



**NORTH HILLS WEST  
NEIGHBORHOOD COUNCIL  
SPECIAL GENERAL BOARD MEETING  
AGENDA**



Posted 72 hours prior to meeting - All Meetings are open to the Public

**Tuesday, December 6, 2016 from 7:00 – 9:30 pm**

**NEW HORIZONS – SAM’S CAFÉ @ 15725 PARTHENIA STREET NORTH HILLS, CA 91343**

**Refreshments and Meet & Greet @ 6:30 PM**

**EXECUTIVE OFFICERS**

Dan Gibson – President, David Phelps - Vice President, Armando Diaz – Treasurer, Dave Brown – Secretary

**BOARD MEMBERS**

Jay Beeber, Garry Fordyce, Punam Gohel, Carol Hart, David Hyman, Sam Kwasman,  
Antonino Lovato, Madlena Minasian, Kreshell Ramey  
Michael J. Kabo - Parliamentarian

**ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD.  
PLEASE NOTE THE PRESIDING OFFICER OF THE BOARD MAY TAKE ITEMS OUT OF ORDER.  
ALL SPEAKER CARDS MUST BE SUBMITTED TO THE SECRETARY BEFORE THE MEETING  
BEGINS.**

The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker.

- 1. Welcome and Pledge of Allegiance**
- 2. Roll Call and announcement of Quorum and Voting Eligibility.**
- 3. Announcements and Comments - President.**
- 4. Discussion and possible action to approve the NHWNC November 17, 2016 General Board Meeting Minutes.**
- 5. Public Agency Speakers and Announcements.**
- 6. General Public Comments - 2 minutes per Speaker**  
The public may provide comments to the Board on non-agenda items within the Board’s subject matter jurisdiction. However, please note that under the Brown Act, the Board is prevented from acting on the issue you bring to its attention until the matter is agendaized for discussion at a future public meeting.
- 7. Discussion and possible action for the NHWNC to ratify the President’s recommended Chair and Member appointments and changes to Standing and Ad Hoc committees.**



8. Discussion and possible action to support a letter recommended by the board of the Neighborhood Council Sustainability Alliance that calls for LADWP to reach 100% renewable energy by 2030, to refrain from any new investments in fossil fuel infrastructure, and to ensure that all residents of Los Angeles reap the benefits of this transition.
9. Discussion and possible action to approve a Neighborhood Purposes Grant to the San Fernando Valley Rescue Mission in the amount of \$1,000. Among the many outreach projects for the homeless, the SFVRM operates a mobile shower unit for the homeless in the San Fernando Valley. The SFVRM is putting together funding for a second shower unit.
10. Discussion and possible action to approve the NHWNC October 2016 Monthly Expense Report.
11. Discussion and possible action to approve the NHWNC November 2016 Monthly Expense Report.
12. Discussion and possible action to revise the 2016-17 NHWNC Budget to reflect the additional \$5,000 allocated by the Los Angeles City Council to each Neighborhood Council.

Items 13-17 originate from the Outreach Committee.

13. Discussion and possible action to approve \$3,000.00 for printing and mailing of Winter Edition of the Westsider Newsletter.
14. Discussion and possible action to allow for monthly recurring expense (Approx. \$200) for website maintenance.
15. Discussion and possible action to approve website expenses to Moore Business Results-Webmaster:  
Training for volunteers to assist with website maintenance – (\$500 for 4 hrs) - along with an additional \$500 for modifications to website to make it more user friendly and to improve visual appeal. Total \$1000.
16. Discussion and possible action to purchase 2-3 containers/carts from an office supply vendor to transport Outreach items to and from various events. (Approx. \$100)
17. Discussion and possible action to approve \$300.00 to purchase click pens with the NHWNC logo.
18. Report from NHWNC Budget Representatives Carol Hart and Punam Gohel.
19. Report from NHWNC Homelessness Liaison Kreshell Ramey.



## 20. Committee Chair Reports

- |                      |               |
|----------------------|---------------|
| a. Outreach          | Sam Kwasman   |
| b. Beautification    | Carol Hart    |
| c. Emergency Prep/PS | Dave Brown    |
| d. Land Use          | David Phelps  |
| e. Rules & Elections | Punam Gohel   |
| f. Education         | Garry Fordyce |
| g. Budget & Finance  | Armando Diaz  |

2. **Board Member Comments** (1- 2 minutes each)

3. **Requests For Future Agenda Items**

4. **Motion to Adjourn**

**The North Hills West Neighborhood Council Agenda is posted for public review at the following North Hills West locations: Uncle Joe’s Donuts – 8704 Woodley Avenue and on our website at [www.nhwnc.net](http://www.nhwnc.net)**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the Board’s subject matter jurisdiction, will be heard during the Public Comment on Non-Agendized Items period.

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Dan Gibson, Board President, via email at [dgibson.nhwnc@gmail.com](mailto:dgibson.nhwnc@gmail.com) or by phone 818-809-9158

**RECONSIDERATION PROCESS** - Reconsideration of a vote by the Board may be called as a Motion by the Board members that voted on the prevailing side of the decision.

**GRIEVANCE PROCESS** - A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

**PUBLIC ACCESS OF RECORDS** - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda please contact Dan Gibson, Board President, via email at [dgibson.nhwnc@gmail.com](mailto:dgibson.nhwnc@gmail.com), by phone 818-809-9158 or mail to NHWNC – PO Box 2091 – North Hills – CA – 91393.



NHWNC BYLAWS - Please be advised that the Bylaws of the North Hills West Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the Bylaws are available during every meeting.

*SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE A DAN GIBSON, PRESIDENTE DE LA MESA, POR EMAIL A [dgibson.nhwnc@gmail.com](mailto:dgibson.nhwnc@gmail.com) O POR TELEFONO 818-809-9158.*

**Please Do Not Remove Before December 7, 2016**

