



**LEGALLY REQUIRED OFFICIAL POSTING  
PLEASE DO NOT REMOVE UNTIL AFTER BELOW DATE AND TIME**

## **North Hills West Neighborhood Council**

**Joint Board and Committee Meetings:  
Events, Marketing, and Outreach Committee  
Emergency Preparedness & Public Safety  
Special NHWNC Board**

FINAL Agenda shall be Posted 24 Hours Prior to Meeting – All Meetings are open to the Public  
**Thursday December 12<sup>th</sup>, 2019 (5:30–7:30 PM)**  
**MID VALLEY REGIONAL LIBRARY @ 16244 NORDHOFF STREET NORTH HILLS, CA 91343**

### **NHWNC Executive Officers:**

Dan Gibson – President, Carol Hart – Vice President, Madlena Minasian – Treasurer, Dave Brown – Secretary

### **Events, Outreach & Marketing Committee Members:**

Carol Hart – Chair, David Hyman, Helen Donovan, and Anita Goldbaum

### **Emergency Preparedness and Public Safety Committee Members:**

Dave Brown – Chair, Maggie Elliott, Kreshell Ramey, Jim Cockerell, Bonnie Cockerell, Jill Akahoshi, Tina Purwin

Please note: the presiding officers of any committee or the Board may take items out of order.

All speaker cards must be submitted to the secretary before the meeting begins.

The public is requested to fill out a “Speaker Card” to address the Committees or Board on any agenda item before the Board takes action. In the interest of time, Public comment is limited to 1 minute per speaker, but Committee Chairs have the discretion to modify the amount of time for any speaker.

**Supporting documents available on our website at: [www.nhwnc.net](http://www.nhwnc.net)**

**ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD**

**PUBLIC COMMENTS ON NON-AGENDIZED ITEMS** (Public Comments Limited to 1 Minute Only) The public may provide comments on non-agenda items within either Committee’s subject matter jurisdiction. Please note that under the Brown Act, we are prevented from acting on the issue you bring to our attention until the matter is agendized for discussion at a future public meeting.

- 1. Call Events, Marketing, & Outreach Committee Meeting to Order (5:30 pm)**
- 2. Roll Call** to Establish Quorum & Training Compliance
- 3. Announcements and Opening Comments**
- 4. Public Agency Speakers and Announcements**
- 5. General Public Comments** (1 minute per speaker)

6. **Previous Meeting Minutes** – Review and possible approval of previous meeting minutes.
7. **Annual Holiday Party** – Discussion of event planning details, and possible motion to approve a ‘Punch List’ of steps to be taken, items to be addressed, and goods to be purchased per the decisions made at the previous EMO Committee meeting, i.e. Assign/Volunteer for tasks, establish event day set-up schedule.
8. **Motion to Adjourn** – [prior to 6:15 pm]

**1. Call Emergency Prep & Public Safety Committee Meeting to Order (6:15 pm)**

2. **Roll Call** to Establish Quorum & Training Compliance

3. **Announcements and Opening Comments**

4. **Public Agency Speakers and Announcements**

5. **General Public Comments** (1 minute per speaker)

6. **Previous Meeting Minutes** – Review and possible approval of previous meeting minutes.

7. **Topics include:** a. **North Hills Update of West Neighborhood Council Community Emergency Plan working draft:**

<https://www.nhwnc.net/wp-content/uploads/2018/12/Emergency-Plan-with- Appendices-2018-1211.pdf>

b. **RYLAN (Ready Your LA Neighborhood) Presentation: Train the Trainer Orientation Saturday February 29, 2020** in the Community Room of Mid-Valley Regional Library. Discussion regarding NHWNC involvement, support, and Outreach, from noon to 3pm.

c. **Radio Ready:** in an emergency when the power is out and critical & timely information must get to the general public, County EMD will utilize satellite equipment to communicate to County radio stations that have generators. Discussion of stations to check and gear to have – such as a hand crank radio receiver – if you lose power, cell phone and internet access as has been typical during recent emergencies.

d. CERT classes, sosproducts.com training classes, Amateur Radio (Ham) classes, and more

8. **Motion to Adjourn** – [prior to 7:00 pm]

**1. Call Special Board Meeting to Order (7:00 pm)**

2. **Roll Call** to Establish Quorum & Training Compliance

3. **Announcements and Opening Comments**

4. **Public Agency Speakers and Announcements**

5. **General Public Comments** (1 minute per speaker)

6. **Motion to approve, or ratify, the expenditure of up to \$1200.00 for the Annual Holiday Party** – Recap specific expenditure details, and possible motion to approve... (See attached documentation)

**7. Discussion & possible motion to support a Town Hall in conjunction with other Neighborhood Councils, topic LAUSD proposed Sex Ed Curriculum, K-12.** NHWNC may consider paying for the venue costs, not to exceed \$1,500. Possible dates, Saturday: Feb 1, Feb 8, or Feb 29th

**7. Motion to Adjourn** – [approximately 7:30 pm] (This allows 15 minutes for room re-set and cleanup.)

Note: Since this venue closes much earlier than others, all of the above items will be discussed as time permits, allowing time for stakeholder comment and questions. Some items may be postponed at the discretion of the Committee Chairs or presiding Board Officer.

**North Hills West Neighborhood Council & Committee Agendas are posted for public review at Uncle Joe's Donuts – 8704 Woodley – North Hills CA 91343 and posted on the NHWNC website [www.nhwnc.net](http://www.nhwnc.net)**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the board’s subject matter jurisdiction, will be heard during the Public Comment period.

As a covered entity under **Title II of the Americans with Disabilities Act**, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids or services, may be provided upon request. If you require language services translation services and to ensure availability of services, please make your requests at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting Dan Gibson, Board President, via email at [dgibson.nhwnc@gmail.com](mailto:dgibson.nhwnc@gmail.com) or by phone 818-903-2259.

**RECONSIDERATION PROCESS:** Reconsideration of a vote by the Board may be called as a motion by the Board members that voted on the prevailing side of the decision.

**GRIEVANCE PROCESS:** A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

**PUBLIC ACCESS OF RECORDS:** In compliance with ‘Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of its meetings, may be viewed at the board meeting. Documents may also be reviewed by going to the Board’s website [www.nhwnc.net](http://www.nhwnc.net) .

In addition, if you would like a copy of any record related to an item on the agenda please contact Board Secretary Dave Brown at [secretary@nhwnc.net](mailto:secretary@nhwnc.net) by phone 818-903-2259 or mail to NHWNC – PO Box 2091 – North Hills – CA – 91393.

**NHWNC BYLAWS** – Please be advised that the bylaws of the North Hills West Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the bylaws are available during every meeting.

In compliance with 'government code section 5497.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be obtained from the Department of Neighborhood Empowerment by contacting 213-978-1551 or [NCsupport@lacity.org](mailto:NCsupport@lacity.org).

For More Information About The NHWNC Please Call – 818-892-8899 – Or Send Mail To PO Box 2091 – North Hills CA 91393-2091. We look forward to hearing from you!

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE A DAN GIBSON, PRESIDENTE DE LA MESA, POR EMAIL A [dgibson.nhwnc@gmail.com](mailto:dgibson.nhwnc@gmail.com) O POR TELEFONO 818- 903-2259.

**Please Do Not Remove Before December 13, 2019**

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