



**NORTH HILLS WEST
NEIGHBORHOOD COUNCIL
GENERAL BOARD MEETING AGENDA**



Posted 72 hours prior to meeting - All Meetings are open to the Public

Thursday, September 15, 2016 from 7:00 - 9:30 pm

NEW HORIZONS - SAM'S CAFÉ @ 15725 PARTHENIA STREET NORTH HILLS, CA 91343

Refreshments and Meet & Greet @ 6:30 PM

EXECUTIVE OFFICERS

Dan Gibson - President, David Phelps - Vice President, Armando Diaz - Treasurer, Dave Brown - Secretary

BOARD MEMBERS

Garry Fordyce, Punam Gohel, Carol Hart, David Hyman, Sam Kwasman,
Antonino Lovato, Dan Mick, Madlena Minasian, Kreshell Ramey

**ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD.
PLEASE NOTE THE PRESIDING OFFICER OF THE BOARD MAY TAKE ITEMS OUT OF ORDER.
ALL SPEAKER CARDS MUST BE SUBMITTED TO THE SECRETARY BEFORE THE MEETING BEGINS.**

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker.

1. **Welcome and Pledge of Allegiance**
2. **Roll Call and announcement of Quorum and Voting Eligibility.**
3. **Announcements and Comments - President.**
4. **Discussion and possible action to approve previous Meeting Minutes.**

August 18, 2016 General Board Meeting

August 30, 2016 Special Board Meeting

5. **Public Agency Speakers and Announcements.**

6. **General Public Comments - 2 minutes per Speaker**

The public may provide comments to the Board on non-agenda items within the Board's subject matter jurisdiction. However, please note that under the Brown Act, the Board is prevented from acting on the issue you bring to its attention until the matter is agendized for discussion at a future public meeting.

7. Presentation by Tammy Reese Williams, Executive Nutrition Director, Valley Interfaith Council regarding their new partnership with New Horizons to create a Senior Lunch Program (10 minutes).
8. Presentation from the Mayor's Office of Public Engagement reporting on the progress of Mayor Garcetti's 'Back to Basics' agenda and collaborative opportunities moving forward (West Valley Area Representative, Kevin Taylor - 20 minutes).
9. Discussion and possible action to accept the resignation of NHWNC board member Dan Mick.
10. Discussion and possible action for the NHWNC to ratify the President's recommended Chair and Member appointments and changes to Standing and Ad Hoc committees.
11. Discussion and possible action regarding the adoption of Standing Rules for the NHWNC.

As referred by the Rules and Election Committee.

12. Discussion and possible action to approve NHWNC participation in the Homecoming Parade at Monroe High School on September 30, 2016.
13. Discussion and possible action to approve previous Monthly Expense Reports.

July 2016

August 2016

14. Discussion and possible action to allocate \$400.00 to host the October 2016 monthly meeting of the Los Angeles Neighborhood Council Coalition (LANCC).
To be held at Community Integration Services 10100 Balboa Blvd, Northridge, CA 91325.
See <http://www.lancc.org> for more information.
15. Discussion and possible motion to approve Welcome Wagon (WW) Outreach Program for outreach to New Homeowners in North Hills West who purchased homes over the past 6 months (approx. 90).
Agenda items 15 - 17 are proposed by the Outreach Committee.
16. Discussion and possible motion to approve Welcome Wagon draft letter (to be approved by DONE) to send to New Homeowners.
17. Discussion and possible motion to allocate \$650 for WW Program from Outreach category as follows:
 - a. Promo item-500 Grocery List pads (maybe magnetic) to be sent with WW letter from Captain Notepad, or other vendor at the same or lower price - cost \$450 including S&H.
 - b. Printing of WW letters on NHWNC letterhead, per draft letter provided to the board \$70.
 - c. Mailing approx. 100 WW letters, purchase of business size envelopes, stick on address labels and NHWNC name & address logo labels, and other incidentals that may be needed for a total of \$130 from various office supply vendors.

18. Committee Chair Reports

- a. Outreach Sam Kwasman

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| b. Beautification | Carol Hart |
| c. Emergency Prep/PS | Dave Brown |
| d. Land Use | David Phelps |
| e. Rules & Elections | Punam Gohel |
| f. Education | Garry Fordyce |
| g. Budget & Finance | Armando Diaz |

19. Board Member Comments (1- 2 minutes each)

20. Requests For Future Agenda Items

21. Motion to Adjourn

The North Hills West Neighborhood Council Agenda is posted for public review at the following North Hills West locations: Uncle Joe's Donuts - 8704 Woodley Avenue and on our website at www.nhwnc.net

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the Board’s subject matter jurisdiction, will be heard during the Public Comment on Non-Agendized Items period.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Dan Gibson, Board President, via email at dgibson.nhwnc@gmail.com or by phone 818-809-9158

RECONSIDERATION PROCESS - Reconsideration of a vote by the Board may be called as a Motion by the Board members that voted on the prevailing side of the decision.

GRIEVANCE PROCESS - A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

PUBLIC ACCESS OF RECORDS - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda please contact Dan Gibson, Board President, via email at dgibson.nhwnc@gmail.com, by phone 818-809-9158 or mail to NHWNC – PO Box 2091 – North Hills – CA – 91393.

NHWNC BYLAWS - Please be advised that the Bylaws of the North Hills West Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the Bylaws are available during every meeting.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE A DAN GIBSON, PRESIDENTE DE LA MESA, POR EMAIL A dgibson.nhwnc@gmail.com O POR TELEFONO 818-809-9158.

Please Do Not Remove Before September 16, 2016