



NORTH HILLS WEST NEIGHBORHOOD COUNCIL
Special Board Meeting Minutes Thursday, March 2, 2017
New Horizons, 15725 Parthenia St., North Hills CA 91343

NHWNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motion(s) (included as stated at the Meeting, or, if not stated, as written on the Agenda); quotes (words that have quotation marks ("") at the beginning and ending of a word or words); and Agenda wording copied into the Minutes.

1. Welcome and Pledge of Allegiance.

President Dan Gibson called the Meeting to order at 6:05 p.m. The Pledge of Allegiance was said.

2. Roll Call and announcement of Quorum and Voting Eligibility

Roll Call was taken. Nine of the 13 Board Members were present at the Roll Call: Dan Gibson (President), Dave Brown (Secretary), Jay Beeber, Garry Fordyce, Punam Gohel, Carol Hart, Sam Kwasman, Antonino Lovato and Madlena Minasian. David Phelps (Vice-President), Armando Diaz (Treasurer), David Hyman and Kreshell Ramey (all excused) were absent. The NHWNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see <https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlt=su46~>), so the Board could take such votes. Quorum was announced. All Board Members were eligible to vote. All 13 Board Seats were filled (by election or appointment). No Board Seats were vacant.

3. Announcements and Comments – President.

Mr. Gibson commented.

4. Public Agency Speakers and Announcements.

5. General Public Comments

It was commented that the revised NHWNC budget incorporating the recently added \$5,000 needs to be in place by March 31, 2017. April 8, 2017 is scheduled to be the NC Open House at New Horizons.

6. Discussion and possible action to approve additional funds for the 6 page NHWNC Westsider Newsletter, in matte finish, qty 9K (previous amount approved was \$3,000). The coverage area (routes) of Every Door Direct compared to bulk mailing was reviewed. The consensus was that the minor overlap into adjacent areas was acceptable, particularly since the NHWNC shares common problems with people in the overlap area. Stakeholder Mike Khalid, a newsletter contributor, suggested that that issue can be fine-tuned going forward. Printing vendors and potential conflicts of interest were discussed. The NHWNC itself could send the Newsletter (or selected

sections) to recipients of its regular emails; this would include an e-blast and nextdoor.com mentions, and posting it on the nhwnc.net website.

FUNDING MOTION (by Mr. Gibson, seconded by Mr. Gohel): The North Hills West Neighborhood Council will approve \$2,800 in additional funds for a total of \$5,800, for the (in the can) to be released six-page NHWNC Westsider newsletter. This covers printing, EDD (Every Door Direct) mailing service and USPS postage fees.

FUNDING MOTION PASSED by a roll call vote of the nine eligible voters present with eight in favor (“Yes” or “Aye”) (Beeber, Brown, Gibson, Gohel, Hart, Kwasman, Lovato and Minasian; one opposed (“No” or “Nay”) (Fordyce); zero abstained.

7. Discussion and possible action to appoint Board Member Carol Hart as Editor of the NHWNC Westsider Newsletter.

Discussion included adding input from Stakeholders. There was recognition of the tremendous amount of time that Ms. Hart has put into this project. Dallas Moore is contributing by establishing templates using the Trillo program to enable significantly increased efficiency on future projects and the ability to easily transfer information to and from the NHWNC website. Initial reactions to the preliminary proofs have been very positive.

MOTION (by Mr. Gibson, seconded by Mr. Gohel): The North Hills West Neighborhood Council appoints Carol Hart as Editor of the North Hills West Neighborhood Council newsletter, the “Westsider.”

MOTION PASSED by a roll call vote of the nine eligible voters present with eight in favor (“Yes” or “Aye”) (Beeber, Brown, Gibson, Gohel, Hart, Kwasman, Lovato and Minasian; one opposed (“No” or “Nay”) (Fordyce); zero abstained.

8. Board Member Comments:

Board Members commented on public safety issues; CERT training [Community Emergency Response Team, 818-756-9674; www.cert-la.com, lafdcert@LACity.org]; the L. A. airport terminal expansion program; homelessness issue involvement by the NHWNC; and the March 7th citywide Election Day.

9. Motion to Adjourn

MOTION to ADJOURN was made.

MOTION to ADJOURN PASSED.

The Meeting was **ADJOURNED** at 7:10 p.m.

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by NHWNC. The NHWNC Minutes page is <http://www.nhwnc.net/agendas-minutes/minutes-and-agendas>.