



LEGALLY REQUIRED OFFICIAL POSTING  
PLEASE DO NOT REMOVE UNTIL AFTER BELOW DATE AND TIME

## North Hills West Neighborhood Council

### General Board Meeting Agenda

Thursday, September 17<sup>th</sup>, 2020 7:00–9:00 PM

FINAL Agenda shall be Posted 72 Hours Prior to Meeting – All Meetings are open to the Public  
(You're welcome to join 20 minutes early to ensure connection setup)

Zoom Meeting online or by telephone. Dial Toll Free (877) 853-5257 or (833) 548-0282 to join the meeting then enter this webinar ID #: 979 3677 6899 and press #

Please click this link to join the webinar by computer: <https://zoom.us/j/97936776899>

Every person wishing to address the Board must dial (669) 900-6833 (San Jose) or for Toll-Free dial: (833) 548-0282, 877-853-5257, 888-475-4499, or 833-548-0276 then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

#### NHWNC Executive Officers:

Carol Hart – President, Pat Crone – Vice President, Madlena Minasian – Treasurer, Dave Brown – Secretary

#### Board Members:

Jay Beeber, Gil Brenner, Maggie Elliott, Dan Gibson, Punam Gohel, Heather Hudson-Beeber, David Hyman, Carlos Pelaez, Kreshell Ramey

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF NORTH HILLS WEST NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board must dial **(877) 853-5257** (or any of the other Toll-Free Numbers listed above) and enter **979 3677 6899** and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs.*

*We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

Supporting documents available on our website at: [www.nhwnc.net](http://www.nhwnc.net)

**ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD**

1. Welcome & Call Meeting to Order (7:00 pm)
2. Roll Call, Determination of Quorum, and Voting Eligibility
3. Announcements and Opening Comments - President
4. Public Agency Speakers and Announcements
5. General Public Comments (2 minute per speaker) NOTE: This time is set aside for *non-agendized* items
6. Discussion and possible action to approve the August 20, 2020 Meeting Minutes
7. Report from Budget Advocate Glenn Bailey and NHWNC Budget Representative Pat Crone
8. Discussion and possible action to ratify the President's recommended chair and member appointments and changes to Standing and Ad Hoc committees as well as NHWNC Liaisons.
9. Discussion and possible action to approve outstanding Monthly Expenditure Requests (All on Encumbrance List.)  
**Moore Business Results** \$497.42 (May) \$436.73 (July) \$374.46 (August) NTE: \$500/month; Partners in Diversity: \$216.58 (June) TBD (July)TBD (August); Verizon \$33.00/monthly June-August); Adobe \$52.00/monthly June-August
10. Discussion and possible action to ratify approval of payment for U.S.P.S. P.O Box 6 months Rental (This item is from the Encumbrance Request Form previously approved and submitted to NC Funding.) \$ 98.00
11. Discussion and possible action to approve establishment of a monthly "Consent Calendar" in order to expedite timely payment of all monthly invoices from approved Vendors or for previously approved expenditures.
12. Discussion and possible action to approve outstanding Monthly Expenditure Reports. June-August
13. Proposed Standing Rule: President requests that Board Members and Stakeholders add the words 'Agenda Item Request' to the subject line of any emails sent to the President at [chart.nhwnc@gmail.com](mailto:chart.nhwnc@gmail.com).
14. Discussion and possible motion to approve of a Moore Business Results Contract Proposal for Online Outreach Services. (Funds in the amount of \$6,000 have already been set aside on the Encumbrance Request Form which was previously approved and submitted to NC Funding. NC Funding has requested that we submit a Contract Proposal.)
15. Discussion and possible approval of a Neighborhood Purpose Grant in an amount to be determined by the Board for S.O.L.I.D. to help fund renovations for COVID19 protections to the Main & Detectives' Lobby of the Devonshire Division.
16. Discussion and possible approval of purchase of NHWNC Labels to include Zoom webinar ID and information.
17. Committee & Liaison Reports
18. Board Member announcements and requests for future agenda items
19. Motion to adjourn

**North Hills West Neighborhood Council & Committee Agendas are posted for public review at Uncle Joe's Donuts – 8704 Woodley – North Hills CA 91343 and posted on the NHWNC website [www.nhwnc.net](http://www.nhwnc.net)**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the board’s subject matter jurisdiction, will be heard during the Public Comment period. During the current situation requiring that we conduct meetings online, please send your request to make a public comment to [Secretary@nhwnc.net](mailto:Secretary@nhwnc.net). Please include the item number along with an indication that you support, oppose, or support conditionally - naming your conditions.

As a covered entity under **Title II of the Americans with Disabilities Act**, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids or services, may be provided upon request. If you require language services translation services and to ensure availability of services, please make your requests at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting Carol Hart, Board President, via email at [President@nhwnc.net](mailto:President@nhwnc.net) or by phone 818-281-9387.

**RECONSIDERATION PROCESS:** Reconsideration of a vote by the Board may be called as a motion by the Board members that voted on the prevailing side of the decision.

**GRIEVANCE PROCESS:** A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

**PUBLIC ACCESS OF RECORDS:** In compliance with ‘Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of its meetings, may be viewed at the board meeting. Documents may also be reviewed by going to the Board’s website [www.http://nhwnc.net](http://nhwnc.net).

In addition, if you would like a copy of any record related to an item on the agenda please contact Board Secretary Dave Brown at [secretary@nhwnc.net](mailto:secretary@nhwnc.net) by phone 818-903-2259 or mail to NHWNC – PO Box 2091 – North Hills – CA – 91393.

**NHWNC BYLAWS** – Please be advised that the bylaws of the North Hills West Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the bylaws which were approved on 6-17-2020 are available during every meeting and online at: [www.http://nhwnc.net](http://nhwnc.net).

In compliance with ‘government code section 5497.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting are available on our website: [www.http://nhwnc.net](http://nhwnc.net)

For More Information About The NHWNC Please Call – 818-903-2259 – Or Send Mail To P.O. Box 2091 – North Hills CA 91393-2091. We look forward to hearing from you!

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE A DAN GIBSON, PRESIDENTE DE LA MESA, POR EMAIL A [dgibson.nhwnc@gmail.com](mailto:dgibson.nhwnc@gmail.com).

**Please Do Not Remove Before September 21, 2020**