



LEGALLY REQUIRED OFFICIAL POSTING
PLEASE DO NOT REMOVE UNTIL AFTER BELOW DATE AND TIME

North Hills West Neighborhood Council

FINAL General Board Meeting Agenda

Thursday, January 20th, 2022 7:00–9:00 PM

FINAL Agenda shall be Posted 72 Hours Prior to Meeting – All Meetings are open to the Public
(You're welcome to join 15 minutes early to ensure connection setup)

Zoom Meeting online or by telephone. Dial Toll Free (877) 853-5257 or (833) 548-0282 to join the meeting then enter this webinar ID #: 979 3677 6899 and press #

Please click this link to join the webinar by computer: <https://zoom.us/j/97936776899>

Every person wishing to address the Board must dial (669) 900-6833 (San Jose) or for Toll-Free dial: (833) 548-0282, 877-853-5257, 888-475-4499, or 833-548-0276 then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

NHWNC Executive Officers:

Carol N. Hart – President, Pat Crone – Vice President, Dan Gibson – Treasurer, Dave Brown – Secretary

Board Members:

Samuel A. Acosta, Angel Collins, Maggie Elliott, Garry Fordyce, Punam Gohel,
David Hyman, Madlena Minasian, Carlos Pelaez, Kreshell Ramey

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE NORTH HILLS WEST NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

Every person wishing to address the Board must dial **(877) 853-5257** (or any of the other Toll-Free Numbers listed above) and enter the meeting ID and then press # to join the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS - When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the "Raise Hand" option, to address the Board on any agenda item *before* the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda - *which are within the Board's jurisdiction* - will be heard during the **General Public Comment** period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section

48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

Supporting documents available on our website at: www.nhwnc.net

ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD

1. **Welcome & Call Meeting to Order** (7:00 pm)
2. **Roll Call, Determination of Quorum, and Voting Eligibility**
3. **Announcements and Opening Comments** – Carol N. Hart, President
 - A. Update on the proposed Community Partnership between NHWNC & LAHSA – Annual Homeless Count (AHC) in and around the community of North Hills West, with a new date of Tuesday, February 22nd.
 - B. Community Outreach & Public Information Table outside of the Mid-Valley Library Saturday, February 5th.
 - C. Stakeholder request that Board Members turn on the video cameras when possible. If not, please post headshot for stakeholders to have a visual reference as to who each of our board members are connecting their faces to comments and suggestions made.
4. **Public Agency Speakers and Announcements** (5 minutes per speaker, or more, as necessary and if time allows)
 - A. Elected Officials' Field Representatives
 - B. City Agencies, including the City of Los Angeles' Department of Neighborhood Empowerment
5. **Guest Speaker Public Service Announcement & Informational Presentations**
 - A. From yet another multi-lot development to nomination as a **Los Angeles Historic-Cultural Monument**, Project Coordinator, Debora Masterson, will discuss the historical preservation project of an earth 20th century home on Plummer Street in North Hills East. It could work here too! (PowerPoint presentation)
6. **Report from Budget Advocates** – Glenn Bailey and/or NHWNC Budget Representative Pat Crone
7. **General Public Comment:** Comments from the public on *non-agenda items* - within the Board's jurisdiction. Our scope is limited to City & occasionally County Issues. Each speaker will be allowed two (2) minutes *as time permits*.
8. Discussion and possible action: new standing agenda section "**Consent Calendar Recommendations**"
Consent calendar items are considered to be *non-controversial* such as **Previous Meeting Minutes** and **Previous Months' MERs** will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. (Dave Brown, NHWNC Secretary)
MOTION: The NHWNC Board approves the use of a 'Consent Calendar' for all outstanding items i.e.
 - Discussion/ Motion to approve the December 2021 Monthly Expenditure Report and Balances (MER)
 - Discussion/Motion to approve the November 18 & December 16, 2021 General Board Meeting Minutes
9. **Treasurer's Report:** Discussion and possible action: Update to Administrative Packet (Budget) for FY 2021-2022
10. Discussion and possible action: **NHWNC presence and participation in LAHSA's Annual Homeless Count** -Our official presence in support of volunteer efforts demonstrates NHWNC's commitment to being part of the solution and the fundamentally just and humane principle - *Everyone counts*.
Motion: The NHWNC allocates up to \$100 for light refreshments to be served at an outreach table / booth set-up at the North Hills West Deployment Site at New Horizons for the AHC volunteers.

Neighborhood Purposes Grant Applications to be considered (if any):

NPG Applications and Support documents available on our website at: www.nhwnc.net

Final amounts, if any, will be determined by board vote.

- NONE AT THIS TIME -

11. Discussion and possible action to **reimburse NHWNC Secretary Dave Brown** (as per NC Funding Policy 3.0 - Board Member Reimbursements) \$753.39 for the reinstatement, renewal, and secure maintenance of the NHWNC website domain.
12. Discussion and possible action to accept the resignations tendered by NHWNC Board Members.
 - A. **Treasurer and General Board Member, Dan Gibson** effective February 17, 2021.
 - B. Board Member **Carlos Pelaez, Past Beautification & Infrastructure and Ad Hoc Parking Committee Chair**
 - C. Two Board Seats, will be vacated, therefore an application [https://clerk.lacity.org/sites/g/files/wph1491/files/2021-04/ENG_2021_NC_Candidate_Filing_Application_with_Board_Affirmation%20\(1\).pdf](https://clerk.lacity.org/sites/g/files/wph1491/files/2021-04/ENG_2021_NC_Candidate_Filing_Application_with_Board_Affirmation%20(1).pdf) for new Board Member appointment may be submitted to secretary@nhwnc.net
13. Discussion and possible action: **Nomination of New Board Treasurer**. NOTE: Multiple candidates are possible as both board members and stakeholders are free to submit nominations.
 - A. President Hart nominates **Sam Acosta** based upon his professional expertise and upstanding character.
 - B. The floor will be open to hear any other nominations.
14. **Review of Board Member Attendance Policy** – Per current Bylaws (approved 11/12/20)
“Upon a Board Member missing three (3) consecutive or a total of five (5) Board Meetings during any twelve (12) month period, the Presiding Officer shall notify the Board member that their seat has been declared vacant and that the Member is removed from the Board.” To ensure full accountability & for future reference see: <https://www.nhwnc.net/compliance/>
15. **Nomination of Committee Chairs, Members, and various NC Liaisons** - Discussion & possible action
Stakeholders are welcome to nominate themselves or others. This includes but is not limited to: *Data Liaison*
Appointments: (Carol Hart & Dave Brown have volunteered. We still need 1 additional person who will be granted both access and the authority to compile reports using available city-curated data.)
 - A. Sam Acosta – Emergency Preparedness and Public Safety Committee Member(Maggie Elliott)
 - B. Resignation of Current EP & PS Committee Chair (Maggie Elliott)
 - C. Nomination of New EP & PS Committee Chair (Sam Acosta, nominated by Maggie Elliott)
 - D. Announcement: tentative monthly meetings to be held on the 4th Thursday of each month. Next meeting will be held next Thursday, January 27th at 7 pm. <https://us02web.zoom.us/j/86099079314>
16. Discussion and possible motion to include "**The Pledge of Allegiance**" prior starting the NHWNC meeting (right after -Roll call.) A virtual display of the US and California flags could be screen shared in lieu of doing so in person. It can be recited by one board member or all board members in unison. As citizens of this nation, "The pledge of Alliance" reminds us that we must be one nation, working united, committed to liberty, and equality for all citizens; in our community, our State and our country." (Sam Acosta)
17. **Budget Expenditure Recommendation for Additional Outreach Materials** – Discussion and possible motion to set aside up to \$1000 for the purchase of promotional outreach items. List of recommended items includes updated brochures, committee outreach fliers, possible promotional materials with NC Logo - pot holders, bottle openers, textured lid-opening pads, 2022 calendars, "what to do/who to contact in an emergency" refrigerator magnets, notepads, boxed water, small snacks (pre-packaged cookies, pretzels, candy, protein bars.) Also recommend purchase of two large banners with grommets to be hung from canopy or truck sides, during clean-ups neighborhood beautification projects to promote more stakeholder engagement. Promotional items are intended strictly for NHWNC co-sponsoring events/community outreach items. This will enable quick response for a "pop-up" outreach table at community events/activities, invitation working days, etc. in addition to calendared events. We recommend the purchase of small more practical items that are both durable and useful - likely to be retained by stakeholders so our logo & website will continue to attract more attention.

18. **Budget Expenditure Recommendation for Additional Outreach Materials** – Discussion and possible motion to set aside up to \$300 for the purchase of small to medium “grab and go” storage totes for rapid deployment of outreach volunteers at community events. Totes would hold the aforementioned promotional outreach items.

19. **Californians for Community Planning Initiative** - Discussion and possible motion to approve generation of an Open Community Impact Statement - asking City Council [and other elected officials] to support putting this initiative on next November’s Ballot. The following PLUM Committee motion [for Board recommendation] passed unanimously on December 2, 2021: MOTION (by Ms. Crone, seconded by Mr. Cockerell): The North Hills West Neighborhood Council recommends that the Board support the Californians for Community Planning Initiative to be on the November 2022 ballot.

Board Motion: The North Hills West Neighborhood Council will submit an OPEN CIS requesting City Council and other elected officials support placing the Californians for Community Planning Initiative on the November 2022 ballot.

Rules & Elections Committee Recommendations (to be presented monthly on an “as available” basis):

Community Impact Statement Proposals:

CFMS = Council File Management System (LA City Clerk)

Discussion and possible motion to approve generation of a Community Impact Statement on:

20. **Council File 19-0603 - Expansion of Fire District 1 Feasibility Study** – Discussion and possible action: (postponed)

- A. Motion: NHWNC will issue a CIS approving the expansion of Fire District 1.
- B. Motion: NHWNC will issue a CIS opposing the expansion of Fire District 1.
- C. Motion: NHWNC will issue a CIS - opposing unless amended - the expansion of Fire District 1.

NOTE: The Neighborhood Council Sustainability Alliance voted unanimously to oppose expansion.

Some feel that this would be a boon to developers opening the door to the use of more climate-damaging concrete and steel construction used in the building of higher density structures in what are currently low-density residential neighborhoods. Fire and Safety Codes are already in place to ensure public safety. The study is already complete.

A 47-page report was generated by the Department of Building & Safety:

https://clkrep.lacity.org/onlinedocs/2019/19-0603_rpt_dbs_%205-27-21.pdf

A 2-page Public Safety Committee Report: https://clkrep.lacity.org/onlinedocs/2019/19-0603_rpt_ps_6-2-21.pdf

<https://www.latimes.com/california/story/2021-08-21/california-burning-is-it-time-to-rethink-forest-management>

21. **Council File 20-0668-S7** Discussion and possible motion to approve generation of a Community Impact Statement on Los Angeles City Council Redistricting Commission / City of Los Angeles / Council Districts / Recommended Map: <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=20-0668-S7>

22. **Committee & Liaison Reports** (if any) Discussion and possible action on the formation of new Ad Hoc Legislative Tracking Committee, changes to Standing and Ad Hoc committees as well as NHWNC Liaisons

23. **Board Member Announcements and Requests for Future Agenda Items**

24. **Motion to adjourn**

North Hills West Neighborhood Council & Committee Agendas are posted for public review at Uncle Joe’s Donuts – 8704 Woodley – North Hills CA 91343 and posted on the NHWNC website www.nhwnc.net

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the board’s subject matter jurisdiction, will be heard during

the Public Comment period. During the current situation requiring that we conduct meetings online, please send your request to make a public comment to Secretary@nhwnc.net. Please include the item number along with an indication that you support, oppose, or support conditionally - naming your conditions.

As a covered entity under **Title II of the Americans with Disabilities Act**, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids or services, may be provided upon request. If you require language services translation services and to ensure availability of services, please make your requests at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting Carol Hart, Board President, via email at President@nhwnc.net or by phone 818-281-9387.

RECONSIDERATION PROCESS: Reconsideration of a vote by the Board may be called as a motion by the Board members that voted on the prevailing side of the decision.

GRIEVANCE PROCESS: A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

PUBLIC ACCESS OF RECORDS: In compliance with 'Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of its meetings, may be viewed at the board meeting. Documents may also be reviewed by going to the Board's website [www.http://nhwnc.net](http://nhwnc.net).

In addition, if you would like a copy of any record related to an item on the agenda please contact Board Secretary Dave Brown at secretary@nhwnc.net by phone 818-903-2259 or mail to NHWNC – PO Box 2091 – North Hills – CA – 91393. **NHWNC BYLAWS** – Please be advised that the bylaws of the North Hills West Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the bylaws which were approved on 11-12-2020 are available during every meeting and online at: [www.http://nhwnc.net](http://nhwnc.net). In compliance with 'government code section 5497.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting are available on our website: [www.http://nhwnc.net](http://nhwnc.net)

For more information about the NHWNC please call – 818-903-2259 – or send mail to P.O. Box 2091 – North Hills CA 91393-2091. We look forward to hearing from you!

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE A DAN GIBSON, TESORERO DE LA JUNTA, POR EMAIL A dgibson.nhwnc@gmail.com.

Please Do Not Remove Before January 22nd, 2022