



NORTH HILLS WEST NEIGHBORHOOD COUNCIL
General Board Meeting Minutes Thursday, August 18, 2016
New Horizons, 15725 Parthenia St., North Hills CA 91343

NHWNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motion(s) (included as stated at the Meeting, or, if not stated, as written on the Agenda); quotes (words that have quotation marks ("") at the beginning and ending of a word or words); and Agenda wording copied into the Minutes.

1. Welcome and Pledge of Allegiance.

President Dan Gibson called the Meeting to order at 7:15 p.m. The Pledge of Allegiance was said.

2. Roll Call and announcement of Quorum and Voting Eligibility.

Roll Call was taken by the Secretary. Ten of the 13 Board Members were present at the beginning of the Meeting: Dan Gibson (President), David Phelps (Vice-President), Dave Brown (Secretary), Garry Fordyce, Punam Gohel, Carol Hart, David Hyman, Sam Kwasman, Madelina Minassian and Kreshell Ramey. Armando Diaz (Treasurer) (excused), Antonino Lovato (excused) and Daniel Mick (unexcused) were absent. The NHWNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see <https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlt=su46~>), so the Board could take such votes. Mr. Brown reported that all Board Members were eligible to vote. All 13 Board Seats were filled (by election or appointment). No Board Seats were vacant. Also attended: 26 Stakeholders and guests.

3. Discussion and possible action to approve previous Meeting Minutes.

The following corrections to the July 21, 2016 General Board Meeting Minutes was requested:

Page three, Item #9: "**MOTION** (by Mr. Gibson)" should read "**APPOINTMENT** (by Mr. Gibson)."

MOTION (by Mr. Gibson, seconded by Mr. Gohel): The North Hills West Neighborhood Council approves the Minutes of its July 21, 2016 General Board Meeting as corrected.

MOTION PASSED; zero opposed; zero abstained.

4. Public agency speakers and announcements.

Julio Anleu, Field Deputy for LAUSD Board Member Monica Ratliff (ofc. 818-241-6388; cell 818-935-7049; Julio Anleu@lausd.net; http://Ratliff.LASchoolBoard.org), reported that the Monroe High School banners that were poorly hung “were removed.” Revenue from the banners went to “student body funds.” The LAUSD has the “highest graduation rate [75%] the LAUSD has ever seen . . . they raised the standards.”

5. General Public Comments

Stakeholder Anita Goldbaum said that Boorstin Developers wants to address the NHWNC about their residential project scheduled to start construction in September. Ronnie Veliz of Somos Familia Valle encouraged support of and participation by LGBT people in LGBT events. Stakeholder Mary Armenteros encouraged posting Committee Meetings information on the website home page, not only on the Committee pages.

6. Discussion and possible action for the NHWNC to [see the below Appointments].

APPOINTMENT (by Mr. Gibson, seconded by Mr. Gohel): The North Hills West Neighborhood Council approves establishing an Ad Hoc “Mural Task Force” Committee and appointing Garry Fordyce and Carol Hart as Co-Chairs.

DISCUSSION: Mr. Gibson clarified that “it’s to address the murals that are there.” There was extensive discussion about murals maintenance and cooperation with other Neighborhood Councils. Ms. Goldbaum and Ms. Ramey believed this should be a Beautification and Infrastructure Committee matter.

MOTION to CALL FOR THE QUESTION (by Mr. Gibson); zero opposed; zero abstained.

APPOINTMENT PASSED; zero opposed; zero abstained.

7. Discussion and possible action for the NHWNC to [see the below Appointments].

APPOINTMENT (by Mr. Gibson, seconded by Mr. Gohel): The North Hills West Neighborhood Council ratifies the President’s recommended Chair and Member appointments and changes to Standing and Ad Hoc Committees: to appoint Stakeholder Maggie Elliott to the Outreach Committee and the Beautification and Infrastructure Committee.

MOTION to CALL FOR THE QUESTION (by Mr. Gibson); zero opposed; zero abstained.

APPOINTMENT PASSED; zero opposed; zero abstained.

8. Discussion and possible action to approve NHWNC Fiscal Year 2016-2017 Budget. As referred by the Budget and Finance Committee.

FUNDING MOTION (by the Budget Committee): The North Hills West Neighborhood Council approves its Fiscal Year 2016-2017 Budget.

DISCUSSION: Mr. Gibson noted that he, Mr. Diaz, Ms. Armenteros and Ms. Goldbaum are on the Budget Committee and considering Committees' needs. He reminded that the Budget is "always subject to change" and reported that 54% is allocated for outreach. Mr. Kwasman explained the Outreach Budget; considered events include an Open House. There was discussion of website expenses.

FUNDING MOTION PASSED unanimously by a roll call vote of the 10 eligible voters present with all 10 in favor ("Yes" or "Aye") (Brown, Fordyce, Gibson, Gohel, Hart, Hyman, Kwasman, Minassian, Phelps and Ramey); zero opposed; zero abstained.

9. **Discussion and possible action** to approve previous Monthly Expenditure Reports. Copies were distributed of the "[NHWNC] Budget for Fiscal Year 2016-2017." Mr. Diaz was not present. No Motion was made or vote taken.
10. **Discussion and possible action** to approve [see the below Motion].
[This Agenda Item was addressed after Item #11.] Copies were distributed of the proposed Plan and Survey.

MOTION (by Mr. Gibson, seconded by Mr. Gohel): The North Hills West Neighborhood Council approves its Strategic Plan, Outreach Survey, and Self-Assessment.

DISCUSSION: Mr. Gibson recommended discussing the Strategic Plan and Self-Assessment at a Board Retreat, possibly on September 17th.

MOTION to POSTPONE (by Mr. Gibson, seconded by Mr. Kwasman): The North Hills West Neighborhood Council POSTPONES voting on its Strategic Plan and Self-Assessment.

MOTION to POSTPONE PASSED; zero opposed; zero abstained.

MOTION (by Mr. Gibson, seconded by Mr. Gohel): The North Hills West Neighborhood Council approves its Outreach Survey.

Mr. Gibson requested, there was discussion and it was agreed to TABLE approval of the Outreach Survey.

11. **Discussion and possible action** regarding the adoption of Standing Rules for the NHWNC. As referred by the Rules and Election Committee.
[This Agenda Item was addressed after Item #12. b.] Copies were distributed of proposed Standing Rules.

MOTION (by the Rules and Elections Committee): The North Hills West Neighborhood Council will adopt Standing Rules for the NHWNC.

DISCUSSION: Mr. Phelps explained the difference between Standing Rules and Bylaws. Melvin Canas, Neighborhood Empowerment Analyst, DONE, (818-374-9953; cell 323-972-7782; Melvin.Canas@LACity.org; www.EmpowerLA.org), noted that “you can more readily amend” Standing Rules than Bylaws. He recommended first consulting the City Attorney about proposed Rule #6 regarding recusing. He noted, about proposed Rule #11 regarding “Meeting Conduct, Civility and Decorum” that attendees “can be discourteous; they can be disrespectful; they can be profane.” He recommended to strike from proposed Rule #14 the phrase “or by the Executive Committee when approval by the full Board would not be timely.”

AMENDMENT to the MOTION (by Mr. Brown, seconded by Mr. Hyman): to strike from the proposed Standing Rules for the NHWNC item #6, item #11 and from item #14 the phrase “or by the Executive Committee when approval by the full Board would not be timely.”

DISCUSSION: Glenn Bailey noted, regarding proposed Rule #11, that the Code of Conduct is a BONC [L.A. Board of Neighborhood Commissioners] policy and is meant for Board Members; the Code of Civility is separate.

AMENDMENT to the AMENDMENT (by Mr. Phelps, seconded by Ms. Hart): replace the proposed Standing Rule #15 phrase “On the last day or as soon as possible thereafter of” with the phrase “On or before the last day of.”

Mr. Gibson requested, there was discussion and it was agreed to TABLE this Item.

12. Funding Motions:

a. Discussion and possible action to [see the below Motion].

FUNDING MOTION (by Mr. Gibson, seconded by Ms. Hart): The North Hills West Neighborhood Council approves allocating \$300.00 to provide an Emergency Preparedness item of the month to be awarded to each General Board Meeting attendee. With regular attendance Stakeholders would assemble a complete Mini EP Kit for use in an emergency.

DISCUSSION: Mr. Brown explained that items would be available each month to attendees. Mr. Gibson clarified that the \$300 would cover the entire year. It was agreed that this would be an Advertising expense.

MOTION to CALL FOR THE QUESTION (by Mr. Phelps, seconded by Mr. Hyman); one opposed (Fordyce); zero abstained.

FUNDING MOTION PASSED by a roll call vote of the 10 eligible voters present with nine in favor (“Yes” or “Aye”) (Brown, Gibson, Gohel, Hart, Hyman,

Kwasman, Minassian, Phelps and Ramey); one opposed (“No” or “Nay”) (Fordyce); zero abstained.

- b. Discussion and possible action to allocate \$300.00 for an outreach booth at the New Horizon’s 9th Annual “Walk On the Horizon” event. New Horizons, a registered nonprofit 501 (c) (3) organization, has been serving people with disabilities since 1954. It provides job training and placement, educational programs, and residential homes and support to 1,000 individuals each year who have conditions such as Intellectual Disability, Autism, Cerebral Palsy and Epilepsy. To support our programs and services they invite you to join them and become a Sponsor at our 9th Annual Walk on the Horizon “Take a Little Step... Make a Big Difference” Saturday, August 27, 2016. The walk will take place at the Anheuser Busch campus located at 15800 Roscoe Blvd, Van Nuys, CA 91406. Registration on the day of the event will open at 8:30am followed by the walk which will begin at 9:30am.

Copies were distributed of New Horizons letter about the event.

FUNDING MOTION (by Mr. Gibson, seconded by Mr. Hyman): The North Hills West Neighborhood Council will allocate \$300.00 for an outreach booth at the New Horizon 9th Annual “Walk On the Horizon” event Saturday, August 27, 2016 at the Anheuser Busch campus located at 15800 Roscoe Blvd, Van Nuys, CA 91406.

DISCUSSION: Mr. Gibson noted that the letter “explains the event.” Board Members reminded that the NHWNC previously has supported this fundraising event. There was extensive discussion about the merits of funding it.

MOTION to CALL FOR THE QUESTION (by Mr. Gibson); zero opposed; zero abstained.

FUNDING MOTION PASSED by a roll call vote of the 10 eligible voters present with six in favor (“Yes” or “Aye”) (Brown, Gibson, Gohel, Hart, Hyman and Phelps); four opposed (“No” or “Nay”) (Fordyce, Kwasman, Minassian and Ramey); zero abstained.

- 13. Discussion and possible action** concerning CF 16-0348 Second Dwelling Units (SDU)-Granny Flats in Los Angeles. Potential action of the LA City Council to legalize Second Dwelling Unit / Granny Units across the City to state standards which allow for SDU's of up to 1200 square feet with no minimum lot size requirement and which will essentially re-zone R1/single family neighborhoods into multi-family duplex properties.

Ms. Goldbaum expressed opposition to the above.

MOTION to REFER to the Planning and Land Use Management COMMITTEE (by Mr. Gibson, seconded by Mr. Phelps).

MOTION to REFER PASSED; zero opposed; zero abstained.

14. **Discussion and possible action** to support NHWNC participation in the Clean Streets LA Community Partnership Plan. See <http://empowerla.org/clean-streets-la-challenge/> for details.

MOTION (by Mr. Gibson, seconded by Ms. Ramey): The North Hills West Neighborhood Council supports NHWNC participation in the Clean Streets LA Community Partnership Plan.

DISCUSSION: Mr. Brown described it as “no . . . cost . . . to participate” and explained the Plan. The Beautification and Infrastructure Committee would work with it. There was discussion of partnering with other organizations.

MOTION to CALL FOR THE QUESTION (by Mr. Phelps, seconded by Mr. Hyman); zero opposed; zero abstained.

MOTION PASSED; zero opposed; zero abstained.

15. **Committee Reports**

Mr. Gibson indicated that Committee already reported.

16. **Board Member Comments**

Mr. Brown encouraged participating in an “active shooter” class. Mr. Phelps reported that, on August 4th, the LAWA ([**DL CONFIRM: __ L.A. __**]) Board approved “half a million dollars to clean up the construction pile” at Roscoe and Hayvenhurst Pl. by the airport “at no cost to the community . . . by the end of the year” He requested that this be posted in the newsletter. His work was done through the Beautification and Infrastructure Committee.

17. **Requests For Future Agenda Items**

Ms. Ramey reported that a NACA ([**DL CONFIRM: __ NAME**]) representative could present to the NHWNC in October or December regarding housing opportunities; she requested and Mr. Gibson agreed to Agendize this. He encouraged emailing Agenda items to him.

18. **Motion to Adjourn**

MOTION to ADJOURN (by Mr. Gibson, seconded by Mr. Gohel).

MOTION to ADJOURN PASSED; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 9:49 p.m.

Minutes written by DL, possibly edited by NHWNC. *The first paragraph of some Items, Motions/Resolutions and other wording may have been directly copied from the Agenda.* The NHWNC Minutes page is <http://www.nhwnc.net/agendas-minutes/minutes-and-agendas>.