

Agenda item 8. Resignation of Board Member:

Section 10: Resignation - Any member of the Board who ceases to be a Stakeholder is no longer eligible to hold their position on the neighborhood council board and the position will be deemed to be vacant. A Board member who chooses to resign must submit a signed letter of resignation to the Board. Verbal resignations will not be considered. When the Board votes to accept the letter of resignation the position shall then be deemed vacant.

NHWNC Bylaws Approved 01-26-2014

Agenda items 12. and 13. proposed Standing Rules and proposed Bylaws changes:

1. Bylaws

NC Elections:

Recommendation of going to "staggered" elections

To be implemented via the following:

At the next NC election in 2018:

The highest 7 vote counts would be for 4 year terms

The next 6 highest vote counts would be for 2 year terms as is current procedure

At the following NC election in 2020:

The 6 2 year term seats would be up for election for a term of 4 years Then, every 2 years at subsequent NC elections

Either 7 or 6 seats would be up for election, for 4 years terms

Alternative consideration for basing 4 year terms: Retroactively using most recent election vote totals

2. Bylaws

Policy on Absences

Option 1 – Four Absences in 12 month period

There are no excused absences. Any Board Member who misses four (4) regularly scheduled

Neighborhood Council Board Meetings during any twelve (12) month period will be automatically removed from the Board. Each Council Board Member absence shall

be recorded

in the Council's Meeting Minutes or other manner of Council record keeping.

The Secretary shall be responsible for keeping track of Board Member absences and shall notify the Presiding Officer when any Board Member misses three (3) Board Meetings

during any twelve (12) month period, and when any Board Member misses four (4) Board Meetings

during any twelve (12) month period.

Upon a Board Member missing three (3) Board Meetings during any twelve (12) month period,

the Presiding Officer or a person designated by the Presiding Officer shall notify the Board Member

that an additional absence within a specified time period will result in their removal from the Board.

The notice shall be made in any manner reasonably expected to result in the Board Member receiving notice,

but at a minimum the notice shall be mailed to the Board Member's last known address on file with the Council

or the Department of Neighborhood Empowerment.

Notice shall be given as soon as is reasonably possible after the Board member's third absence.

Upon a Board Member missing four (4) Board Meetings during any twelve (12) month period,

the Presiding Officer shall notify the Board member that their seat has been declared vacant

and that the Member is removed from the Board. Notice shall be made per the process described above.

Any regularly scheduled meeting of the Neighborhood Council Board, scheduled and noticed as per the Brown Act, shall constitute a meeting for the purpose of determining Board member attendance.

If removed from the Board per this Section, the former Board Member may seek reinstatement

by following the Reinstatement Process.

The Vice President shall act as the Presiding Officer

in the event that the President is the member in question.

B. Reinstatement Process – If requesting reinstatement, the former Board Member must within ten (10) days of the fourth absence notify the Presiding Office in writing

of their intent to request reinstatement.

The Presiding Officer or their designee will schedule the request to be heard at the next regularly scheduled Board Meeting.

Upon hearing the former Board member's request,

the Board will vote as to reinstatement **and any conditions regarding further**

attendance

the former Board member must meet to remain on the Board.

Option 2 – Three Consecutive or Five total absences in 12 month period There are no excused absences. Any Board Member who misses three (3) consecutive

or a total of five (5) regularly scheduled Neighborhood Council Board Meetings during any twelve (12) month period will be automatically removed from the Board. Each Council Board Member absence shall be recorded in the Council’s Meeting Minutes

or other manner of Council record keeping.

The Secretary shall be responsible for keeping track of Board Member absences and shall notify the Presiding Officer when any Board Member misses two (2) consecutive

or a total of four (4) Board Meetings during any twelve (12) month period, and when any Board Member misses three (3) consecutive

or a total of five (5) Board Meetings during any twelve (12) month period, Upon a Board Member missing two (2) consecutive or a total of four (4) Board Meetings

during any twelve (12) month period,

the Presiding Officer or a person designated by the Presiding Officer shall notify the Board Member

that an additional absence within a specified time period will result in their removal from the Board.

The notice shall be made in any manner reasonably expected to result in the Board Member receiving notice,

but at a minimum the notice shall be mailed to the Board Member’s last known address on file with the Council

or the Department of Neighborhood Empowerment.

Notice shall be given as soon as is reasonably possible

after the Board member’s second consecutive or fourth absence.

Upon a Board Member missing three (3) consecutive or a total of five (5) Board Meetings

during any twelve (12) month period, the Presiding Officer shall notify the Board member

that their seat has been declared vacant and that the Member is removed from the Board.

Notice shall be made per the process described above.

Any regularly scheduled meeting of the Neighborhood Council Board, scheduled and noticed as per the Brown Act, shall constitute a meeting for the purpose of determining Board member attendance.

If removed from the Board per this Section, the former Board Member may seek reinstatement

by following the Reinstatement Process.

The Vice President shall act as the Presiding Officer in the event that the President is the member in question.

B. Reinstatement Process – If requesting reinstatement, the former Board Member must,

within ten (10) days of the third consecutive or fifth total absence, notify the Presiding Office in writing of their intent to request reinstatement.

The Presiding Officer or their designee will schedule the request to be heard at the next regularly scheduled Board Meeting.

Upon hearing the former Board member's request, the Board will vote as to reinstatement and any conditions regarding further attendance

the former Board member must meet to remain on the Board.

3. Bylaws

Reinstatement procedure: via agendaized main Board majority vote

4. Bylaws

Abstentions:

At the moment abstentions are counted as a default yes vote

The Committee is recommending the Board consider counting abstentions as a non vote

Similar in nature to a recusal, but without negatively affecting quorum

Abstentions

Section 3: Official Actions - At a meeting in which there is a quorum, a majority vote by the Board members present and voting, not including abstentions shall be required to take official action.

Explanation

To determine whether a motion passes, abstentions are ignored.

A simple majority of the total of "yes" and "no" votes is required for passage.

Abstentions potentially change the number of votes necessary to pass a motion.

Example 1

The Neighborhood Council has 13 board seats and has a quorum of 7 board members to take action.

All board members are present and eligible to vote. There are no recusals.

Final Vote: 6 for, 6 against, 1 abstention.

The motion does not pass as 7 votes (a simple majority of 12 votes) is needed to pass.

Example 2

The Neighborhood Council has 13 board seats and has a quorum of 7 board members to take action.

All board members are present and eligible to vote. There is 1 recusal.

Final Vote: 6 for, 5 against, 1 abstention.

The motion passes as 6 votes (a simple majority of 11 votes) is needed to pass.

Example 3

The Neighborhood Council has 13 board seats and has a quorum of 7 board

members to take action.

Eleven board members are present and eligible to vote. There are no recusals.

Final Vote: 6 for, 5 against, 1 abstention.

The motion passes as 6 votes (a simple majority of 11 votes) is needed to pass.

5. Bylaws

No amendment shall operate to alter the eligibility of any Board member to serve on the Council

for the remainder of that member's term in which the amendment is approved.

(add to section F, page 13 of current bylaws)

6. Standing Rules

All discussion regarding an agenda item shall be relevant and germane to the topic at hand

The presiding officer shall enforce this

7. Standing Rules

Board member comments need to be first recognized by the presiding officer The presiding officer shall enforce this

8. Standing Rules

Website postings:

The presiding officer shall approve all NC website postings, with the exception of routine items

such as agendas, MER's, minutes, and calendar events.

Objections regarding postings or non postings of non routine items may be brought before the full Board

by any member for discussion and possible action.

9. Standing Rules

Recorded media:

Will be maintained so as to be available, for a minimum of 60 days following the approval of the minutes the recording represents. After which the media may be erased and re-purposed.

Agenda item 14. removal process for Board member:

Section 9: Removal of Governing Board Members – The removal process can only be considered at a General Board meeting of the NHWNC. The NHWNC shall

consult with the Office of the City Attorney throughout any Board member removal process. The Department of Neighborhood Empowerment ("the Department") General Manager shall be notified when the process is initiated. A Board Member may be removed from the Board for good cause, including, but not limited to, disruptive conduct; interfering with NHWNC business; violations of the Bylaws, Operating Procedures or Code of Conduct; or ethics or civility violations. Board members may be removed in the following ways:

A. Petition by Stakeholders – A Stakeholder may submit a petition to remove a Board member to any Board member. It shall include: i) the identity of the Board member to be removed, ii) a sufficient summary description of the reason for removal, and iii) the valid signatures of one hundred and fifty (150) Stakeholders. The petition must clearly state the summary information (Items i, ii) as stated above on each signature page. Legible original signed petitions must be presented to the Board for review upon request. Stakeholders may be contacted to verify signature validity.

B. Petition by Board - A Board member may submit a petition for removal of a Board member which includes: i) the identity of the Board Member to be removed, ii) a sufficient summary description of the reason for removal, and iii) contains the signatures of at least three (3) Board members.

NHWNC Bylaws Approved 01-26-2014

Agenda item 22. Neighborhood Council Emergency Preparedness Alliance recommendation:

DONE/EMD Budget proposal – NCEPA Motion passed on January 28, 2017

The city of Los Angeles has been making great progress in disaster preparedness at the level of city departments and agencies. It is now time to begin the process of training large numbers of city residents and, in addition creating liaisons between the city government and city residents so as to have a city which will be able to deal with any disaster that may befall us.

Therefore, the Neighborhood Council Emergency Preparedness Alliance supports the inclusion of \$192,000 as a multi-departmental budget item in the 2017-18 city budget to cover the cost of 4 staff and related expenses. Two staff members for the Department of Neighborhood Empowerment and two for the Emergency Management Department, who will work on preparing a disaster preparedness plan which will lead to pre-placement of supplies for first responders and training of individuals at the neighborhood level.

Motion for neighborhood councils

The city of Los Angeles has been making great progress in disaster preparedness at the level of city departments and agencies. It is now time to begin the process of training large numbers of city residents and, in addition creating liaisons between the city government and city residents so as to have a city which will be able to deal with any disaster that may befall us.

Therefore, the _____ Neighborhood Council supports the inclusion of \$192,000 as a multi-departmental budget item in the 2017-18 city budget to cover the cost 4 staff and related expenses. Two staff members for the Department of Neighborhood Empowerment and two for the Emergency Management Department, who will work on preparing a disaster preparedness plan which will lead to pre-placement of supplies for first responders and training of individuals at the neighborhood level.

Agenda item 23. Public Safety Town Hall Meeting Thursday March 30th
Topic: Unlicensed Sober Living and Transitional Housing in Our
Neighborhoods
Proposed flyer:



Members of the community have voiced concern about

UNLICENSED SOBER LIVING AND GROUP HOUSING IN OUR NEIGHBORHOOD

Join your neighbors, local parents and community leaders for a
PUBLIC SAFETY TOWN HALL MEETING

Thursday, March 30: 6:00PM - 8:00PM
Northridge Recreation Center Gymnasium
18300 Lemarsh St., Northridge, CA 91325

SPEAKERS INCLUDE

Councilman Mitch Englander

Deputy City Attorney Bill Larsen

LAPD Devonshire Community Relations Office

County Supervisor Kathryn Barger field rep Jarrod DeGonia

Assemblymember Dante Acosta field rep Taylor Criddle

Presented by Northridge West Neighborhood Council

in partnership with the following neighborhood councils:

Northridge East, Northridge South and North Hills West.

CONTACT: Peter Lasky / 818-687-0123 / plasky@northridgewest.org

Agenda item 25. Neighborhood Council Budget Advocates White Paper:

A discussion regarding supporting the BA's White Paper, as delivered to the Mayor

The Budget Advocates met with Mayor Garcetti and hand delivered the 2017/18 City budget White Paper. Below is a link to the White paper:

<http://ncbala.com/wp-content/uploads/2016/08/SEmpowerLA117030812520.pdf>

Agenda item 29. Homelessness Report:

Please save the date for Valley NC Homelessness Liaisons' second event which will be held on:

Monday, March 27, 2017 at 6:30 p.m.
Granada Hills Charter High School - Rawley Hall
10535 Zelzah Avenue, Granada Hills 91344

This session is hosted by Granada Hills South Neighborhood Council and will include as a speaker Sgt. Shorts, Police Liaison for Simi Valley, who deals exclusively with the homeless. He will give an overview of how their program works for Ventura County. Additional speakers, including Betty Eskey from the Samaritan Center, are being arranged. This will be a great collaboration and networking opportunity to ask questions and share ideas on programs that are definitely working.

In addition to the NC Homelessness Liaisons, all NC Board members and any interested stakeholders are invited to attend. If your NC Homelessness Liaison is NOT a Board member, please forward this message to them and provide me with their name and email address.

If you have any questions please contact GHSNC Outreach Chairman and Board Vice President Mike Benedetto: email mbenedetto@ghsnc.org (copied above) or phone [818-723-8087](tel:818-723-8087).