



## NORTH HILLS WEST NEIGHBORHOOD COUNCIL



### Joint Board and Rules & Election Committee SPECIAL MEETING AGENDA

Posted Minimum 24 hours prior to meeting - All Meetings are open to the Public

Agenda, Draft minutes and supporting documents are on the NC website at: [nhwnc.net](http://nhwnc.net)

Wednesday, December 09, 2020 from 4:00 - 7:00 pm

North Hills West Neighborhood Council is inviting you to a scheduled Zoom meeting.

#### Topic: Rules & Elections Committee

Hi there,

You are invited to a Zoom webinar.

When: Dec 9, 2020 04:00 PM Pacific Time (US and Canada)

Topic: Joint Board and Rules & Election Committee SPECIAL MEETING AGENDA

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/88078336990>

Or iPhone one-tap :

US: +16699006833,,88078336990# or +12532158782,,88078336990#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free) or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free)

Webinar ID: 880 7833 6990

International numbers available: <https://us02web.zoom.us/j/88078336990>

#### COMMITTEE MEMBERS

Punam Gohel - Chair, Pat Crone, Dave Brown

**ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD.  
PLEASE NOTE THE PRESIDING OFFICER OF THE BOARD MAY TAKE ITEMS OUT OF ORDER.**

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker.

1. **Welcome and Roll Call** and announcement of quorum and qualifications
2. **Discussion and possible motion** to Approve Previous Meeting Minutes of 8/08/2020

<https://www.nhwnc.net/minutes/september-8-2020-joint-board-and-rules-elections-committee-draft-minutes/>

### 3. General Public Comments - 2 minutes per Speaker

The public may provide comments to the committee on non-agenda items within the Committee's subject matter jurisdiction. However, please note that under the Brown Act, the committee is prevented from acting on the issue you bring to its attention until the matter is agendaized for discussion at a future public meeting.

### 4. Public Representatives Comments

### 5. Comments by Chair and review of topics from last meeting

### 6. Discussion & possible action to recommend new members to the R&E Committee

The following items include discussion and possible action

to forward a recommendation to the main Board for additional consideration.

And reference current NHWNC bylaws approved 08-01-2018

See: <https://www.nhwnc.net/agendas-minutes/minutes-and-agendas/bylaws/>

Bylaws are referenced, to the following agenda Standing Rules item discussions:

### 7. Public Comment: Modify/add agenda wording

Attendance at our Neighborhood Council meeting(s) is not required to submit a Public Comment.

Please send your comment in an email to: [secretary@nhwnc.net](mailto:secretary@nhwnc.net)

Prior to 5pm of the meeting date to insure inclusion.

Please include "Public Comment" in the subject line for general comments of non-agendaized items.

Otherwise, also include the meeting agenda item number in the subject line.

Submitted comments will be read aloud during those respective times.

### 8. Recusals:

Add an agenda line item asking for request(s) by board members for recusal on actionable items

Following roll call / announcement of quorum / status of trainings

Do all participating members of a family need to recuse jointly ?

Is there a specified Zoom meeting recusal procedure ?

### 9. Clarification of bylaws wording regarding vacant Board seats filled between NC Elections.

Irrespective of the seat's existing term length, 2 or 4 years,

should the seat be up for election at the next election ?

While preserving the existing seat's term duration, to maintain the 50/50 Board

post-election continuity of experienced members

(Approved bylaws now provide for 1/2 of the Board seats standing for election each election cycle by introducing a 4 year staggered term length configuration)

**10. Neighborhood Council Elections:**

The City Clerk has made recommendation for an all Vote-By-Mail NC election in 2021

See City Council File: CF 20-0963

<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=20-0963>

NC Election 2021: Region 2 Tuesday, April 27, 2021

Voter Registration update; Candidate Info Session 12/12/20, 9-11 am - RSVP at EmpowerLA

11. NHWNC bylaws were Amended and Approved on November 12, 2020, by the Board of Neighborhood Commissioners. Discussion regarding changes.

12. Discussion regarding forming a dedicated ad hoc Election Outreach sub-committee

13. Committee Member Comments

14. Requests For Future Agenda Items

15. Motion to Adjourn

**The North Hills West Neighborhood Council Agenda is posted for public review at the following North Hills West locations: 1. Uncle Joe's Donuts - 8704 Woodley Avenue and on our website at [www.nhwnc.net](http://www.nhwnc.net)**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** - The public is requested to fill out a "Speaker Card" to address the Board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the Board's subject matter jurisdiction, will be heard during the Public Comment on Non-Agendized Items period.

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Carol Hart, Board President, via email at [president@nhwnc.net](mailto:president@nhwnc.net) or by phone 818-809-9158

**RECONSIDERATION PROCESS** - Reconsideration of a vote by the Board may be called as a motion by the Board members that voted on the prevailing side of the decision.

**GRIEVANCE PROCESS** - A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

**PUBLIC ACCESS OF RECORDS** - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be

viewed at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda please contact Board Secretary, via email at [secretary@nhwnc.net](mailto:secretary@nhwnc.net), by phone 818-809-9158 or mail to NHWNC - PO Box 2091 - North Hills - CA - 91393.

**NHWNC BYLAWS** - Please be advised that the Bylaws of the North Hills West Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the Bylaws are available during every meeting.

*SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE A BOARD SECRETARY, POR EMAIL A [SECRETARY@NHWNC.NET](mailto:SECRETARY@NHWNC.NET) O POR TELEFONO 818-809-9158*

**OFFICIAL POSTING: PLEASE LEAVE IN PLACE UNTIL Thursday, December 10, 2020**