



**NORTH HILLS WEST NEIGHBORHOOD COUNCIL
General Board Meeting Minutes**

Thursday, July 21, 2016

New Horizons, 15725 Parthenia St., North Hills CA 91343

NHWNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motion(s) (included as stated at the Meeting, or, if not stated, as written on the Agenda); quotes (words that have quotation marks (“ ”) at the beginning and ending of a word or words); and Agenda wording copied into the Minutes.

1. Welcome and Pledge of Allegiance

President Dan Gibson called the Meeting to order at 7:08 p.m. The Pledge of Allegiance was said.

2. Roll Call and announcement of Quorum and Voting Eligibility (Ethics, Funding and Code of Conduct).

Roll Call was taken by the Secretary. Twelve of the 13 Board Members were present at the beginning of the Meeting: Dan Gibson (President), David Phelps (Vice-President), Dave Brown (Secretary), Armando Diaz (Treasurer), Garry Fordyce, Punam Gohel, Carol Hart, David Hyman, Sam Kwasman, Antonino Lovato, Daniel Mick and Kreshell Ramey. Madelina Minassian was absent (excused). The NHWNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see [**DL CONFIRM:** <https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlt=su46~>]), so the Board could take such votes. It was announced that a quorum was present. All Board Members were eligible to vote. All 13 Board Seats were filled (by election or appointment). No Board Seats were vacant. Also attended: 38 Stakeholders and guests.

3. Discussion and possible action to approve previous Meeting Minutes.

[This Agenda Item was addressed after Item #10.]

MOTION (by Mr. Gibson, seconded by Ms. Hart): The North Hills West Neighborhood Council approves the Minutes of its June 16, 2016 General Board Meeting as written.

MOTION PASSED; zero opposed; two abstained (the NHWNC counts abstentions as “yes” votes) (Kwasman and Mick).

4. Public Agency Speakers and Announcements.

Erich King, Public Safety Deputy for L.A. City District 12 Councilman Mitch Englander (818-882-1212; Erich.King@LACity.org; <http://CD12.LACity.org>), reported on the August 2nd National Night Out at Northridge Park and that there was less crime in the last two weeks.

Dora Esparza, Field Representative for State 46th District Assemblymember Adrin Nazarian (818-376-4246; Dora.Esparza@asm.ca.gov; <http://asmdc.org/members/a46>), reported that Government Day at Panorama Mall will be August 6th.

Vicky Magaw, Branch Manager, Mid Valley Regional Library (818-895-3650; <http://www.lapl.org/user/82/contact>; <http://www.lapl.org/branches/mid-valley>), and Chris Dausch, President of the Friends of the Mid Valley Regional Library, thanked the NHWNC for its “Hot Off the Press” funding. They have a Mondays Zumba “weekly fitness program.”

[*This Agenda Item was continued after Item #7.*] State 18th District Senator Bob Hertzberg (818-901-5588; <http://senate.ca.gov/hertzberg>) described legislative work and public issues.

[*This Agenda Item was continued after Item #8.*] Ankur Patel, School and Community Coordinator for LAUSD Board Member Scott Schmerelson (ofc. 818-654-3785; Ankur.Patel@lausd.net; <http://achieve.lausd.net/schmerelson>), reported that Mr. Schmerelson will hold Education Roundtables on September 30th, January 21st, March 31st and June 30th; he will email information. David Gonzalez, Field Representative for Monica Ratliff, L.A. Unified School District Six Board Member (213-241-6388; David.Gonzalez3@lausd.net), reported that they are aware of the hanging banners at Monroe High School. They are seeking applicants for several school-related advisory groups.

5. General Public Comments

Stakeholder Anita Goldbaum reminded of “the need for civil behavior.” Stakeholder Jay Bieber would like to help the community.

- 6. Discussion and possible action** for the NHWNC to ratify the President’s recommended Chair and Member changes to Standing and Ad Hoc Committees. Mr. Gibson indicated that there were no changes at this time.

- 7. Presentation** from Ana Huizar - Community Coordinator for the Office of Community Beautification, Board of Public Works, City of Los Angeles. This office provides various services to Los Angeles residents, including graffiti removal services, weed abatement, bulky-item pick-up, resources for community organized cleanup efforts, and various other services.

Ms. Huizar said they can deliver cleanup equipment for up to 500 people. She urged to “please keep reporting everything you see” that needs services by calling 311 and to “be very detailed” in describing service request locations. Requests can be

anonymous. Put bulky items out for pickup no earlier than the night before the pickup day. Mr. Phelps requested that underpasses, especially the one on Parthenia with the mural, be regularly monitored

8. **Presentation and Q&A** from Chuck Francoeur, partner in Montage Development, Inc. regarding a proposed housing project located at 8609 Haskell Ave. (Case# APCNV-2006-681-ZC). Developer requests a zoning change from RS to five R-1 lots, each consisting of a minimum of 5,000 square feet. Mr. Francoeur distributed and displayed copies of a rendering and site plan for the project at Napa. Currently, the site has “an underutilized nursery.” He said it currently is zoned RE-9, though “they currently conform with R-1 zoning.” He is requesting a Tentative Tract Map. He stated that “this is in conformance with the Community Plan.” Dempsey, on the west, would be widened. Homes would be two-story with maximum heights of less than 26 feet and two-car garages. He said “it’s not going to be a walled community.” He is not connected with the previous site owner, who is not involved. Mr. Phelps will invite Mr. Francoeur to re-present to the Planning and Land Use Management Committee.

9. **Discussion and possible action** to appoint two (2) Neighborhood Council Budget Representatives to represent NHWNC. Mr. Gibson reported that Mr. Gohel volunteered. Ms. Hart also indicated willingness to serve.

MOTION (by Mr. Gibson): The North Hills West Neighborhood Council nominates Board Members Punam Gohel and Carol Hart as its Budget Representatives.

MOTION PASSED; zero opposed; zero abstained.

10. **Discussion and possible action** regarding the adoption of Standing Rules for the NHWNC. As referred by the Rules and Election Committee. Mr. Gibson requested and it was agreed to TABLE this Item until the next General Board Meeting.

11. **Discussion and possible action** to approve previous Monthly Expenditure Reports. Copies were distributed of revised MERs for March, April, May and June 2016. Mr. Gibson explained that the previously-approved March, April and May MERs were revised; now “everything lines up and matches.” Mr. Diaz explained that around \$250 was moved from the March to the May MER. Mr. Brown noted that the documents are on the NHWNC website.

FUNDING MOTION (by Mr. Diaz, seconded by Mr. Hyman): The North Hills West Neighborhood Council approves its Monthly Expenditure Report for March 2016.

FUNDING MOTION PASSED unanimously by a roll call vote of the 12 eligible voters present with all 12 in favor (“Yes” or “Aye”) (Brown, Diaz, Fordyce, Gibson, Gohel,

Hart, Hyman, Kwasman, Lovato, Mick, Phelps and Ramey); zero opposed (“No” or “Nay”); zero abstained.

FUNDING MOTION (by Mr. Diaz, seconded by Mr. Mick): The North Hills West Neighborhood Council approves its Monthly Expenditure Report for April 2016.

FUNDING MOTION PASSED unanimously by a roll call vote of the 12 eligible voters present with all 12 in favor (“Yes” or “Aye”) (Brown, Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Kwasman, Lovato, Mick, Phelps and Ramey); zero opposed (“No” or “Nay”); zero abstained.

FUNDING MOTION (by Mr. Diaz, seconded by Mr. Mick): The North Hills West Neighborhood Council approves its Monthly Expenditure Report for May 2016.

FUNDING MOTION PASSED unanimously by a roll call vote of the 12 eligible voters present with all 12 in favor (“Yes” or “Aye”) (Brown, Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Kwasman, Lovato, Mick, Phelps and Ramey); zero opposed (“No” or “Nay”); zero abstained.

FUNDING MOTION (by Mr. Diaz, seconded by Mr. Fordyce): The North Hills West Neighborhood Council approves its Monthly Expenditure Report for June 2016.

FUNDING MOTION PASSED unanimously by a roll call vote of the 12 eligible voters present with all 12 in favor (“Yes” or “Aye”) (Brown, Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Kwasman, Lovato, Mick, Phelps and Ramey); zero opposed (“No” or “Nay”); zero abstained.

12. Funding Motions:

- a. Discussion and possible action to allocate \$750.00 to purchase Business Cards and Name Tags for all Board Members.

Copies were distributed of quotes from AM Direct and K&J Speedy Print.

Stakeholder Mike Khalid, representing AM Direct, explained his quote. The City did not provide a quote. He can print in four colors, the City only in two. Mr. Phelps believed that 250, not 500, cards should be printed for each Board Member.

FUNDING MOTION (by Mr. Diaz, seconded by Mr. Gohel): The North Hills West Neighborhood Council will allocate \$750.00 to purchase 250 Business Cards and Name Tags for all Board Members from AM Direct.

AMENDMENT to the FUNDING MOTION (by Mr. Diaz, seconded by Mr. Gohel): to revise the funding amount to be allocated to up to \$500.

DISCUSSION: Mr. Phelps believed that the cards should have Board Members' names and that Board Members "need to insulate from the perception" of a conflict of interest by recusing from voting on this Motion if they served with Mr. Khalid on the Board; Mr. Phelps said this was not personal regarding Mr. Khalid. Mr. Mick recommended Tabling the Motion.

AMENDMENT to the FUNDING MOTION PASSED by a roll call vote of the 12 eligible voters present with 10 in favor ("Yes" or "Aye") (Brown, Diaz, Gibson, Gohel, Hyman, Kwasman, Lovato, Mick, Phelps and Ramey); two opposed ("No" or "Nay") (Fordyce and Hart); zero abstained.

MOTION to CALL FOR THE QUESTION (by Mr. Gibson); no opposition.

AMENDED FUNDING MOTION PASSED by a roll call vote of the 12 eligible voters present with 10 in favor ("Yes" or "Aye") (Brown, Diaz, Fordyce, Gibson, Gohel, Hart, Kwasman, Lovato, Mick and Ramey); zero opposed ("No" or "Nay"); two abstained (Hyman and Phelps).

- b. Discussion and possible action to allocate \$450.00 for food and refreshments for Board Retreat.

FUNDING MOTION (by Mr. Gibson, seconded by Mr. Phelps): The North Hills West Neighborhood Council will allocate \$450.00 for food and refreshments for Board Retreat.

DISCUSSION: Mr. Gibson explained that the Retreat is for Board Members, though anyone can attend. Meeting management and Board goals will be discussed on a date to be determined, probably a Saturday morning.

AMENDMENT to the FUNDING MOTION (by Mr. Phelps, seconded by Mr. Gohel): to revise the funding amount to be allocated to up to \$750.

MOTION to CALL FOR THE QUESTION (by Mr. Phelps); no opposition.

AMENDMENT to the FUNDING MOTION PASSED; zero opposed; zero abstained.

AMENDED FUNDING MOTION PASSED unanimously by a roll call vote of the 12 eligible voters present with all 12 in favor ("Yes" or "Aye") (Brown, Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Kwasman, Lovato, Mick, Phelps and Ramey); zero opposed ("No" or "Nay"); zero abstained.

13. Committee Reports

Outreach – Sam Kwasman

Mr. Kwasman reported that the Committee believes it needs around \$20,000 for advertising, email and marketing expenses, a newsletter and the website; "it would

be [for] several events.” They want “to get it as cost-effective as possible.” Mr. Diaz noted that last Fiscal Year [July 1, 2015 – June 30, 2016] the NHWNC spent \$23,027.44 on outreach.

Beautification and Infrastructure – Carol Hart

Ms. Hart reported they “had a really great meeting.” She described an offer by a local business to pick up unwanted bulky items. She would like the L.A. Conservation Corps to be considered to do community cleanups and maintenance.

Education – Garry Fordyce

Mr. Fordyce reported that “all [school] contacts are on hiatus” because of the summer break.

Rules and Elections - Punam Gohel

Mr. Gohel reported that the Committee will review the Bylaws. At the next Board Meeting they will propose Standing Rules for the NHWNC; he explained the importance for Board Members and Stakeholders to follow the Rules.

Emergency Preparedness / Public Safety - Dave Brown

Mr. Brown reported that pothole repair requests were submitted “ahead of schedule.” He reminded of the need for specific street addresses or intersections when requesting services. Locations of fireworks uses, which are illegal in L.A. County if not authorized, were submitted to the Police and the L.A. Neighborhood Prosecutor.

Planning and Land Use – David Phelps

Mr. Phelps reported that the Committee will meet before the next Board Meeting. He invited the L.A. Planning Department and Hannah Lee, Associate Planning and Transportation Deputy for L.A. City District 12 Councilman Mitch Englander (818-882-1212; Hannah.Lee@LACity.org; <http://CD12.LACity.org>), to present about the Community Plan and when it can be reviewed. Aqueduct Ave. “No parking” signs are to be installed by summer’s end; the LADOT took sign measurements. The Roscoe and Hayvenhurst Place “dirt and construction cleanup” is to be completed by September; “the long-term use of the property is to be determined”; it is under an airport “landing pattern . . . it’s LAWA’s land.” He requested for the NHWNC to have the ability to provide input about the property, the north side of which is on Roscoe Blvd, adjacent to the large mulch pile.

14. Board Member Comments

Mr. Fordyce requested, if a letter is sent on behalf of the NHWNC, that the Board see the letter that was sent. Mr. Kwasman wanted to Agendize outreach items. Mr. Mick requested to move Board Member comments to the front of the Agenda. Mr. Diaz encouraged avoiding repeating comments. Mr. Gohel described homelessness issue challenges, especially how to implement services and solutions. Mr. Phelps was encouraged by this Meeting’s decorum and Stakeholder attendance. Mr. Brown encouraged Agendizing Stakeholder-interest items in the beginning. Mr. Lovato

reminded that there are hot weather “cooling centers” at libraries, recreation centers and more; see the www.LAMayor.org section “how to stay cool in a heat wave.” Mr. Hyman reported that the airport did maintenance on the north side of Roscoe. Mr. Gibson presented a service plaque to Mr. Khalid from Congressman Tony Cardenas.

15. Requests For Future Agenda Items

Mr. Gibson requested and it was agreed to TABLE this Item.

16. Motion to Adjourn

MOTION to ADJOURN (by Mr. Gibson, seconded by Mr. Lovato).

MOTION to ADJOURN PASSED; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 9:55 p.m.

Minutes written by DL, possibly edited by NHWNC. *The first paragraph of some Items, Motions/Resolutions and other wording may have been directly copied from the Agenda.* The NHWNC Minutes page is <http://www.nhwnc.net/agendas-minutes/minutes-and-agendas>.