



NORTH HILLS WEST NEIGHBORHOOD COUNCIL



RULES & ELECTION COMMITTEE MEETING AGENDA

Posted 72 hours prior to meeting - All Meetings are open to the Public

Tuesday December 6, 2016 from 5:30 - 6:30 pm

New Horizons-Sam's Cafe 15725 Parthenia Street, NORTH HILLS, CA 91343

COMMITTEE MEMBERS

Punam Gohel - Chair, Jay Beeber, Dave Brown

**ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD.
PLEASE NOTE THE PRESIDING OFFICER OF THE BOARD MAY TAKE ITEMS OUT OF ORDER.**

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker.

1. **Welcome and Flag Salute** followed by **Roll Call** and announcement of quorum and qualifications
2. **Discussion and possible motion to Approve Previous Meeting Minutes** of November 17, 2016
3. **General Public Comments** - 2 minutes per Speaker
The public may provide comments to the committee on non-agenda items within the Committee's subject matter jurisdiction. However, please note that under the Brown Act, the committee is prevented from acting on the issue you bring to its attention until the matter is agendaized for discussion at a future public meeting.
4. Carried forward from prior meeting on November 17, 2016:
Discussion of possible Standing Rules and possible Bylaws modifications: examples
Discussion of possibly going to a "staggered" Neighborhood Council Election
Where only 1/2 of the Board seats are up for Election at any Election
Discussion regarding counting abstentions as a yes vote
Discussion regarding the effect of recusals on quorum
Discussion regarding maintaining recorded media, like audio recordings of meetings.
As there is currently no wording, the accepted default procedure is to maintain media a minimum of 90 days beyond the approval of the minutes the recording represents.
5. Committee Member Comments
6. Requests For Future Agenda Items
7. Motion to Adjourn

The North Hills West Neighborhood Council Agenda is posted for public review at the following North Hills West locations: 1. Uncle Joe's Donuts - 8704 Woodley Avenue and on our website at www.nhwnc.net

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS - The public is requested to fill out a "Speaker Card" to address the Board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the Board's subject matter jurisdiction, will be heard during the Public Comment on Non-Agendized Items period.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting John McGovern, Board President, via email at jmcgovern.nhwnc@gmail.com or by phone 818-809-9158

RECONSIDERATION PROCESS - Reconsideration of a vote by the Board may be called as a motion by the Board members that voted on the prevailing side of the decision.

GRIEVANCE PROCESS - A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

PUBLIC ACCESS OF RECORDS - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda please contact the Board Secretary, via email at secretary@nhwnc.net, by phone 818-809-9158 or mail to NHWNC - PO Box 2091 - North Hills - CA - 91393.

NHWNC BYLAWS - Please be advised that the Bylaws of the North Hills West Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the Bylaws are available during every meeting.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE A BOARD SECRETARY, POR EMAIL A SECRETARY@NHWNC.NET O POR TELEFONO 818-809-9158

PLEASE DO NOT REMOVE THIS POSTING UNTIL WEDNESDAY DECEMBER 6, 2016