility Plan 2035 whenever repaving streets.

Motion: The NHWNC supports the proposed mandate implementation of the Mobility Plan 2035 whenever repaving streets.
12. **Neighborhood Certificate of Appreciation** – It's important to recognize the volunteer efforts of neighbors who contribute important services to our community. If you know of someone you'd like to nominate for receipt of an award, please forward an email with their name and details about the service or services they've provided, to

Board@nhwnc.net. This month's nominee is named Sherry Gonzalez. "Cat Ladies" Deb & Mimi introduced her to North Hills West two years ago. Sherry has since been managing efforts to Trap, Spay/Neuter, and Release individual members of local cat colonies aka: "clowders". **Fun Fact:** well-fed feral felines provide highly effective, all natural pest control 24/7/365!

The Board will engage in discussion and possibly take action on each of the following items:

13. **NHWNC Inventory** - Motion: NHWNC approves the updated NHWNC Inventory as submitted.
14. **NC Elections for Region 2, prosed date Saturday June 10th** - Hybrid election format (vote in-person or by mail) – Polling location and hours of operation will be discussed. Final details will be established by Board approval. Although ballots & election information are automatically made available in Spanish, Korean, and Chinese, additional language translation & interpretation services are available. (Pending discussion & approval)
Motion: The NHWNC Board designates "The Onion" (Vida Church) as its polling location and the hours between 10 am - 4 pm as its hours of operation. [Final decision is subject to revision prior to board approval.]
15. **Purchase of New Board Telephone & Pre-Paid Service Contract** - approve the expenditure of up to \$1100 for this purpose. Existing board telephone number will be preserved automatically. (Dave Brown will report)
Motion: North Hills West Neighborhood council approves expenditure not to exceed \$1,100 for new board phone & service.
16. **Approval of Annual Renewal of Adobe subscription** - renews automatically via auto-debit on June 12th, 2022. NHWNC will be charged US \$599.88 (plus tax) annually. Subscriptions automatically renew annually until cancelled (price subject to change). We may cancel anytime via Adobe Account or Customer Support.
17. **Outreach Expenditure** – Discussion and possible motion approving a budget of up to \$5000 for the purchase of various logo imprinted promotional items such as reusable bags, pot holders, note pads, local emergency #s & EP info on refrigerator magnets, and bottle openers from Quality Logo Products to be included in Outreach grab bags.
18. **Neighborhood Purpose Grant** – Friends of the Mid-Valley Library (Vicki Magaw presenting) - Discussion and possible action approving an NPG not to exceed \$2000 for a mobile shelving unit.
<https://www.lapl.org/branches/mid-valley> <https://www.demco.com/paragon-infinity-trade-mobile-shelving>
19. **Congress of Neighborhoods** - Discussion and possible action to approve supporting the Congress of Neighborhoods with a financial contribution of up to \$2000. (Note: final amount to be determined by board.)
Motion: North Hills West Neighborhood council approves a financial contribution of [up to] \$2000 to the Congress of Neighborhoods.
20. **Budget Advocates** – NHWNC can show our support for their work overseeing how our tax money is spent.
Motion: NHWNC approves a financial contribution of [up to] \$2000 (TBD) to the Budget Advocates.
21. **Committee & Board Liaison Reports**
22. **Board Member Announcements and Requests for Future Agenda Items**
23. **Motion to adjourn**

North Hills West Neighborhood Council & Committee Agendas are posted for public review at Uncle Joe's Donuts – 8704 Woodley – North Hills CA 91343 and posted on the NHWNC website www.nhwnc.net

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the board’s subject matter jurisdiction, will be heard during the Public Comment period. During the current situation requiring that we conduct meetings online, please send your request to make a public comment to Secretary@nhwnc.net. Please include the item number along with an indication that you support, oppose, or support conditionally - naming your conditions.

As a covered entity under **Title II of the Americans with Disabilities Act**, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids or services, may be provided upon request. If you require language services translation services and to ensure availability of services, please make your requests at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting us via email at Secretary@nhwnc.net.

RECONSIDERATION PROCESS: Reconsideration of a vote by the Board may be called as a motion by the Board members that voted on the prevailing side of the decision.

GRIEVANCE PROCESS: A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

PUBLIC ACCESS OF RECORDS: In compliance with ‘Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of its meetings, may be viewed at the board meeting. Documents may also be reviewed by going to the Board’s website www.http://nhwnc.net.

In addition, if you would like a copy of any record related to an item on the agenda please contact Board Secretary Dave Brown at secretary@nhwnc.net by phone 818-903-2259 or mail to NHWNC – PO Box 2091 – North Hills – CA – 91393. **NHWNC BYLAWS** – Please be advised that the bylaws of the North Hills West Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the bylaws which were approved on 11-12-2020 are available during every meeting and online at: www.http://nhwnc.net.

In compliance with ‘government code section 5497.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting are available on our website: www.http://nhwnc.net

For more information about the NHWNC please call – 818-903-2259 – or send mail to P.O. Box 2091 – North Hills CA 91393-2091. We look forward to hearing from you!

Please Do Not Remove Before May 22nd, 2022