



**NORTH HILLS WEST NEIGHBORHOOD COUNCIL**  
**Special Board Meeting Minutes** Thursday, August 30, 2016  
Mid-Valley Regional Library 16244 Nordhoff St., North Hills, CA 91343

NHWNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motion(s) (included as stated at the Meeting, or, if not stated, as written on the Agenda); quotes (words that have quotation marks (“ ”) at the beginning and ending of a word or words); and Agenda wording copied into the Minutes.

**1. Welcome and Pledge of Allegiance.**

President Dan Gibson called the Meeting to order at 6:20 p.m. The Pledge of Allegiance was said.

**2. Roll Call and announcement of Quorum and Voting Eligibility.**

Roll Call was taken by the Secretary. Eight of the 13 Board Members were present at the beginning of the Meeting: Dan Gibson (President), Dave Brown (Secretary), Armando Diaz (Treasurer), Garry Fordyce, Punam Gohel, Carol Hart, Sam Kwasman and Antonino Lovato. David Phelps (Vice-President) arrived later. Four Board Members were absent: David Hyman, Daniel Mick, Madelina Minassian and Kreshell Ramey (all excused). The NHWNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see <https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlt=su46~>), so the Board could take such votes. It was confirmed that all Board Members were eligible to vote. All 13 Board Seats were filled (by election or appointment). No Board Seats were vacant. Also attended: six Stakeholders and guests.

**3. Discussion and possible action to approve previous Meeting Minutes.**

No Motion was made or vote taken.

**4. General Public Comment**

Stakeholder Anita Goldbaum announced that, tomorrow, the City Council would consider the proposed granny flats Ordinance amendments to legalize constructing up to 1,200-foot dwellings on R-1-zoned properties. [*This Agenda Item was continued after Item #7.*] Vicky Magaw, Branch Manager, Mid Valley Regional Library (818-895-3650; <http://www.lapl.org/user/82/contact>; <http://www.lapl.org/branches/mid-valley>), thanked the NHWNC for funding used to purchase a dry erase board and “children’s carpeting.”

5. **Discussion and possible action** to approve the NHWNC Strategic Plan for Fiscal Year 2016-2017.

[*This Agenda Item was addressed after Item #6.*] Mr. Gibson thanked Stakeholder Mary Armenteros for suggestions. Copies were distributed of the proposed completed Strategic Plan. Mr. Gibson led the Board and Stakeholders in reviewing, extensively discussing and completing proposed answers. Answers included: organize two to three Open House and Community Town Halls addressing major concerns to the community; collaborate on seven events with elected officials, City Departments, community organizations or non-profits and schools; and contact stakeholders four times a month to inform them of community events and issues.

*Board Member Sam Kwasman left at this time (7:31), making eight Board Members present (the NHWNC quorum is seven).*

**MOTION** (by Ms. Hart, seconded by Mr. Gohel): The North Hills West Neighborhood Council approves the NHWNC Strategic Plan for Fiscal Year 2016-2017. as discussed.

**MOTION PASSED** unanimously; zero opposed; zero abstained.

6. **Discussion and possible action** to approve the NHWNC Outreach Survey for Fiscal Year 2016-2017.

Copies were distributed of the proposed completed Outreach Survey. Mr. Gibson led the Board and Stakeholders in reviewing, extensively discussing and completing proposed answers. Answers included: the NHWNC will use its website (NHWNC.Net); Facebook (@northhillswestneighborhoodcouncil); telephone; business cards; newsletter; brochures; and working relationships with other organizations such as the Devonshire and Mission CPAB's, Neighborhood Watch, Mid-Valley Regional Library, EP Alliance of NC's, Lake Balboa NC, Granada Hills North NC, North Hills East NC, Monroe HS, New Horizons, S.O.L.I.D., CD 12, Community Integration Services, Fire Station 87 and the media.

*Board Member David Phelps arrived at this time (6:35), making nine Board Members present (the NHWNC quorum is seven).*

Mr. Gibson indicated that the answers will be posted on the website.

**MOTION** (by Mr. Fordyce, seconded by Ms. Hart): The North Hills West Neighborhood Council approves the NHWNC Outreach Survey for Fiscal Year 2016-2017 as discussed.

**MOTION PASSED** unanimously; zero opposed; zero abstained.

7. **Discussion and possible action** to approve the NHWNC Self-Assessment Form for Fiscal Year 2016-2017.

Copies were distributed of the proposed completed Self-Assessment Form. Mr. Gibson led the Board and Stakeholders in reviewing, extensively discussing and completing proposed answers. Answers included goals to achieve a complete Board of contributing members as well as to engage more Stakeholders through outreach events and communications. Achievements noted included: increased stakeholder database from 865 to 1,535; attendance at community barbeque increased 25%; filed three Community Impact Statements; held 16 general and special Board meetings and 20 Committee meetings; collaborated on three events with elected officials and/or City Departments; and collaborated with six community groups or non-profits and one school (including Monroe High School Homecoming; Citrus Sunday; Valley Disaster Preparedness Fair; New Horizons Walk Around the World; and the NHWNC BBQ with NHENC).

**MOTION** (by Mr. Phelps, seconded by Ms. Hart): The North Hills West Neighborhood Council approves the NHWNC Self-Assessment Form for Fiscal Year 2016-2017 pending amendments to be made by the President prior to submission to the L.A. Dept. of Neighborhood Empowerment (DONE).

**MOTION PASSED** unanimously; zero opposed; zero abstained.

**8. Motion to adjourn**

**MOTION to ADJOURN** (by Mr. Gibson, seconded by Mr. Lovato).

**MOTION PASSED** unanimously; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 7:48 p.m.

Minutes written by DL, possibly edited by NHWNC. *The first paragraph of some Items, Motions/Resolutions and other wording may have been directly copied from the Agenda.* The NHWNC Minutes page is <http://www.nhwnc.net/agendas-minutes/minutes-and-agendas>.