



NORTH HILLS WEST NEIGHBORHOOD COUNCIL
General Board Meeting Minutes Thursday, August 17, 2017
New Horizons, 15725 Parthenia St., North Hills CA 91343

NHWNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motion(s) (included as stated at the Meeting, or, if not stated, as written on the Agenda); quotes (words that have quotation marks (“ ”) at the beginning and ending of a word or words); and Agenda wording copied into the Minutes.

1. Welcome and Pledge of Allegiance.

President Dan Gibson called the Meeting to order at 7:13 p.m. The Pledge of Allegiance was said.

2. Roll Call and announcement of Quorum and Voting Eligibility.

Roll Call was taken by the Secretary. Ten of the 13 Board Members were present at the Roll Call: Dan Gibson (President), Jay Beeber (Vice-President), Dave Brown (Secretary), Madlena Minasian (Treasurer), Maggie Elliott, Garry Fordyce, Carol Hart, David Hyman, Sam Kwasman and Kreshell Ramey. Absent: Armando Diaz, Punam Gohel and Antonino Lovato. The NHWNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see the Bylaws at <https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlt=su46~>), so the Board could take such votes. Quorum was announced. Mr. Brown reported that all Board Members were eligible to vote. All 13 of the 13 Board Seats were filled (by election or appointment). Also attended: 21 Stakeholders and guests.

3. Announcements and Comments – President.

Mr. Gibson thanked Stakeholder Helen Donovan for providing document copies and Mr. Brown for providing the sound system. The NHWNC storage container was moved at a cost “under the budgeted amount.” [This Agenda Item was returned to after Item #5.] Mr. Gibson asked the Rules and Elections Committee to create an Alternate Board Members system.

4. Discussion and possible action to approve the July 20, 2017 General Board Meeting Minutes.

Mr. Gibson requested and it was agreed to TABLE this to the next General Board Meeting. Mr. Fordyce asked if any corrections were received; Mr. Gibson confirmed that the entire Minutes were being Tabled.

5. Public agency speakers and announcements.

Erich King, Public Safety Deputy for L.A. City District 12 Councilman Mitch Englander (818-882-1212; Erich.King@LACity.org; <http://CD12.LACity.org>), reported that soon he will be assigned to downtown. Deputy Colin Crews will work full-time on homelessness issues. Sarah Ramsawack, representing DONE (the L.A. Dept. of Neighborhood Empowerment; 818-374-9953; www.EmpowerLA.org), reminded that the September 9th Congress of Neighborhoods at City Hall is “an opportunity to learn how to do our job” and has “40 workshops.” Gibson Nyambura, Neighborhood Council Advocate, DONE [Gibson.Nyambura@LACity.org]. announced that the City Council has not decided when the next Neighborhood Council elections will be; prepare for them to be in 2018.

6. General Public Comment

Glenn Bailey, of VANC (Valley Alliance of Neighborhood Councils; VANC@EmpowerLA.org; <http://empowerla.org/vanc-2>), noted that current law mandates 2018 Neighborhood Council elections unless the City Council changes it. Mireya Valencia, of Pacoima Beautiful [<http://www.pacoimabeautiful.org>], announced free Urban Gardening Workshops are available [monthly at Lopez Canyon Park near the 210 and 118 Freeways every fourth Saturday, 9-11:00 a.m.]. Stakeholders Karina Diaz and Mike Majers requested for their neighborhood to be moved from the NHWNC to the Granada Hills South Neighborhood Council (GHSNC); she said the GHSNC would welcome them; she requested that this be Agendized. Ava Grant of the People in Need Brown Bag Ministry (818-314-6627) explained that they feed, shower and clothe homeless people.

Ms. Hart, as “a lay leader,” announced the first annual Valley Interfaith Solidarity March, September 10th at 2:00-6:00 p.m. “to build bridges of understanding.” The March will begin at Our Lady of Grace Catholic Church. Aqueduct Ave. resident Jeff Bengston urged no “road diets . . . we need our parking back on Aqueduct.” Stakeholder Anita Goldbaum requested the NHWNC to have a phone number; NHWNC literature has “phone numbers that do not work.” She urged to “pay attention to what our City Council is doing.” Glenhill Elementary School Principal Linda Bueno said she will request a Neighborhood Purposes Grant. She said they submitted a request on May 15th that “never got Agendized.” They want two-way radios “to be able to communicate . . . for safety purposes . . . only on campus.” The purchase would be “10 radios and a base unit . . . \$3,000” in cost.

7. Discussion and possible action to ratify the President’s recommended Chair and Member appointments and changes to Standing and Ad Hoc committees.

Mr. Gibson indicated that there were no appointments or changes at this time.

8. Committee Chair Reports

a. Executive – Dan Gibson

Mr. Gibson reported that the Committee had “no meeting in July.”

b. Outreach -- Sam Kwasman

Mr. Kwasman reported that the Committee is preparing for the Valley Disaster Preparedness Fair [ValleyDisasterPreparedness@gmail.com];

www.ValleyDisasterFair.com], then will plan the holiday party; input would be appreciated.

c. Beautification -- Carol Hart

Ms. Hart reported that the Committee did not meet and that City Council District 12 will help trim dry weeds in public spaces.

d. Emergency Preparedness / Public Safety -- Dave Brown

Mr. Brown reported that the Committee is preparing for the Valley Disaster Preparedness Fair to be at Northridge mall's north parking lot west of Tampa and south of Plummer [9400 Shirley Ave., Northridge 91324]; register online. He said there was "a very successful National Night Out." The Neighborhood Councils Emergency Preparedness Alliance will meet August 26th.

e. Land Use – Jay Beeber

Mr. Beeber reported that the Committee did not meet; he encouraged feedback.

f. Rules & Elections -- Punam Gohel

Mr. Brown reported that the Committee will discuss having an Alternate Board Member system.

g. Education -- Garry Fordyce

Mr. Fordyce reported that "school just opened."

h. Budget & Finance -- Madlena Minasian

Ms. Minasian reported that "we are online now . . . we've paid everything up-to-date."

9. Homelessness Liaison Report – Kreshell Ramey

Ms. Ramey reported that the Outreach Committee will contact her about merging their Committees. She relayed that LAPD Senior Lead Officer Miranda suggested having bi-lingual Spanish-English information available for residents. Ms. Ramey said the County is considering a plan to incentivize homeowners to build housing on their properties for homeless people; information is at Info@LACounty.gov.

10. Report from Budget Advocates

Brian Allen, of the Budget Advocates [<http://ncbala.com>], reminded that all are welcomed to attend their meetings and "there is a commission on revenue with the Mayor," to which he encouraged input.

11. Website Report – Dave Brown

Mr. Brown reported that links are "up-to-the-minute" regarding NHWNC financial transactions. He will add "a census link." Ms. Bueno said they "linked [her school's] website to your website"; Mr. Brown encouraged her to submit events for website posting.

12. Discussion and possible action to approve the NHWNC July 2017 Monthly Expense Report.

Copies were distributed of the "Monthly Expenditure Report" and receipts for July 2017.

FUNDING MOTION (by Mr. Gibson, seconded by Ms. Minasian): The North Hills West Neighborhood Council approves its Monthly Expenditure Report for July 2017.

DISCUSSION: Mr. Gibson noted the new MER format.

MOTION to CALL FOR THE QUESTION (by Mr. Gibson); no opposition.

FUNDING MOTION PASSED unanimously by a roll call vote of the 10 eligible voters present with all 10 in favor (“Yes” or “Aye”) (Beeber, Brown, Elliott, Fordyce, Gibson, Hart, Hyman, Kwasman, Minasian and Ramey); zero opposed; zero abstained.

13. **Discussion and possible action** to approve a Neighborhood Purpose Grant (in an amount to be determined by the board) to C.E.M.P (California Emergency Mobile Patrol) Search & Rescue. Presentation by Mike Panman. C.E.M.P primarily serves the LAPD Valley Bureau volunteering to look for Critical Missing individuals and is requesting funding assistance with their new mission manager online software. Please see www.cemp.org for more information.

Copies were distributed of the NPG form. Mr. Panman presented, explaining their mission and services.

FUNDING MOTION (by Mr. Gibson, seconded by Ms. Minasian): The North Hills West Neighborhood Council will approve a Neighborhood Purpose Grant (in an amount to be determined by the board) to C.E.M.P (California Emergency Mobile Patrol) Search & Rescue.

DISCUSSION: Mr. Panman said they are “an all-volunteer team” since 1962 that can deploy a team of 40 members assisting the LAPD, including for people with dementia, which saves the Police time, money and energy. He said “we average about 60 calls a year” and do not get any funding. “We don’t get paid and our expenses aren’t covered.” Many professions are represented in C.E.M.P.; “it’s a very diverse group” and “all our members are required to have CERT training.” The funding would be used to purchase “mission manager software,” which he described as “making us more efficient . . . it’s got intensive mapping software . . . a valuable new tool.’ The software’s annual fee is \$1,400 per year. They will request funding from other Neighborhood Councils. Mr. Gibson indicated that this may be Agendized for to allocate funding at the next General Board Meeting.

MOTION to CALL FOR THE QUESTION (by Mr. Gibson); no opposition.

After more discussion, Mr. Gibson requested and it was agreed to TABLE this Item.

Board Member Dan Gibson left at this time after making his Item #19 comment, making nine Board Members present (the NHWNC quorum is seven); Vice-President Jay Beeber became the Presiding Officer.

14. **Discussion and possible action** to support New Horizon’s 10th Annual WALK ON THE HORIZON fundraiser to support New Horizons’ programs and services benefiting individuals with intellectual and developmental disabilities. Please see

supporting document and <https://newhorizons-sfv.org/new-horizons-10th-annual-walk-horizon/> for more information. Presentation by Daryl Rubin, Associate Director of Development, New Horizons.

Ms. Rubin invited everyone to tour their campus. She said that government funding does not cover all their programs and activities. They will request \$1,000 to help clients participate in a fundraising walk on Saturday, October 14th [www.NewHorizons-SFV.org]. Board Members supported the idea. Mr. Beeber requested and it was agreed to TABLE this Item.

15. **Discussion and possible action** to ratify the \$2,000 NPG that NHWNC awarded to Mayall Academy of Arts and Technology on May 31, 2017 for their mural project. (The vote was 9 in favor, zero opposed, zero abstained). This action would be to provide funding in the current fiscal year as DONE declined funding in the 2016-17 FY since the project start date is in the 2017-18 FY.

Copies were distributed of the NPG form.

MOTION to TABLE (by Mr. Beeber): The North Hills West Neighborhood Council TABLES this Item to its next General Board Meeting.

MOTION to TABLE PASSED by a roll call vote of the nine eligible voters present with seven in favor; two opposed; zero abstained.

16. **Discussion and possible action** to approve the NHWNC Self Assessment Survey for Fiscal Year 2016-2017.

Copies were distributed of and Mr. Brown explained the proposed Self Assessment. "Spent-Budgeted" was revised from \$37,000 to \$42,000. A comment will be added that \$4,999 was spent on Neighborhood Improvements.

MOTION (by Mr. Beeber, seconded by Mr. Hyman): The North Hills West Neighborhood Council accepts its Self Assessment Survey for Fiscal Year 2016-2017 with the revision of "Spent-Budgeted" from \$37,000 to \$42,000 and a comment added that \$4,999 was spent on Neighborhood Improvements.

MOTION PASSED unanimously by a hand vote of the nine eligible voters present with all nine in favor; zero opposed; zero abstained.

17. **Discussion and possible action** to approve the NHWNC Outreach Survey for Fiscal Year 2017-18.

Copies were distributed of and Mr. Brown explained the proposed Survey and that he received much input. Mr. Fordyce requested and it was agreed to add Mayall and Glenhill Elementary Schools and Glenhill Early Education to the "Partners" section.

MOTION (by Mr. Beeber, seconded by Mr. Hyman): The North Hills West Neighborhood Council approves its Outreach Survey for Fiscal Year 2017-18, with

the addition of Mayall and Glenhill Elementary Schools and Glenhill Early Education to the “Partners” section.

MOTION PASSED unanimously by a hand vote of the nine eligible voters present with all nine in favor; zero opposed; zero abstained.

18. **Discussion and possible action** to approve the NHWNC Strategic Plan for Fiscal Year 2017-18.

Copies were distributed of and Mr. Brown explained the proposed Plan. Mr. Beeber and others noted that the NHWNC can change the Plan and take other actions during the year. Mr. Fordyce believed “we are making a financial encumbrance” by putting allocation amounts in the Plan.

MOTION (by Mr. Fordyce): The North Hills West Neighborhood Council will remove the dollar amounts from its Strategic Plan for Fiscal Year 2017-18.

MOTION FAILED for lack of a second.

DISCUSSION: Mr. Beeber noted that “we are not obligating ourselves” to any specific dollar amount; the amounts shown on the Plan are DONE examples, not NHWNC allocations.

MOTION (by Ms. Hart, seconded by Mr. Hyman): The North Hills West Neighborhood Council accepts its Strategic Plan for Fiscal Year 2017-18.

MOTION PASSED unanimously by a hand vote of the nine eligible voters present with all nine in favor; zero opposed; zero abstained.

19. **Board Member Comments**

[*This comment was made after Item #13.*] Mr. Gibson said “there will be a fair and honest hearing” regarding residents’ request to move to the GHSNC. He described challenges of setting up an NHWNC phone number. Mr. Hyman noted that the NHWNC had a National Night Out booth and thanked Mr. Brown. Ms. Hart is seeking volunteers for a homeless food service program. She requested Agendizing consideration to get a Google Voice phone number. Mr. Brown requested Agendizing consideration to allocate funding to clean the table covers.

20. **Requests For Future Agenda Items**

There were no requests at this time.

21. **Motion to adjourn**

MOTION to ADJOURN (by Mr. Kwasman, seconded by Ms. Ramey).

MOTION to ADJOURN PASSED; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 9:52 p.m.

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by NHWNC. The NHWNC Minutes page is <http://www.nhwnc.net/agendas-minutes/minutes-and-agendas>.