

Department of Neighborhood Empowerment		OCTOBER		MONTHLY EXPENDITURE REPORT		EMPOWER L.A.	
Reporting Month:	OCTOBER			MONTHLY EXPENDITURE REPORT			
NC Name:	North Hills West			Submitted:	11/16/2016 13:56:33		
Budget Fiscal Year:	2016-2017						

FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hand copy)
EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)

A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	Nisa Printing	NHWNC-008		10/17 1000 NHWNC Notepads	OUTREACH			\$300.00
2	Shore Business Solutions	2016-1001		10/28 Web Content Services and Developer Services	OUTREACH			\$282.50
3	Partners in Diversity	25225		10/31 Minute Taker September 16, 2016	OPERATIONS			\$156.73
4	Partners in Diversity	25128		10/31 Minute Taker/ADMIN Assistant	OPERATIONS			\$175.00
5								
6								
7								
8								
9								
10								
11								
12								
SUBTOTAL - Expenditures by Line Item (May include totals on page 3, if entered)								\$916.25
B CUMULATIVE EXPENDITURES FROM PRIOR MONTHS (CURRENT FISCAL YR)								\$1,875.73
C OUTSTANDING COMMITMENTS (OBLIGATIONS)								
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
SUBTOTAL - Outstanding Commitments (Includes total on page 3)								\$0.00
D Total Expenditures & Commitments								\$2,791.98
E Total Adjustments (such as use taxes assessed, prior fiscal years items, etc.) (use "+" for credits, "-" for deductions)								\$0.00
F Approved Budget 2016-2017								\$37,800.00
G Balance of Budget 2016-2017								\$34,213.02

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MONTHLY CASH RECONCILIATION				
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = C - D
\$3,979.36	\$9,250.00	\$13,229.36	\$916.25	\$12,313.11

MONTHLY CASH FLOW ANALYSIS						
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	FY 2015-16 Expenses Cleared in FY 2016-17 (C)	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B - D
100	Operations	\$7,000.00	\$333.73	\$0.00	\$474.49	\$6,191.78
200	Outreach	\$20,000.00	\$552.50	\$0.00	\$1,396.24	\$18,051.26
300	Community Improvement	\$8,000.00	\$0.00	\$0.00		\$8,000.00
400	NPG	\$2,000.00	\$0.00	\$0.00		\$2,000.00
500	Elections		\$0.00	\$0.00		\$0.00
	TOTAL	\$37,000.00	\$916.25	\$0.00	\$1,870.73	\$34,213.02

NEIGHBORHOOD COUNCIL DECLARATION			
We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.			
Treasurer Signature	Armando Diaz	Signer's Signature	Dan Gibson
Print Name	Armando Diaz	Print Name	Dan Gibson
Date	11/15/16	Date	11/15/16
NC Additional Comments			