

CITY OF LOS ANGELES

CALIFORNIA

BOARD OF NEIGHBORHOOD COMMISSIONERS

KAREN MACK
PRESIDENT

LEONARD SHAFFER
VICE PRESIDENT

JOY ATKINSON
LYDIA GRANT
VICTOR MEDINA
OLIVIA RUBIO

JANET LINDO
EXECUTIVE ADMINISTRATIVE ASSISTANT
TELEPHONE: (213) 978-1551



ERIC GARCETTI
MAYOR

EMPOWER LA
Department of
NEIGHBORHOOD EMPOWERMENT

20th FLOOR, CITY HALL
200 NORTH SPRING STREET
LOS ANGELES, CA 90012

TELEPHONE: (213) 978-1551
TOLL-FREE: 3-1-1
FAX: (213) 978-1751
E-MAIL: EmpowerLA@lacity.org

GRAYCE LIU
GENERAL MANAGER

www.EmpowerLA.org

Board of Neighborhood Commissioners Code of Civility

Collectively and individually, the member of the Board of Neighborhood Commissioners (Commission) agree to abide by a Code of Civility to ensure that the Commission business is conducted in a respectful and courteous manner, and in a way that will generate respect and credibility for the Commission.

The freedom to express one's views about public matters is cornerstone of the democratic process. The Commission welcomes the diverse views and opinions of Neighborhood Council board members, officers and stakeholders as they relate to the issues before us. In order for these discussions to be meaningful and effective, we must treat others with respect and dignity.

By adoption of this motion, and by affixing our signatures to this document, we collectively and individually agree to abide by our Code of Civility to the best of our abilities.

1. I will conduct myself in a professional and civil manner at all times as a representative of the Commission.
2. I will treat each member of the Commission and members of the public with respect at all times, regardless of an individual's opinion, ethnicity, race, sexuality, age, disability, or religion.
3. Even in the face of disagreement, or differences of opinion, I will demonstrate esteem and deference for my colleagues and the public.
4. Under no circumstances during Commission meetings, functions, or events will I engage in or threaten to engage in any verbal or physical attack on any other individual.
5. I will commit to communicate my ideas and points of view clearly, and allow others to do the same without interruption.
6. I will not use language that is abusive, threatening, obscene, or slanderous, including using profanities, insults, or other disparaging remarks or gestures.

7. Derogatory language about an individual's ethnicity, race, sexuality, age, disability, or religion is not acceptable.
8. I will take responsibility for my own actions, and will work to fulfill my role and responsibilities.
9. I will commit to learn the applicable laws that govern the Commission, including Rules of Order, Operating Rules and Procedures, the Brown Act, ethics rules, city ordinances, the Plan for a Citywide System of Neighborhood Councils ("Plan") and the City Charter and Administrative Code, and will not knowingly violate any of the above.
10. I will abide by the Commission's Operating Policies and Procedures or Rules of Order in order to create a safe and effective environment for conducting business.
11. I will promote and enforce a safe meeting environment at all times. At moments when members of the public become disruptive and violate the rules of civility that we have pledged to follow, I will join my fellow board members in demanding that the persons conduct themselves in a respectful and orderly manner even if I agree with the point of view that is being expressed.
12. I will seek to present information truthfully, and will not knowingly misrepresent, mischaracterize, or misquote information received from others.
13. I pledge to truly listen to and hear other points of view.
14. I will practice the art of being able to disagree without being disagreeable.
15. If I find myself representing my personal interests before my community's interests, I will publicly disclose the differences and recuse myself from voting on such matters.
16. I will commit to good faith efforts to resolve any grievances that come before the Commission as specified in the Plan or city ordinance.
17. I owe it to my fellow Commission members, the public, and the decision-makers who are trying to influence to make the best possible effort to understand the issues before me. I will "do my homework".

1-27-14
Date

Joy Atkinson
Joy Atkinson

Lydia Grant
Lydia Grant

Karen E. Mack
Karen Mack

Victor Medina
Victor Medina

Olivia Rubio
Olivia Rubio

Leonard Shaffer
Leonard Shaffer