



**NORTH HILLS WEST  
NEIGHBORHOOD COUNCIL  
GENERAL BOARD MEETING AGENDA**  
Posted 72 hours prior to meeting - All Meetings are open to the Public



**Thursday, March 16, 2017 from 7:00 - 9:30 pm**

**NEW HORIZONS - SAM'S CAFÉ @ 15725 PARTHENIA STREET NORTH HILLS, CA 91343**

**Refreshments and Meet & Greet @ 6:30 PM**

**EXECUTIVE OFFICERS**

Dan Gibson - President, David Phelps - Vice President, Armando Diaz - Treasurer, Dave Brown - Secretary

**BOARD MEMBERS**

Jay Beeber, Garry Fordyce, Punam Gohel, Carol Hart, David Hyman, Sam Kwasman,  
Antonino Lovato, Madlena Minasian, Kreshell Ramey  
Michael J. Kabo - Parliamentarian

**ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD.  
PLEASE NOTE THE PRESIDING OFFICER OF THE BOARD MAY TAKE ITEMS OUT OF ORDER.  
ALL SPEAKER CARDS MUST BE SUBMITTED TO THE SECRETARY BEFORE THE MEETING BEGINS.**

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker.

1. **Welcome and Pledge of Allegiance.**
2. **Roll Call and announcement of Quorum and Voting Eligibility.**
3. **Announcements and Comments - President.**
4. **Discussion and possible action to approve the February 16, 2017 General Board Meeting Minutes.**
5. **Discussion and possible action to approve the March 2, 2017 Special Board Meeting Minutes.**
6. **Public Agency Speakers and Announcements.**
7. **General Public Comments - 2 minutes per Speaker**  
The public may provide comments to the Board on non-agenda items within the Board's subject matter jurisdiction. However, please note that under the Brown Act, the Board is prevented from

acting on the issue you bring to its attention until the matter is agendaized for discussion at a future public meeting.

8. Discussion and possible action to accept the resignation of Board Member David Phelps.
9. Discussion and possible action to ratify the President's recommended Chair and Member appointments and changes to Standing and Ad Hoc committees.
10. Presentation from Helen Kuan, Outreach Assistant for Greater Los Angeles County Vector Control District which is a government and public health service agency controlling the spread of mosquitoes and preventing the diseases they transmit. (10 mins.)  
For the past two years, North Hills had higher than average levels of West Nile Virus activity. This is an opportunity for the NHWNC stakeholders to learn about vector control and the current mosquito-borne threats in the surrounding area. Ms. Kuan will address awareness and prevention, especially with buzz around Zika.
11. Discussion and possible action regarding a proposed 2,240 S.F. Starbucks development with drive through services and outdoor seating operating from 4PM to 12AM. A new Starbucks pole sign will also be constructed on the NEC of Balboa and Lassen. The traffic study has been completed and will be presented by Kelly Hayes of the Kaidence Group. (15 min. including questions.)

Items 12 and 13 come as recommendations from the Rules and Elections Committee and do not require a second.

12. Discussion and possible action to approve proposed Standing Rules for NHWNC.
13. Discussion and possible action to approve proposed changes to the NHWNC Bylaws.
14. Discussion and possible action to authorize NHWNC President to consult with the Office of the City Attorney regarding the process for removal of a NHWNC Board Member as per Section 9, Part B of the NHWNC Bylaws.
15. Discussion and possible action to approve the NHWNC January 2017 Monthly Expense Report.
16. Discussion and possible action to approve the NHWNC February 2017 Monthly Expense Report.
17. Discussion and possible action to approve up to \$2,300.00 in additional printing and mailing costs for the Westsider Newsletter. (This motion is a revision of agenda Item 6 which was approved at the Special Board meeting of March 2, 2016. That motion was determined to be invalid due to a procedural error.)
18. Discussion and possible action to award a Neighborhood Purposes Grant in the amount of \$2500.00 to the Granada Hills Community Foundation.

These funds would be used for “material management and supplies -trash bins, receptacles, portable toilets and water” for the 2017 Granada Hills Street Faire.

19. Discussion and possible action to approve NHWNC's Beautification & Infrastructure Committee's proposal for a Community Clean Up Service Contract for up to \$8,000, for clean-up and weed abatement along targeted streets and public thoroughfares.

20. Discussion and possible action to spend up to \$120.00 for water, coffee, and refreshments for the volunteer clean up team for each clean up event.

21. Discussion and possible action to approve up to \$500.00 for tools and supplies needed for clean up events and announcements/invitations to be distributed to the residents of the area involved.

22. Discussion and possible action for the NHWNC to support a motion passed by the Neighborhood Council Emergency Preparedness Alliance on January 28, 2017.

This motion supports the inclusion of \$192,000 as a multi-departmental budget item in the 2017-18 city budget to cover the cost of 4 staff and related expenses. Two staff members for the Department of Neighborhood Empowerment and two for the Emergency Management Department, who will work on preparing a disaster preparedness plan which will lead to pre-placement of supplies for first responders and training of individuals at the neighborhood level.

23. Discussion and possible action to approve NHWNC participation in a Public Safety and Town Hall Meeting concerning unlicensed sober living and transitional housing in our neighborhood. This meeting will take place Thursday, March 20, 2017 from 6:00 - 8:00 pm at the Northridge Recreation Center Gymnasium located at 18300 Lemarsh St., Northridge, CA 91325. See proposed flyer in supporting documents.

24. Discussion and possible action to approve \$200.00 for supplies, such as water or chair rentals, for the above referenced Public Safety and Town Hall Meeting scheduled for Thursday, March 30, 2017.

25. Discussion and possible action to support the work of the Neighborhood Council Budget Advocates and their White Paper dated 3/8/2017 and approve the filing of a Community Impact Statement for Council File : 17-0600. For more information please click here: <http://ncbala.com/wp-content/uploads/2016/08/SEmpowerLA117030812520.pdf>

26. Discussion and possible action to approve Treasurer's recommendations to revise budget category amounts.

27. Website Report - Dave Brown

28. Budget Representatives Report

## **29.Homelessness Report - Kreshell Ramey**

### **30.Committee Chair Reports**

- |                      |               |
|----------------------|---------------|
| a. Outreach          | Sam Kwasman   |
| b. Beautification    | Carol Hart    |
| c. Emergency Prep/PS | Dave Brown    |
| d. Land Use          | David Phelps  |
| e. Rules & Elections | Punam Gohel   |
| f. Education         | Garry Fordyce |
| g. Budget & Finance  | Armando Diaz  |

### **31. Board Member Comments (1- 2 minutes each)**

### **32.Requests For Future Agenda Items**

### **33.Motion to Adjourn**

**The North Hills West Neighborhood Council Agenda is posted for public review at the following North Hills West locations: Uncle Joe’s Donuts - 8704 Woodley Avenue and on our website at [www.nhwnc.net](http://www.nhwnc.net)**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the Board’s subject matter jurisdiction, will be heard during the Public Comment on Non-Agendized Items period.

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Dan Gibson, Board President, via email at [dgibson.nhwnc@gmail.com](mailto:dgibson.nhwnc@gmail.com) or by phone 818-809-9158

**RECONSIDERATION PROCESS** - Reconsideration of a vote by the Board may be called as a Motion by the Board members that voted on the prevailing side of the decision.

**GRIEVANCE PROCESS** - A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

**PUBLIC ACCESS OF RECORDS** - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda please contact Dan Gibson, Board President, via email at [dgibson.nhwnc@gmail.com](mailto:dgibson.nhwnc@gmail.com), by phone 818-809-9158 or mail to NHWNC – PO Box 2091 – North Hills – CA – 91393.

**NHWNC BYLAWS** - Please be advised that the Bylaws of the North Hills West Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the Bylaws are available during every meeting.

*SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE A DAN GIBSON, PRESIDENTE DE LA MESA, POR EMAIL A [dgibson.nhwnc@gmail.com](mailto:dgibson.nhwnc@gmail.com) O POR TELEFONO 818-809-9158.*

**Please Do Not Remove Before March 17, 2017**