



**NORTH HILLS WEST NEIGHBORHOOD COUNCIL**  
**General Board Meeting Minutes** Thursday, November 16, 2017  
New Horizons, 15725 Parthenia St., North Hills CA 91343

NHWNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motion(s) (included as stated at the Meeting, or, if not stated, as written on the Agenda); quotes (words that have quotation marks (“ ”) at the beginning and ending of a word or words); and Agenda wording copied into the Minutes.

**1. Welcome and Pledge of Allegiance.**

President Dan Gibson called the Meeting to order at 7:08 p.m. The Pledge of Allegiance was said.

**2. Roll Call and announcement of Quorum and Voting Eligibility.**

Roll Call was taken by the Secretary. Ten of the 11 Board Members were present at the Roll Call: Dan Gibson (President), Jay Beeber (Vice-President), Dave Brown (Secretary), Madlena Minasian (Treasurer), Garry Fordyce, Punam Gohel, Carol Hart, David Hyman, Sam Kwasman and Kreshell Ramey. Maggie Elliott was absent. The NHWNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see the Bylaws at <https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlt=su46~>), so the Board could take such votes. Quorum was announced. Mr. Brown reported that all Board Members were eligible to vote. Eleven of the 13 Board Seats were filled (by election or appointment). Two Board Seats were vacant (both Residential); to apply, email [Secretary@nhwnc.net](mailto:Secretary@nhwnc.net). Also attended: approximately 35 Stakeholders and guests.

**3. Announcements and Comments – President.**

Mr. Gibson encouraged attending Civic University 2.0 seminars on Mondays from mid-January through the 1<sup>st</sup> two Mondays in February from 6:00-9:00 p.m. at City Hall Council Chambers, and applying for a vacant Residential Board Seat.

**4. Discussion and possible action to approve the October 19, 2017 General Board Meeting Minutes.**

**MOTION** (by Mr. Gibson, seconded by Mr. Kwasman): The North Hills West Neighborhood Council approves the Minutes of its October 19, 2017 General Board Meeting with amendments.

The following amendments were requested by Mr. Fordyce on page six, Item #18. g.: “Monroe High School Homecoming Court; “it was very successful” and he presented

to Court members” was amended to “Monroe High School Homecoming Parade; “it was very successful” and he presented certificates to Court members.”

**MOTION PASSED**; zero opposed; one abstained (the NHWNC does not count abstentions as votes) (Minasian).

**5. Public Agency Speakers and Announcements.**

Matt Hernandez, Public Safety Deputy for L.A. City District 12 Councilman Mitch Englander (818-882-1212; Matt.Hernandez@LACity.org; <http://CD12.LACity.org>), replacing Erich King, described recent legislation. [*This Agenda Item was continued after Item #7.*] Jose Galdamez, Neighborhood Empowerment Analyst, L.A. Dept. of Neighborhood Empowerment (DONE; 818-374-9895; Jose.Galdamez@LACity.org; [www.EmpowerLA.org](http://www.EmpowerLA.org)), replacing Gibson Nyambura, reported on DONE activities and deadlines. He reported that the City Council revised the meanings of the words “substantial” and “ongoing interest” in the Stakeholder definition. DONE is working on the funding equity issue of how much funding is allocated to each Neighborhood Council in relation to each Council’s population.

**6. General Public Comment**

Naveen Bhardwa, 7-Eleven Franchisee, would like to present to the Planning and Land Use Committee (PLUC); Mr. Beeber invited him and explained the process. Stakeholder Anita Goldbaum announced that the Mid-Valley Regional Library will be closed from December 5th-8th. Kevin Osborne, brewery owner, will present to the PLUC. Stakeholder Mikkie Loi, Community Relations volunteer, LAPD Devonshire Division ([http://www.LAPDOnline.org/devonshire\\_community\\_police\\_station](http://www.LAPDOnline.org/devonshire_community_police_station)), announced a November 30<sup>th</sup>, 6:00-8:00 a.m. Coffee with the Captain at the Chatsworth Train Station. A CERT [Community Emergency Response Team; 818-756-9674; [www.cert-la.com](http://www.cert-la.com); [lafdcert@LACity.org](mailto:lafdcert@LACity.org)] class will start January 10<sup>th</sup> at 6:00 p.m. and be held for seven Wednesdays at Our Community School [10045 Jumilla Ave., Chatsworth]. Stakeholder Chris Carle reported that homeless people are “still using our backyards as bathrooms” and doing “drug deals”; again he requested City action. Joe Benitez, Haskell Ave. resident, was concerned about traffic affecting mail and trash pickups, and that “you can’t see the cars as you’re pulling out” of residential driveways. Victor LaFontaine was concerned about speeding drivers and lack of street sweeping; he long ago requested action but has not seen any.

**7. Presentation** from Leah Garland of Stand LA - a coalition of many community groups in LA concerned with the lack of zoning laws regarding urban oil drilling in LA and sensitive areas. For further information see: <http://www.stand.la>.

[*This Agenda Item was addressed after Item #8.*] Copies were distributed of Stand-L.A. information and a proposed Resolution. Ethan Senser presented for Ms. Garland. He said there are “currently no regulations” and explained that the coalition wants the City to establish a “health and safety zone buffer of 2,500 feet” between residential areas and oil and gas drilling. He believed that such a zone could reduce negative health experiences of residents living near wells. Mr. Senser reported that

the coalition is “looking for the support of all [Neighborhood] Councils” and the City Council just voted to support such a buffer. SoCal Gas Co. and other oil and gas organizations oppose this.

8. **Discussion and possible action** to ratify the President’s recommended Chair and Member appointments and changes to Standing and Ad Hoc committees.

**MOTION** (by Mr. Gibson, seconded by Mr. Beeber): The North Hills West Neighborhood Council will change the name of its Ad Hoc Aqueduct Ave. Committee to the Ad Hoc Aqueduct / Haskell Ave. Committee.

**DISCUSSION:** Mr. Gibson urged Stakeholders to work with the Committee. Mr. Beeber explained that Neighborhood Council Board Members are liaisons to the City; Stakeholder help is needed.

**MOTION PASSED;** zero opposed; zero abstained.

9. **Homelessness Liaison Report** – Kreshell Ramey

Ms. Ramey wanted the President to consider combining this Committee with the Outreach Committee. The November 6<sup>th</sup> Homelessness Alliance meeting discussed winter shelter information, which is available at Los Angeles Homeless Services Authority (LAHSA; 213-225-6562; [www.facebook.com/lahsa.org](http://www.facebook.com/lahsa.org)).

10. **Report from Budget Advocates.**

Brian Allen, a Budget Advocate [<http://ncbala.com>], reported that they are working with the City regarding the budget and encouraged feedback. He said that there are an estimated 60,000 homeless people living in the City and that we need “to stop it, not just house them.”

11. **Discussion and possible action** to approve the NHWNC October 2017 Monthly Expense Report.

Copies were distributed of the “Monthly Expenditure Report” for October 2017.

**FUNDING MOTION** (by Mr. Gibson, seconded by Ms. Hart): The North Hills West Neighborhood Council approves its Monthly Expenditure Report for October 2017.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the ten eligible voters present with all ten in favor (“Yes” or “Aye”) (Beeber, Brown, Fordyce, Gibson, Gohel, Hart, Hyman, Kwasman, Minasian and Ramey); zero opposed; zero abstained.

12. **Discussion and possible action** [see the below Motion].

**FUNDING MOTION** (by Mr. Gibson, seconded by Mr. Gohel): The North Hills West Neighborhood Council allocates up to \$1,000.00 for the annual NHWNC Holiday party to be held in conjunction with the regularly scheduled Board meeting of 12/21/17. Expenditure to include food, refreshments, paper goods, and incidentals.

**DISCUSSION:** Mr. Kwasman reported that, last year, \$200 was spent. Volunteers are needed.

**MOTION to CALL FOR THE QUESTION** (by Mr. Gibson); no opposition.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the ten eligible voters present with all ten in favor (“Yes” or “Aye”) (Beeber, Brown, Fordyce, Gibson, Gohel, Hart, Hyman, Kwasman, Minasian and Ramey); zero opposed; zero abstained.

**13. Discussion and possible action** to [see the below Motion].

**MOTION** (by Mr. Gibson, seconded by Mr. Beeber): The North Hills West Neighborhood Council approves sending a letter to Councilmember Englander regarding the board's disappointment that the Councilmember failed to inform the Board on his position regarding the 15-bed Congregate Living Health Facility at 16052 Chase Street prior to the public hearing on October 17th.

**DISCUSSION:** Ms. Goldbaum stated that “I am very much in favor of you sending a letter and it’s a very kind letter . . . he really needs to know. Councilmember Englander sent a representative to the November 17 Hearing meeting with a letter with glowing praise of their [the Facility company’s] work. We were never questioning the work that they did; what we were all questioning was the size of the facility and the 300% increase in patients in a residential community. He never once ever addressed that issue; he only talked about the services that they provide, but never addressed our concerns. The [Planning Commission] Hearing was today.”

Mr. Beeber explained, saying “This issue had come before the Board a number of times. The Board had taken a position asking to limit the number of beds to their [the Facility company’s] by right number of six beds. They were originally requesting 18 beds and then they reluctantly reduced that to fifteen. We had been in communication with Councilmember Englander’s office and his Planning Deputy on a number of occasions . . . we were told that the Councilmember was taking everything under consideration and that he had not come up with any sort of decision, and then on the date of the Hearing itself what occurred was he sent a representative to support the applicant’s request for 15 beds. This was an issue that obviously the neighborhood and the Neighborhood Council cared about and we spent many, many hours on. I think sending a letter, letting him know that this is not a question of whether we agree or disagree with his decision, but in terms of his engagement with the Neighborhood Council and I think is the issue here . . . we have a role in advising the Elected Officials as to what the Community is interested in, what the Community wants, and what the Board’s considered decision is on some of these matters . . . I think we should let him know that respectfully. That is what this letter does.”

Mr. Fordyce stated that “it has been my observation that whatever is asked usually gets the same answer: ‘I haven’t decided yet.’ There’s nothing different now than

there has ever been in the past; maybe rarely he may have let the cat out of the bag, but generally he doesn't. This is suicidal. We're going to chastise our Councilmember? We're going to chastise him and bully him, and burn our bridges, and to what avail? It is my understanding he actually visited one of those sites and was extremely impressed and wished that his own sister had had such a facility . . . But he is not subject to our whims; he is subject to an entire CD12 District, not just doing what North Hills West bullies him into. Why does he have to succumb to whatever we say goes? He didn't, he has no obligation to respond, for whatever reason."

Stakeholder Jim Cockerell stated in response to Mr. Fordyce's comments that "The very first meeting that they had at the Van Nuys Courthouse . . . we were submitting our complaints about this project . . . Garry voted against the Council, he voted in favor of this [the Congregate Living Health Facility] project, so I don't think his comment should represent the Board here at any time on this project."

**MOTION to CALL FOR THE QUESTION** (by Mr. Gibson); no opposition.

**MOTION PASSED**; one opposed (Fordyce); zero abstained.

**14. Discussion regarding board member conduct and responsibilities** during board meetings and outside of board meetings in response to an email dated 10/18/17 from stakeholder letter Debra Francisco.

Mr. Gibson described the issue. Stakeholder and former Board Member Ms. Francisco was concerned that no Board Member attended the Hearing regarding the proposed Congregate Living Health Facility at 16052 Chase St. Mr. Gibson replied, "So the Officer may not have understood that we had had multiple Committee meetings and multiple Board meetings on that." Ms. Francisco responded, "Exactly, that could definitely be the case as well and you know he may have everything in the file but he may not read that and if you are there saying, 'you know, we've had four meetings on this, we've voted to not support it at every single one,' maybe that would have had some impact."

Mr. Gibson noted, "just as a reminder, this discussion is in order to make sure we address your concerns as Stakeholder, that we are a Board that does so in an effort to be always more functioning and functional, and that's what this discussion is about. There's a second half, though, to your email; while we did not have a Board Member that was appointed to be there, we did have a Board Member there, Mr. Fordyce." Ms. Francisco replied, "Yes . . . he proceeded to conduct himself, in bashing the North Hills West Neighborhood Council, in stating that you as a Council did not provide certain documentation and certain information and make it available to everyone including him . . . he proceeded to go on and continue to bash the Council and then his comment was that 'you all held secret meetings and that any vote that you have taken has been tainted' . . . There should be no bashing the North Hills West Neighborhood Council stating that your vote is 'tainted.' Indirectly, that comment could be taken by the Hearing Officer and say, 'well geeze, did they

vote? Was it tainted? Did you all have serial secret meetings?' When you put that out there, you put that into his head that that could be what you all have done. So, by doing that, I think that that could be, could have been detrimental. I don't think any Board Member, if you're up speaking as an individual . . . you do not bash your Council. You do not say that your Council has had secret meetings and your vote is 'tainted.' That can be extremely problematic when you're up and you're presenting . . . when you come up and you start to say something like that you sound like you're speaking on behalf of the Council and, anyways, Mr. Peshaway [the Hearing Officer] stopped it after we said 'this has got to stop.' He [Mr. Peshaway] finally put an end to that and then he [Mr. Fordyce] finished up his statement. That wasn't a proper thing to do, it was an inappropriate place to do it and it could've caused a lot of problems." Ms. Goldbaum stated that "I agree with Deb."

Glenn Bailey, "speaking as an individual" who "wasn't at the Hearing," said that the Hearing "is not the proper forum" for Mr. Fordyce's comments about the Board. Mr. Bailey recommended that such things be voiced at BONC meetings [L.A. Board of Neighborhood Commissioners; Commissioners@EmpowerLA.org; www.EmpowerLA.org]. He believed that Stakeholders' and Board Members' concerns about Mr. Fordyce's comments "should be brought to the City Attorney." Mr. Allen said that "decorum may be limited in terms of Code of Conduct . . . What I see is a request to demand loyalty . . . this is more of a question of loyalty than a question of duty."

Mr. Beeber stated that "the comments that were made at [the] Hearing . . . are very very serious charges . . . there were no secret meetings. At least one Board Member went and met with the applicant outside of our Committee meetings and outside of our Board meetings . . . I don't know . . . whether that's any sort of violation . . . We were invited to do so and we declined to do so because we did not want to have secret meetings and we do not want to be accused of meeting backdoor with applicants . . . Everything that we met about and discussed was done in an open forum, either in a Committee meeting or at a full Board meeting . . . I don't know specifically what supposedly was withheld, but I do know that there was a Board Member who sent information around to the Neighborhood Council Members and, apparently according to the City Attorney or the Department, I'm not sure who, felt that that Board Member violated the Brown Act. In doing so, he attempted to have a serial meeting with the Neighborhood Council Members to garner support for this project and that Board Member . . . had to recuse himself at one of the times that Board Member was here when that issue came before the Board . . . that Board Member is the same Board Member who is accusing the Board of doing things that are in violation of the Brown Act and accusing members of the Board of doing those sorts of things . . . we, because we didn't want to take just one person's word for what occurred at this Hearing, we did communicate with the Hearing Officer and asked them to confirm this information and for the most part they confirmed this information, that these things were stated and were said . . . There is no requirement here for loyalty to the Board and to the Board's position . . . I don't believe that these statements are truthful. I don't believe also that the Hearing was the right place to do that . . . taking a public stance and saying . . . that

this thing happened . . . and another thing happened can constitute slander and you're accusing people of breaking the law . . . I take it very seriously when myself or Members of the Board are accused of breaking the law. I don't think . . . it's appropriate and it may be actionable on some level when someone goes in public and makes a public statement that certain Members broke the law, broke the rules and [says] that what they did shouldn't count . . . accusing people of wrongdoing . . . in a public forum I don't think is appropriate . . . I was certainly the Chair of the Committee that held these [meetings] and I was the person who conducted the discussion here before the Board and so, by extension, these comments do fall on me to some extent and I think they're highly inappropriate . . . these things should be addressed . . . I feel that these are not true statements and I feel that it is inappropriate to go in public and make statements of accusations against people that are not true."

Mr. Gohel said "it's good idea to bring this issue to City Attorney . . . I haven't done anything wrong. I haven't done what he has accused me of doing and I think he is violating my rights."

Ms. Hart said "my biggest concern is for the Stakeholders who live in that neighborhood. They made their opinions very clear to us . . . we have to take into account that it's their neighborhood and they live there . . . if we're negating the zoning in a residential neighborhood that's really a very serious decision to make and it cannot be entered into lightly . . . I would ask for the City Attorney's advice on this and I would also attest to the fact that there were no secret meetings of which I am aware. We heard this over and over and over again here. We debated it at length and we decided that we *have* to vote in best interests of the people most closely affected by this development."

Mr. Brown noted that "the only 'no' vote at the Hearing came from this Neighborhood Council and that particular vote of 'no' was tainted by a Board Member who was present, representing himself as an individual. I think [it] is nothing short of a stab in the back to the Board . . . Obviously we will take it to the City Attorney, but this has been a chronic, ongoing, repeated thing."

Mr. Gibson said that "the Hearings that we held . . . were very thorough. They were just . . . representative . . . open and transparent. The representative actually came and thanked me for the way that the meetings were handled . . . I felt good about the process. This was news to me, the secret meetings, some of these accusations that are made and I agree, it seems to be a direct attack upon the Board and to be a functioning Board that's not healthy . . . there's no code of loyalty here, not at all . . . We were invited, by the people with the Congregate Living House to come to an Open House and see what was going on there. I consulted with the City Attorney; they recommended against it. I actually had an Attorney General's opinion that spoke pretty specifically to that. So it was not like that we're even negligent, even just absent minded walking into secret, there were no secret meetings. We worked very hard for nothing to be tainted and for those accusations to be made in that public forum I think is very serious . . . [lacking] common decency with a Board that's

trying to work together. I think it's completely wrong and uncalled for . . . it's just not healthy for us as a Board as we work to represent our Stakeholders.

Ms. Hart had "concerns about the Stakeholders' will being circumvented, but I'm also very deeply concerned because I would not consider this, as previously characterized, as 'a breach of decorum'; [it] could be considered, depending on what the City Attorney has to say, as a violation of Ethics. I just don't think it's a good idea to ever behave in this manner . . . I would ask that we pursue further answers from those who are experts.

Mr. Gibson noted that "this is not a particular attack upon one Board Member. This is an instance that needs to be addressed no matter whose name is involved." He will refer the matter to the NHWNC Executive Committee.

Mr. Beeber added that "for those members of the public that are here, maybe hearing about this sort of thing for the first time, I will assure you . . . everybody on this Board conducts themselves with, for the most part, with the utmost ethics and we endeavor to do everything by the book . . . these types of things that are being alleged are simply not accurate and not true . . . this is an isolated incident with one particular Board Member making these accusations. There are no overall accusations against this Board regarding our ethics or our openness or our willingness to hear things and conduct ourselves with the utmost in decorum and also ethics."

**15. Discussion and possible action** regarding paid security at all North Hills West meetings.

Stakeholders expressed concern regarding walking to and from these meetings through the relatively dark parking lot. Mr. Gibson noted that while there have been no specific threats there have been some comments over a period of time. Mr. Brown noted that paid security probably would cost around \$30 per hour per guard; a volunteer might be found. Mr. Bailey recommended talking with the Senior Lead Officer. Mr. Gibson referred this to the Public Safety Committee.

**16. Discussion and possible action** to [see the below Motion]. For further information see: <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=14-0655-S5>.

Ms. Hart explained the issue.

**MOTION** (by Mr. Gibson, seconded by Mr. Gohel): The North Hills West Neighborhood Council will submit a Community Impact Statement regarding Council File 14-0655-S5, the LA City Council's Memorandum of Understanding (MOU) with the County of Los Angeles (County) and the Housing Authority of the City of Los Angeles (HACLA) to establish roles and align resources needed to develop permanent supportive housing.

*Board Member Kreshell Ramey left at this time (9:35), making nine Board Members present (the NHWNC quorum is seven).*



**DISCUSSION:** Ms. Hart stated that “It has passed the City Council; in fact, Mayor Garcetti has signed off on it already, so it’s going to happen . . . this is an important first step in establishing this MOU [Memorandum of Understanding] with the City of Los Angeles Housing in order to properly oversee the expenditure of those monies to establish housing for the homeless . . . what they’re doing by setting up a partnership with multiple agencies is they’re finding what’s already out there that doesn’t need to be built . . . they have to have oversight . . . they’ve already signed it into law. It’s an easy CIS to render . . . I believe their plan is to coordinate what they’re all already attempting to do in an effort to be more efficient, and get people into homes; especially with the winter coming they have to start acting quickly. This MOU simply creates the conduit thru which things can happen because referrals can be made. Monies can be allocated and spent properly with proper oversight. Experts already exist in the City; we don’t have to create new departments. We already have County and City departments that are equipped to deal with this since this has already been signed and approved into law; it would be good . . . to say ‘thank you for doing something to begin addressing this homeless crisis in LA.’” She noted that the entire printed text of the MOU was present and available for referral.

Mr. Fordyce stated that “I . . . am questioning this thing about roles and aligned resources. Whose resources and how big is that planned check? We have no details, we have no documentation; there’s such a lack of information here. I have attended the Homeless Liaison meetings with Kreshell; I’m totally in support of doing something, but there’s no information and this is not the way to conduct business.” Ms. Hart reported that “this recommendation came through the homeless liaisons throughout the City of L.A.; it was their recommendation to issue Community Impact Statements giving our approval of some action being taken, so this has been fully considered . . . and they thoroughly endorse this Motion . . . it’s already been approved and signed into law, so it’s just a matter of us saying thank you for doing something.” Mr. Gibson said that “Yes, I agree; the idea is that the homeless is a huge issue. It takes everyone and I would like to applaud the County and the City working together.”

**MOTION to CALL FOR THE QUESTION** (by Mr. Beeber); Mr. Fordyce objected to ending the debate over the source of funding, asking “Is this HHH? Is this H? Is this the Linkage Fee or is this a new fee that we’ve yet have not heard from?” Mr. Beeber requested, “there’s a Motion on the table, call the question please.” Mr. Fordyce replied, “I know, you control everything by jumping into it and you speak multiple times.” Ms. Hart replied “Garry, it’s [Measure] HHH, if you read it, it’s HHH.”

**MOTION PASSED;** one opposed (Fordyce); zero abstained.

Ms. Hart will write the Community Impact Statement.

17. **Discussion and possible action** to [see the below Motion]. The Los Angeles Housing + Community Investment Department (HCIDLA) proposes to launch a new, creative and collaborative program to preserve and stabilize the city of Los

Angeles' (LA) affordable housing stock. A significant amount of affordable housing in the city operates without subsidy and is referred to as Naturally Occurring Affordable Housing (NOAH). NOAH multifamily rental properties provide housing at rates affordable to low-and moderate-income households. However, many suffer from poor maintenance and negligent management, making them unappealing, unfit and unsafe for occupancy. The NOAH loan program has been developed to provide mission-driven affordable housing providers financing tools to acquire, rehabilitate and maintain smaller multifamily properties as affordable housing for the long term. For further information see: <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=17-1258>.

**MOTION** (by Mr. Gibson, seconded by Ms. Hart): The North Hills West Neighborhood Council will submit a Community Impact Statement regarding Council File 17-1258, Naturally Occurring Affordable Housing (NOAH) Loan Program.

**DISCUSSION:** there was discussion of the meaning of the Motion and issue. Mr. Fordyce asked "once again, where's the documentation?" Ms. Hart observed that "it's available to anybody."

**MOTION PASSED;** one opposed (Fordyce); one abstained (the NHWNC does not count abstentions as votes) (Beeber).

Ms. Hart will write the Community Impact Statement.

**18. Website Report** – Dave Brown

Mr. Brown reported that "the website recently had an upgrade" and that "we surpassed 1,800 people in our" database.

**19. Committee Chair Reports**

a. Executive -- Dan Gibson

Mr. Gibson reported that the Committee will meet in December.

b. Outreach -- Sam Kwasman

Mr. Kwasman reported that the Committee will meet Nov. 21<sup>st</sup> at the Library.

c. Beautification -- Carol Hart

Ms. Hart reported that the Committee has been communicating with Council District 12 and working with the Street Services Department regarding hiring the L. A. Conservation Corps [323-224-2550 x301; PCardoso@LACorps.org; www.LACorps.org] to perform work on behalf of the NHWNC.

d. Emergency Prep/PS -- Dave Brown

Mr. Brown reported that there have been many vehicle break-ins and thefts; he urged installing clubs on steering wheels and would like the NHWNC to consider funding this.

e. Planning and Land Use -- Jay Beeber

Mr. Beeber reported that the Committee will meet Tuesday, December 5<sup>th</sup> at a location to be announced. He encouraged joining the Committee.

f. Rules & Elections -- Punam Gohel

Mr. Gohel reported that the Committee will meet November 22<sup>nd</sup> and discuss Standing Rules and Bylaws. He encouraged joining the Committee.

g. Education -- Garry Fordyce

Mr. Fordyce reported that he will attend a meeting at Vintage Magnet School.

h. Budget & Finance -- Madlena Minasian

Ms. Minasian urged Board Members to submit all expense invoices and receipts in pdf form and to submit separate event documents as separate files.

**20. Board Member Comments**

Mr. Gohel will miss the next two Board Meetings. Mr. Beeber encouraged Board Members and others to use Agenda information links to get more information, saying “not everything has to be put in an Agenda.” Ms. Hart noted that 20 Stakeholders at tonight’s Ad Hoc Aqueduct / Haskell Ave. Committee Meeting signed up for more information. She encouraged, for the next Board Meeting, researching Council File #17-1092 regarding public toilets. Mr. Fordyce will attend the Budget Advocates meeting.

**21. Requests For Future Agenda Items**

Mr. Gibson encouraged emailing future Agenda Item requests.

**22. Motion to adjourn**

**MOTION to ADJOURN** (by Mr. Gibson, seconded by Mr. Kwasman).

**MOTION to ADJOURN PASSED**; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 10:16 p.m.

*The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by NHWNC. The NHWNC Minutes page is <http://www.nhwnc.net/agendas-minutes/minutes-and-agendas>.*