



LEGALLY REQUIRED OFFICIAL POSTING
PLEASE DO NOT REMOVE UNTIL AFTER BELOW DATE AND TIME

North Hills West Neighborhood Council

General Board Meeting Agenda

Thursday, December 17th, 2020 7:00–9:00 PM

FINAL Agenda shall be Posted 72 Hours Prior to Meeting – All Meetings are open to the Public
(You're welcome to join 20 minutes early to ensure connection setup)

Zoom Meeting online or by telephone. Dial Toll Free (877) 853-5257 or (833) 548-0282 to join the meeting then enter this webinar ID #: 979 3677 6899 and press #

Please click this link to join the webinar by computer: <https://zoom.us/j/97936776899>

Every person wishing to address the Board must dial (669) 900-6833 (San Jose) or for Toll-Free dial: (833) 548-0282, 877-853-5257, 888-475-4499, or 833-548-0276 then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

NHWNC Executive Officers:

Carol Hart – President, Pat Crone – Vice President, Dan Gibson – Treasurer, Dave Brown – Secretary

Board Members:

Jay Beeber, Gil Brenner, Maggie Elliott, Punam Gohel, Heather Hudson-Beeber,
David Hyman, Madlena Minasian, Carlos Pelaez, Kreshell Ramey

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF NORTH HILLS WEST NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board must dial **(877) 853-5257** (or any of the other Toll-Free Numbers listed above) and enter the meeting ID **979 3677 6899** and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda - *which are within the Board's jurisdiction* - will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs.

We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

Supporting documents available on our website at: www.nhwnc.net

ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD

1. Welcome & Call Meeting to Order (7:00 pm)
2. Roll Call, Determination of Quorum, and Voting Eligibility
3. Announcements and Opening Comments - President
4. Public Agency Speakers and Announcements
5. General Public Comments (2 minute per speaker) NOTE: This time is set aside for *non-agendized* items.
6. Discussion and possible action to approve the November 19, 2020 Meeting Minutes (A)
7. Discussion and possible action to approve the MER (Monthly Expenditure Report) for November 2020. (B)
8. Report from Budget Advocate Glenn Bailey and NHWNC Budget Representative Pat Crone
9. Discussion and possible action to ratify the President's recommended chair and member appointments and changes to Standing and Ad Hoc committees as well as NHWNC Liaisons. Discussion and possible motion to eliminate the Technical Support Committee since the work has become a part of the Executive Officers' duties.
10. **Microsoft Office 365 Purchase Request** (General Operating/Office Expense) (C)
Discussion and possible approval of a pCard purchase for an annual subscription to Office 365 – NTE \$100.
Option A: MS 365 "Family" up to 6 users \$99/99 annually or \$9.99/month (Executive & Outreach Committees)
Option B: MS 365 Personal: one user only \$69/99 annually or \$6.99/month

11. **Neighborhood Council Elections / Fiscal Year 2020-21 / COVID-19 Pandemic** (D)
INFORMATIONAL ONLY – The City Council approved CF 20-0963 on 11/4/2020 and Mayor signed it 11/16/2020
http://clkrep.lacity.org/onlinedocs/2020/20-0963_rpt_HENPAR_10-22-20.pdf

"Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the Controller to appropriate \$55,000 from the Unappropriated Balance (UB) General Municipal Elections 2020 Line Item, 100/58/580310, to the City Clerk, Fund No. 100/14, Salaries, As Needed, Account No. 001070.
2. AUTHORIZE the Controller's Office to appropriate \$456,000 from the UB 2020 General Municipal Election Line Item, 100/58/580310, to the Department of Neighborhood Empowerment, Fund No. 100/47 as follows: \$60,000 to Printing and Binding, Account No. 002120; \$316,000 to Contractual Services, Account No. 003040; and \$80,000 to Office and Administration, Account No. 006010.
3. INSTRUCT the Department of Neighborhood Empowerment to report back in subsequent Financial Status Reports for the remainder of Fiscal Year 2020-21 regarding the expenditure of outreach funds allocated to the 2021 Neighborhood Council Elections including any current or projected cost savings.
4. INSTRUCT the City Clerk to request from the Office of the County Registrar-Recorder/County Clerk the use of ballot drop boxes for the 2021 Neighborhood Council elections, and report back with a status update and any additional resources needed.
5. AUTHORIZE the City Administrative Officer to make technical corrections as necessary to those transactions included in this report to implement Mayor's and Council's intentions."

12. **Expansion of Stakeholder Voting Rights – Accessibility and Ease of Voting** (E)
Discussion and possible motion – "Shall the Board add *clarifying* language to NHWNC Bylaws amending them with the following stipulation: "ALL North Hills West Neighborhood Council stakeholders shall be eligible to vote for *any type* of candidate regardless of the basis for either the voter's or the candidate's stakeholder category. (i.e. residential, business, or community interest.)

13. **BONC's Unilateral Action – Failure to Notify in Advance or Invite Participation**

BONC amended our Bylaws but NHWNC only received notification after-the-fact, with NO opportunity to comment or participate in making changes. Shall the NHWNC Board write a letter protesting our exclusion from this process?

14. Proposed formation of an ad hoc Election Outreach Committee (F)

Discussion and approval of the Rules & Election Committee's recommendation to form such a Committee. ALL NHWNC Board Members are requested to contribute to these efforts whether they're committee members or not for both candidate and voter outreach for NHWNC Elections being held on April 27th, 2021

Note: The Candidate Filing period for Region 2 begins on December 26 and lasts 45 days until February 9th.

14. CF 17-0413 Citywide Cat Program / EIR [originally CF 13-1513] (G)

http://clkrep.lacity.org/online/docs/2017/17-0413_ord_draft_11-02-2020.pdf

This ordinance amends Section 53.00 of the LA Municipal Code adding a new Section 53.06.1 to raise the limit of cats that a person may keep or maintain from three to five but imposing conditions upon a person who keeps or maintains more than three cats. This applies to any building residential or not.

The three main conditions are: 1. all cats shall be kept solely indoors; 2. All cats shall be spayed or neutered* 3. All cats shall be implanted with an animal identification device, such as a microchip, identifying the owner of the cat

Location: The location where the cats are kept or maintained shall be registered with the Department of Animal Services using a Department approved form that specifies the name of the cat owner, the address of the location, the number of cats at the location, and any other information the Department deems necessary. **Exception:** The restrictions in this section shall not apply to any premises operating as a Pet Shop, Dog Kennel, or Cat Kennel pursuant to a valid permit issued by the Department." **Note:** The presence of 6 or more cats in any building... will trigger a "kennel" designation for which the owner or operator would be required to obtain an annual permit at the cost of \$290/year. <https://www.laanimalservices.com/laws-policies/permits/> (see attachment G for more details)

NOTE: On 12/09/20 The City Clerk transmitted the CF to Mayor. The last day for the Mayor to act is 12/21/20, therefore, ANY ACTION TAKEN BY NHWNC MUST BE IMMEDIATE IN ORDER TO INFLUENCE THE MAYOR'S DECISION.

15. Reopening of the West Valley Animal Shelter – City Owned vs. Privately Owned Shelters (H)

Discussion and possible approval of VANC recommendation regarding the issuance of a Community Impact Statement on the reopening the West Valley Animal Shelter as a municipal shelter

<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=20-1114>

On 11/25/20 City Councilmember Bob Blumenfield **moved to amend** CF 20-1114 as follows:

[Relative to the Shelter long term plan for the West Valley Animal] I (Bob Blumenfield) MOVE [that the original motion] BE AMENDED to add the following **bolded** language to Recommendation No. 2(b):

2. DIRECT the Department of Animal Services (DAS) to report in regard to its long-range plan for the West Valley Animal Shelter to include:

b. The roles and duties of the various DAS staff positions that are essential for the re-opening of the West Valley Animal Shelter as **a fully operational municipal owned animal shelter or a non-municipal owned animal shelter.**

NOTE: Expert Speakers Jeff Mausner (VANC Animal Liaison), Barbara Hatley (a 30-year veteran of Animal Services) and Michelle Cornelius (long-time West Valley Animal Shelter volunteer) have been invited to speak on this topic.

16. Discussion and possible ratification of the Board's previous approval of the Southern California Preparedness Foundation's NPG for \$1500. The Board must re-approve the NPG again in order for us to submit it.

17. Committee & Liaison Reports

18. Board Member announcements and requests for future agenda items

19. Motion to adjourn

North Hills West Neighborhood Council & Committee Agendas are posted for public review at Uncle Joe's Donuts – 8704 Woodley – North Hills CA 91343 and posted on the NHWNC website www.nhwnc.net

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the board’s subject matter jurisdiction, will be heard during the Public Comment period. During the current situation requiring that we conduct meetings online, please send your request to make a public comment to Secretary@nhwnc.net. Please include the item number along with an indication that you support, oppose, or support conditionally - naming your conditions.

As a covered entity under **Title II of the Americans with Disabilities Act**, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids or services, may be provided upon request. If you require language services translation services and to ensure availability of services, please make your requests at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting Carol Hart, Board President, via email at President@nhwnc.net or by phone 818-281-9387.

RECONSIDERATION PROCESS: Reconsideration of a vote by the Board may be called as a motion by the Board members that voted on the prevailing side of the decision.

GRIEVANCE PROCESS: A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

PUBLIC ACCESS OF RECORDS: In compliance with ‘Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of its meetings, may be viewed at the board meeting. Documents may also be reviewed by going to the Board’s website www.nhwnc.net.

In addition, if you would like a copy of any record related to an item on the agenda please contact Board Secretary Dave Brown at secretary@nhwnc.net by phone 818-903-2259 or mail to NHWNC – PO Box 2091 – North Hills – CA – 91393.

NHWNC BYLAWS – Please be advised that the bylaws of the North Hills West Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the bylaws which were approved on 6-17-2020 are available during every meeting and online at: www.nhwnc.net.

In compliance with ‘government code section 5497.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting are available on our website: www.nhwnc.net

For More Information About The NHWNC Please Call – 818-903-2259 – Or Send Mail To P.O. Box 2091 – North Hills CA 91393-2091. We look forward to hearing from you!

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE A DAN GIBSON, PRESIDENTE DE LA MESA, POR EMAIL A dgibson.nhwnc@gmail.com.

Please Do Not Remove Before December 20th, 2020