

“Dear \_\_,

The North Hills West Neighborhood Council (NHWNC) proposes for the Department’s approval the below five Bylaws amendments. Attached is the Bylaw Amendment Application and the Oct. 21, 2021 and Aug. 20, 2020 Board Meeting Minutes at which the amendments were approved. We look forward to your review and approval of the amendments at your earliest opportunity.

Sincerely,

Carol Hart  
NHWNC President

Attached: Oct. 21, 2021 and Aug. 20, 2020 Board Meeting Minutes

At the Oct. 21, 2021 Board Meeting (Minutes attached) the following Motions were passed:

Item 15. “MOTION (by Mr. Brown, seconded by Ms. Elliott): The North Hills West Neighborhood Council adds the following to the Bylaws: “the NC President serves as an ex-officio member of all committees, including making quorum and the ability to vote.””

We want the above wording to be inserted at the end of the paragraph in Article VI Officers, Section 2 Duties and Powers, subsection A (President), as follows:

“ARTICLE VI OFFICERS . . . Section 2: Duties and Powers - . . . A. The President shall act as the chief executive of the NHWNC; shall preside over NHWNC meetings; set the General Board Meeting agendas; shall serve as liaison to the Department and report the Department directions as needed to the NHWNC; is the official spokesperson for the NHWNC; shall write, deliver and publish any Board Resolutions, Actions or Community Impact Statements as approved by the Board. Any task may be delegated to another Board member as necessary to insure the productivity of the Board. The NC President serves as an ex-officio member of all committees, including making quorum and the ability to vote.”

Item 16. “MOTION (by Ms. Hart, seconded by Mr. Brown): The North Hills West Neighborhood Council adds the following to the Bylaws: “General Board to ratify all Committee appointments except Exec Committee.””

We want the above wording to be inserted at the ends of the paragraphs in Article VII Committees and Their Duties, Section 3 Committee Creation and Authorization, both letter B Standing Committee Structure and also letter C Ad Hoc Committees, as follows:

“ARTICLE VII COMMITTEES AND THEIR DUTIES . . . Section 3: Committee Creation and Authorization . . . B. Standing Committee Structure – All Standing Committees shall

be comprised of a minimum of two (2) and a maximum of three (3) Board members and may include any interested Stakeholders. The Committee Chair shall be a member of the Board. Committee members and the Committee Chairperson shall be appointed by the President and ratified by the Board. Board members may be appointed to a maximum of two (2) standing committees. General Board to ratify all Committee appointments except Exec Committee.”

and

“ARTICLE VII COMMITTEES AND THEIR DUTIES . . . Section 3: Committee Creation and Authorization . . . C. Ad Hoc Committees – Ad Hoc Committees shall be comprised of (3) or fewer Board members and may include any interested Stakeholders. A Stakeholder may serve as Committee Chair subject to approval by the Board. Committee members and the Committee Chairperson shall be appointed by the President and ratified by the Board. The Ad Hoc Grievance committee is the only committee with no Board members. General Board to ratify all Committee appointments except Exec Committee.”

Item 17. “MOTION (by Ms. Hart, seconded by Ms. Elliott): The North Hills West Neighborhood Council eliminates the following from the Bylaws: “Tech Support Committee.””

We want the above wording (actually “Technical Committee” in the current Bylaws) to be deleted from Article VII Committees and Their Duties, Section 1 Standing Committees, as follows: “ARTICLE VII COMMITTEES AND THEIR DUTIES . . . Section 1: Standing Committees . . . Emergency Preparedness Committee; ~~Technical Committee~~, and Rules & Elections Committee.”

Item 20. “MOTION (by Mr. Brown, seconded by Ms. Elliott): The North Hills West Neighborhood Council re-introduces into the NHWNC Bylaws the removed section relating to Removal of Board Member by Stakeholders, with a (new) petition count of 100, from 150 (old count).”

The “removed section” (the section that had been removed that we want to reintroduce into the Bylaws) is:

“A. Petition by Stakeholders – A Stakeholder may submit a petition to remove a Board member to any Board member. It shall include: i) the identity of the Board member to be removed, ii) a sufficient summary description of the reason for removal, and iii) the valid signatures of ~~one hundred fifty (150)~~ one hundred (100) Stakeholders. The petition must clearly state the summary information (Items i, ii) as stated above on each signature page. Legible original signed petitions must be presented to the Board for review upon request. Stakeholders may be contacted to verify signature validity.  
1. A petition must be submitted so as to be received via USPS Certified Mail, via

email and/or hand delivered to a Board member at least fourteen (14) days prior to the next regularly scheduled General Board meeting. The matter shall be placed on the agenda for a vote of the Board at the next regular NHWNC General Board meeting.

2. Alternatively, a Stakeholder may present a petition for removal during the public comment (non-agendized items) opportunity at a regularly scheduled General Board meeting. Petitions delivered in this fashion will be agendized for the next regularly scheduled General Board meeting.
3. The Board member who is the subject of the removal action shall have the right to deliver to Board members a written statement about the matter and/or to speak at the Board meeting prior to the vote, but shall not allowed to vote on the matter.
4. Removal of the identified Board member requires a 2/3 majority of the attending Board members.”

We want the above wording to be inserted between Article 5 Governing Board, Section 9 Removal, subsections 1 (“1. A motion to remove a Board member . . .”) and 2 (“The Board member, group of Board members or committee . . .”), to become the new subsection 2, which would cause current subsections 2 - 8 to be renumbered as subsections 3 - 9.

The Aug. 20, 2020 Minutes (attached) say in Item “12. Proposed New addition, as a Standing Rule: E. Because NHWNC now has staggered elections with 1/2 the Board seats renewing at each election, any filled vacant seat in either group shall stand for election at the next opportunity. The Board seat duration description (2 or 4 year) remaining unchanged.

**MOTION** (by Ms. Hart, seconded by Mr. Gohel): The North Hills West Neighborhood Council proposes, as a Standing Rule, to clarify Bylaws Section 6, subsection E by adding the wording “Because NHWNC now has staggered elections with 1/2 the Board seats renewing at each election, any filled vacant seat in either group shall stand for election at the next opportunity. The Board seat duration description (2 or 4 year) remaining unchanged.” This shall be contingent upon Empowerla and City approval.

We want the above wording ““Because NHWNC now has staggered elections with 1/2 the Board seats renewing at each election, any filled vacant seat in either group shall stand for election at the next opportunity. The Board seat duration description (2 or 4 year) remaining unchanged. This shall be contingent upon Empowerla and City approval” to replace, in Article X ELECTIONS, Section 6: Other Election Related Language, the phrase “Not applicable,” as follows:

Replace “ARTICLE X ELECTIONS . . . Section 6: Other Election Related Language - Not applicable” with “ARTICLE X ELECTIONS . . . Section 6: Other Election Related Language - ~~Not applicable~~ Because NHWNC now has staggered elections with 1/2 the

Board seats renewing at each election, any filled vacant seat in either group shall stand for election at the next opportunity. The Board seat duration description (2 or 4 year) remaining unchanged. This shall be contingent upon EmpowerLA and City approval.”