

LEGALLY REQUIRED OFFICIAL POSTING

PLEASE DO NOT REMOVE UNTIL AFTER BELOW DATE AND TIME



NORTH HILLS WEST NEIGHBORHOOD COUNCIL

Joint Board & Outreach Committee Meeting

Posted 72 hours prior to meeting – All Meetings are open to the Public
Thursday, September 1, 2016, from 7:00-9:30 pm
Fire Station 87 10124 Balboa Blvd. North Hills, CA 91343

COMMITTEE MEMBERS

Sam Kwasman-Chair, Carol Hart, David Hyman, Andrew Crawford, Kathy Cryer, Mike Khalid,
Anita Goldbaum, Mary Armenteros, Maggie Elliot

PLEASE NOTE THE PRESIDING OFFICER OF THE BOARD MAY TAKE ITEMS OUT OF ORDER
ALL SPEAKER CARDS MUST BE SUBMITTED TO THE SECRETARY BEFORE THE MEETING BEGINS

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item
before the Board takes an action Public comment is limited to 2 minutes per speaker, but
the Board has the discretion to modify the amount of time for any speaker

- 1 Welcome and Pledge of Allegiance
- 2 Roll Call and announcement of Quorum and Voting Eligibility (Ethics, Funding and Code of Conduct)
- 3 Chairs Comments-Announcements – 8 min
- 4 Discussion and possible action to approve previous Meeting Minutes-June 2-2016 – 8 min
- 5 Public Agency Speakers and Announcements – None
- 6 General Public Comments – 2 minutes per Speaker
The public may provide comments to the Board on non-agenda items within the Board's subject matter jurisdiction, However, please note that under the Brown Act, the Board is prevented from acting on the Issue you bring to its attention until the matter is agendaized for discussion at a future public meeting
- 7 Discussion on assigning specific Outreach responsibilities to each Committee member – 30 min
 - a. EVENTS: Evaluate, review and suggest Outreach Events that will help achieve NHWNC goals
 - b. WESTSIDER NEWSLETTER: Compose, layout, coordinate publication, Cost evaluation
 - c. WEBSITE, CONSTANT COMMENT, FACEBOOK, all Outreach Communication, coordinate and work with Dave Brown, Secy & Tech. Comm. For better understanding of how it all works, and if changes or extra Training is needed Cost Factors
 - d. NEW HOMEOWNER WELCOME GIFT BAGS establish a procedure to contact homeowners using RE sold listings since Jan 2016 within NHWNC boundaries. Welcome letters with small promo items, Invitation to "Board meeting for Gift Bag with multiple useful promo items

8 Discussion on Budget Strategic Plan and Outreach Survey to: - 10 min.

How we can implement to reach out and the City Charter Goal: To promote more Citizen/Stakeholder Participation and make government more responsive to local needs.

9 Discussion and possible funding motion to hold an OPEN HOUSE EVENT – 30 min

Where, when, theme, food, flyers, mailers, cost estimates

10 Discussion and possible motion for funding of up to \$400 to participate in: - 8 min

Monroe H.S. Annual Home Coming Event

11 Board Member Comments (1-2 minutes each) – 20 min

12 Requests For Future Agenda Items – 10 min

13 Motion to adjourn

The North Hills West Neighborhood Council Agenda is posted for public review at the following North Hills West locations Uncle Joe's Donuts-8704 Woodley Ave and at our website which is www.nhwnc.net.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a "Speaker Card" To address the Board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from The public on agenda items will be heard only when the respective item is being considered. Comments on other Matters, not appearing on the Agenda that are within the Board's subject matter jurisdiction, will be heard during the Public Comment on Non-Agendized items period.

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide Reasonable accommodation to ensure equal access to its programs, services and activities. Sign language Interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting You wish to attend by contacting Dan Gibson, Board President, via email at dgibson.nhwnc@gmail.com or by] Phone 818-809-9158.

RECONSIDERATION PROCESS – Reconsideration of a vote by the Board may be called as a Motion by the Board members that voted on the prevailing side of the decision.

GRIEVANCE PROCESS – A stakeholder or group of stakeholders may present a grievance concerning the' Legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set By the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code Section 54967.5, non-exempt writings That are distributed to a majority or all of the Board in advance of a meeting, may be viewed at the scheduled Meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Dan Gibson, Board President, via email at dgibson.nhwnc@gmail.com, by phone 818-809-9158 or mail to NHWNC – PO Box 2091 – North Hills – CA 91343.

NHWNC BYLAWS - Please be advised that the Bylaws of the North Hills West Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the Bylaws are available during every meeting.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE A DAN GIBSON, PRESIDENTE DE LA MESA, POR EMAIL A dgibson.nhwnc@gmail.com O POR TELEFONO 818-809-9158.

THIS AGENDA IS NOT TO BE REMOVED BEFORE SEPTEMBER 2, 2016