



LEGALLY REQUIRED OFFICIAL POSTING
PLEASE DO NOT REMOVE UNTIL AFTER BELOW DATE AND TIME

North Hills West Neighborhood Council

Special Board Meeting Agenda

Thursday, September 17th, 2020 8:00–8:30 PM – General Board Meeting to Follow

FINAL Agenda shall be Posted 24 Hours Prior to Meeting – All Meetings are open to the Public

(You're welcome to join 20 minutes early to ensure connection setup)

Zoom Meeting online or by telephone. Dial Toll Free (877) 853-5257 or (833) 548-0282 to join the meeting then enter this webinar ID #: 979 3677 6899 and press #

Please click this link to join the webinar by computer: <https://zoom.us/j/97936776899>

Every person wishing to address the Board must dial (669) 900-6833 (San Jose) or for Toll-Free dial: (833) 548-0282, 877-853-5257, 888-475-4499, or 833-548-0276 then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

NHWNC Executive Officers:

Carol Hart – President, Pat Crone – Vice President, Madlena Minasian – Treasurer, Dave Brown – Secretary

Board Members:

Jay Beeber, Gil Brenner, Maggie Elliott, Dan Gibson, Punam Gohel, Heather Hudson-Beeber, David Hyman, Carlos Pelaez, Kreshell Ramey

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF NORTH HILLS WEST NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board must dial **(877) 853-5257** (or any of the other Toll-Free Numbers listed above) and enter **979 3677 6899** and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs.

We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

Supporting documents available on our website at: www.nhwnc.net

ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD

1. Welcome & Call Meeting to Order (6:30 pm)
2. Roll Call, Determination of Quorum, and Voting Eligibility
3. Announcements and Opening Comments - President
4. Public Agency Speakers and Announcements
5. General Public Comments (2 minute per speaker) NOTE: This time is set aside for *non-agendized* items
6. Discussion and possible action to ratify the Board's June 18th approval to encumber \$23,000 of FY 2019-2020 funds for payment in FY 2020-2021 from these 'encumbered' (saved, set-aside) funds.

Motion to authorize payment in *this* fiscal year; using last fiscal year's *encumbered* funds, money which was specifically set-aside for the expenditures appearing on our Encumbrance Request Form.

NC Funding has audited our accounts and granted their approval. Voting to APPROVE this motion (or these motions if voted upon separately) grants NC funding our authorization to withdraw the money from the encumbered funds.

- a. Moore Business Solutions – for Communication Services (website & eBlast News) NTE \$6000.
- b. Verizon Wireless – for the Board Telephone – NTE \$420
- c. Western Medical – for KN95 Masks – NTE \$4999
- d. Western Medical – for purchase of additional PPE (Tri-fold masks and Safety Goggles) – NTE \$1250
- e. The Green Station – for purchase of street & sidewalk clean up equipment – NTE \$750
- f. Adobe – Monthly Software subscription service for Design of Outreach Materials – NTE \$650
- g. Partners in Diversity – Monthly Minute-Taking & Transcription, Administrative Services – NTE \$1772

7. Discussion and possible action to approve a revised Annual Budget, an adjustment to our Rollover Funds from \$10,000 to \$8,359.61 according to the audit and reconciliation conducted by NC Funding from June 30th - Aug 1st.
8. Discussion and possible action to ratify last year's approval of proposed payment for LAPD officers' overtime, in the amount of \$1,959.81, for their after-hours service to provide enhanced security for NHWNC General Board Meetings from July – December 2019. This item was just presented on 9/16/20. Follow-up is needed to confirm that this outstanding debt, while approved, has not yet been paid. Motion to approve, contingent on such, authorizing payment of last fiscal year's debt during this fiscal year's budget may be made from a portion of the amount encumbered for New Horizons meeting overhead expenses. This may be deemed fit – contingent upon final DONE & NC Funding approval – since funds from the last Fiscal Year would be used to pay a debt incurred but apparently not satisfied, in the same Fiscal Year: *both* 2019-2020 at and for the express purpose of conducting the monthly Board meeting.
9. SOLID NPG, add a dollar amount, NTE \$3,500, that was left off the General Board agenda item by misprint
10. Motion to adjourn

North Hills West Neighborhood Council & Committee Agendas are posted for public review at Uncle Joe's Donuts – 8704 Woodley – North Hills CA 91343 and posted on the NHWNC website www.nhwnc.net

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the board’s subject matter jurisdiction, will be heard during the Public Comment period. During the current situation requiring that we conduct meetings online, please send your request to make a public comment to Secretary@nhwnc.net. Please include the item number along with an indication that you support, oppose, or support conditionally - naming your conditions.

As a covered entity under **Title II of the Americans with Disabilities Act**, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids or services, may be provided upon request. If you require language services translation services and to ensure availability of services, please make your requests at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting Carol Hart, Board President, via email at President@nhwnc.net or by phone 818-281-9387.

RECONSIDERATION PROCESS: Reconsideration of a vote by the Board may be called as a motion by the Board members that voted on the prevailing side of the decision.

GRIEVANCE PROCESS: A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

PUBLIC ACCESS OF RECORDS: In compliance with ‘Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of its meetings, may be viewed at the board meeting. Documents may also be reviewed by going to the Board’s website [www.http://nhwnc.net](http://nhwnc.net).

In addition, if you would like a copy of any record related to an item on the agenda please contact Board Secretary at: secretary@nhwnc.net by phone 818-903-2259 or mail to NHWNC – PO Box 2091 – North Hills – CA – 91393.

NHWNC BYLAWS – Please be advised that the bylaws of the North Hills West Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the bylaws which were approved on 6-17-2020 are available during every meeting and online at: [www.http://nhwnc.net](http://nhwnc.net).

In compliance with ‘government code section 5497.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting are available on our website: [www.http://nhwnc.net](http://nhwnc.net)

For More Information About The NHWNC Please Call – 818-903-2259 – Or Send Mail To P.O. Box 2091 – North Hills CA 91393-2091. We look forward to hearing from you!

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE A DAN GIBSON, PRESIDENTE DE LA MESA, POR EMAIL A dgibson.nhwnc@gmail.com.

Please Do Not Remove Before September 18, 2020