



NORTH HILLS WEST NEIGHBORHOOD COUNCIL
General Board Meeting Minutes
Thursday, June 16, 2016
New Horizons, 15725 Parthenia St., North Hills CA 91343

NHWNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motion(s) (included as stated at the Meeting, or, if not stated, as written on the Agenda); quotes (words that have quotation marks (“”) at the beginning and ending of a word or words); and Agenda wording copied into the Minutes.

1. Welcome and Pledge of Allegiance

President Dan Gibson called the Meeting to order at 7:15 p.m. The Pledge of Allegiance was said.

2. Roll Call and announcement of Quorum and Voting Eligibility (Ethics, Funding and Code of Conduct).

Roll Call was taken by the Secretary. Ten of the 13 Board Members were present at the beginning of the Meeting: Dan Gibson (President), David Phelps (Vice-President), Dave Brown (Secretary), Armando Diaz (Treasurer), Garry Fordyce, Punam Gohel, Carol Hart, David Hyman, Antonino Lovato and Kreshell Ramey. Sam Kwasman and Daniel Mick were absent (both excused). The NHWNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see <https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlt=su46~>), so the Board could take such votes. Mr. Brown reported that all are eligible to vote. All thirteen of the 13 Board Seats were filled (by election or appointment). No Board Seats were vacant. Also attending: 32 Stakeholders and guests.

3. Discussion and possible Motion to approve previous Meeting Minutes.

General Board Meeting May 19, 2016

MOTION (by Mr. Gibson, seconded by Mr. Diaz): The North Hills West Neighborhood Council approves the Minutes of its May 19, 2016 General Board Meeting as written.

AMENDMENT to the MOTION (by Mr. Fordyce, seconded by Mr. Lovato): to replace the phrase “as written” with the words “with possible amendments pending a review of the audio recording.”

MOTION to CALL FOR THE QUESTION (by Mr. Phelps); no opposition.

AMENDMENT to the MOTION PASSED; zero opposed; zero abstained.

AMENDED MOTION PASSED by a roll call vote of the ten eligible voters present with nine in favor (“Yes” or “Aye”) (Brown, Diaz, Gibson, Gohel, Hart, Hyman, Lovato, Phelps and Ramey); one opposed (“No” or “Nay”) (Fordyce); zero abstained.

MOTION (by Mr. Gibson, seconded by Mr. Diaz): The North Hills West Neighborhood Council approves the Minutes of its June 2, 2016 General Board Meeting with the following correction: page two, Item #7 “add Kreshell Ramey to the Beautification Committee” should be “add Kreshell Ramey to the Emergency Preparedness Committee.”

MOTION to CALL FOR THE QUESTION (by Mr. Gibson); no opposition.

MOTION PASSED by a roll call vote of the ten eligible voters present with seven in favor (“Yes” or “Aye”) (Brown, Diaz, Gibson, Gohel, Hart, Hyman and Phelps); one opposed (“No” or “Nay”) (Fordyce); two abstained (the NHWNC counts abstentions as “yes” votes) (Lovato and Ramey).

4. Discussion and possible Motion to approve previous Monthly Expenditure Reports.

[This Agenda Item was addressed after Item #11.] April 2016.

FUNDING MOTION (by Mr. Gibson, seconded by Ms. Hart): The North Hills West Neighborhood Council approves its Monthly Expenditure Report for April 2016.

MOTION to POSTPONE (by Mr. Fordyce): pending discussion with the Treasurer.

MOTION to POSTPONE FAILED for lack of a second.

MOTION to CALL FOR THE QUESTION (by Mr. Gibson); no opposition.

MOTION PASSED by a roll call vote of the nine eligible voters present with seven in favor (“Yes” or “Aye”) (Brown, Diaz, Gibson, Gohel, Hart, Hyman and Phelps); one opposed (“No” or “Nay”) (Fordyce); one abstained (the NHWNC counts abstentions as “yes” votes) (Ramey). Ms. Minassian was ineligible to vote due to not having completed Ethics Training and/or Funding Training. [This vote was taken *after* Ms. Minassian was voted onto the Board in Item #5.]

May 2016.

FUNDING MOTION (by Mr. Gibson, seconded by Mr. Phelps): The North Hills West Neighborhood Council approves its Monthly Expenditure Report for May 2016.

MOTION to CALL FOR THE QUESTION (by Mr. Gibson); no opposition.

MOTION PASSED by a roll call vote of the nine eligible voters present with seven in favor (“Yes” or “Aye”) (Brown, Diaz, Gibson, Gohel, Hart, Hyman and Phelps); one opposed (“No” or “Nay”) (Fordyce); one abstained (the NHWNC counts abstentions as “yes” votes) (Ramey). Ms. Minassian was ineligible to vote due to not having completed Ethics Training and/or Funding Training. [This vote was taken *after* Ms. Minassian was voted onto the Board in Item #5.]

5. Discussion and possible Motion to fill vacant General category Board Seat.

Madelina Minassian introduced herself and described her background and desire to serve.

MOTION (by Mr. Gibson, seconded by Mr. Phelps): The North Hills West Neighborhood Council accepts Madelina Minassian to a General Board Seat.

MOTION PASSED unanimously by a roll call vote of the nine eligible voters present with all nine in favor (“Yes” or “Aye”) (Brown, Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Phelps and Ramey); zero opposed; zero abstained.

New Board Member Madelina Minassian was Seated with the Board at this time, making 11 Board Members present (the NHWNC quorum is seven).

6. General Public Comments

Comments were made by Carol Dyer, Anita Goldbaum, Rick Mucha, Chuck Francoeur and Fran Potaski.

7. Public Agency Speakers and Announcements.

Kenny LaSalle, Constituent Service Specialist for U.S. 29th District of California Congressman Tony Cardenas (ofc. 818-781-7407; Kenny.LaSalle@mail.house.gov; <http://cardenas.house.gov>), reported.

Board Member Antonino Lovato left at this time, making 10 Board Members present (the NHWNC quorum is seven).

Julio Anleu, Field Deputy for LAUSD Board Member Monica Ratliff (ofc. 818-241-6388; cell 818-935-7049; Julio.Anleu@lausd.net; <http://Ratliff.LASchoolBoard.org>), reported.

Erich King, Public Safety Deputy for L.A. City District 12 Councilman Mitch Englander (818-882-1212; Erich.King@LACity.org; <http://CD12.LACity.org>), reported.

8. Discussion and possible action for the NHWNC to ratify the President’s recommended Chair and Member changes to Standing and Ad Hoc Committees.

MOTION (by Mr. Gibson, seconded by Ms. Hart): The North Hills West Neighborhood Council appoints Board Member Madelina Minassian to its Planning and Land Use Management Committee.

MOTION PASSED unanimously; zero opposed; zero abstained.

9. Discussion and possible action concerning a variance application for the continued operation of Oakridge Landscape, Inc., located at 8618 Haskell Avenue. Oakridge has been in business for over 30 years. Referred by the Planning and Land Use Committee.

Owner Jeff Meyer presented. Mr. Phelps added that the Committee “had a very good discussion” and supported the application.

MOTION (by Mr. Phelps, seconded by Mr. Hyman): The North Hills West Neighborhood Council approves its Planning and Land Use Committee’s recommendation to support a Variance application for the continued operation of Oakridge Landscape, Inc., located at 8618 Haskell Ave.

MOTION PASSED by a roll call vote of the nine eligible voters present with eight in favor (“Yes” or “Aye”) (Brown, Diaz, Gibson, Gohel, Hart, Hyman, Phelps and Ramey); one opposed (Fordyce); zero abstained.

10. Discussion and possible action regarding a proposed housing project located at 8609 Haskell Ave. (Case# APCNV-2006-681-ZC). Housing project requires a re-zoning from RS to five R-1 lots, each consisting of a minimum of 5,000 square feet. Referred by the Planning and Land Use Committee.

Mr. Gibson requested and it was agreed to TABLE this Item for further consideration by the PLUM Committee.

11. Discussion and possible action to appoint two (2) Neighborhood Council Budget Representatives to represent NHWNC.

Glenn Bailey, Budget Advocate [www.BudgetAdvocatesLA.com], explained Representatives’ responsibilities and the July 30th Budget Day at L.A. City Hall.

12. Funding Motions:

Mr. Gibson noted that the \$1,500 Neighborhood Purposes Grant previously allocated to S.O.L.I.D. (Supporters of Law Enforcement in Devonshire) is available because that Application “was withdrawn.” Mr. Diaz indicated that \$2,322 was available at this time.

- a. Discussion and possible action to allocate \$200.00 to “The Onion” for use of the facility for the April 9, 2016 NHWNC election. Total charge \$400.00, with the understanding that the LA Department of Neighborhood Empowerment will pay the first \$200.00. Background: DONE authorized this payment to made after the election.

FUNDING MOTION (by Mr. Gibson, seconded by Mr. Hyman): The North Hills West Neighborhood Council will allocate \$200.00 to “The Onion” for use of the facility for the April 9, 2016 NHWNC election. The total charge was \$400.00, with the understanding that the LA Department of Neighborhood Empowerment will pay the first \$200.00.

Board Member Carol Hart recused (self-declared as ineligible to vote on the Motion due to a possible or known conflict of interest) from voting on the below Motion and left the room at this time, making eight Board Members present (the NHWNC quorum is seven). Recusing is different from abstaining, which is declining to vote “yes” or “no.”

FUNDING MOTION PASSED unanimously by a roll call vote of the eight eligible voters present with all eight in favor (“Yes” or “Aye”) (Brown, Diaz, Fordyce, Gibson, Gohel, Hyman, Phelps and Ramey); zero opposed; zero abstained; one recused (Hart).

Board Member Carol Hart returned to the room at this time, making nine Board Members present (the NHWNC quorum is seven).

- b. Discussion and possible action to allocate up to \$1,200 for a Neighborhood Purposes Grant to the Mid Valley Regional Library, 16244 Nordhoff St., North Hills, CA 91343, for the purchase of a 1) Best-Rite Platinum Reversible Marker Board, \$669.99; 2) Deluxe Mini Play Cube, \$129.99; and 3) Carpets for Kids ABC Caterpillar, \$359.99. Total expected cost is \$1,159.97.

It was agreed to add the phrase “Friends of the” to the Motion.

FUNDING MOTION (by Mr. Gibson, seconded by Mr. Hyman): The North Hills West Neighborhood Council will allocate up to \$1,200 for a Neighborhood Purposes Grant to the Friends of the Mid Valley Regional Library, 16244 Nordhoff St., North Hills, CA 91343, for the purchase of a 1) Best-Rite Platinum Reversible Marker Board, \$669.99; 2) Deluxe Mini Play Cube, \$129.99; and 3) Carpets for Kids ABC Caterpillar, \$359.99. Total expected cost is \$1,159.97.

SUBSTITUTE FUNDING MOTION (by Mr. Fordyce): [specific Motion wording was not provided].

Mr. Gibson ruled that the Substitute Funding Motion was not necessary.

MOTION to CALL FOR THE QUESTION on the original funding Motion (by Mr. Gibson); no opposition.

FUNDING MOTION PASSED by a roll call vote of the nine eligible voters present with seven in favor (“Yes” or “Aye”) (Brown, Diaz, Gibson, Gohel, Hart, Hyman and Phelps); one opposed (“No” or “Nay”) (Fordyce); one abstained (the NHWNC counts abstentions as “yes” votes) (Ramey). Ms. Minassian was ineligible to vote due to not having completed Ethics Training and/or Funding Training.

c. Discussion and possible action to [see the below Motion].

FUNDING MOTION (by Mr. Gibson, seconded by Mr. Gohel): The North Hills West Neighborhood Council will allocate up to \$750 to purchase Board Members’ business cards and name tags from one of the vendors from which price quotes have been received.

MOTION to CALL FOR THE QUESTION (by Mr. Gibson); no opposition.

FUNDING MOTION PASSED unanimously by a roll call vote of the nine eligible voters present with all nine in favor (“Yes” or “Aye”) (Brown, Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Phelps and Ramey); zero opposed; zero abstained. Ms. Minassian was ineligible to vote due to not having completed Ethics Training and/or Funding Training.

d. Discussion and possible Motion to allocate up to \$500.00 to the LA Congress of Neighborhoods – Networking/EmpowerLA Awards event.

[This Agenda Item was returned to after the below MOTION to RECONSIDER and MOTION to POSTPONE.]

FUNDING MOTION (by Mr. Phelps, seconded by Mr. Gohel): The North Hills West Neighborhood Council will allocate up to \$500.00 to the LA Congress of Neighborhoods – Networking/EmpowerLA Awards event.

MOTION to CALL FOR THE QUESTION (by Ms. Hart); no opposition.

FUNDING MOTION PASSED unanimously by a roll call vote of the nine eligible voters present with all nine in favor (“Yes” or “Aye”) (Brown, Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Phelps and Ramey); zero opposed; zero abstained. Ms. Minassian was ineligible to vote due to not having completed Ethics Training and/or Funding Training.

MOTION to RECONSIDER (by Mr. Fordyce, seconded by Ms. Hart): The North Hills West Neighborhood Council will RECONSIDER Item #12. c.

MOTION to RECONSIDER PASSED unanimously by a roll call vote of the nine eligible voters present with all nine in favor (“Yes” or “Aye”) (Brown, Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Phelps and Ramey); zero opposed; zero abstained. Ms. Minassian was ineligible to vote due to not having completed Ethics Training and/or Funding Training.

MOTION to POSTPONE (by Mr. Phelps, seconded by Mr. Gohel): the NHWNC POSTPONES Item #12. C.

MOTION to CALL FOR THE QUESTION (by Mr. Gibson); no opposition.

MOTION to POSTPONE PASSED; zero opposed; zero abstained.

e. Discussion and possible action to re-allocate as needed NHWNC budgeted funds regarding Motions previously approved at this Meeting.

No Motion was made or vote taken.

13. Board Member Comments

Board Member Armando Diaz left at this time, making eight Board Members present (the NHWNC quorum is seven).

Board Members commented.

14. Requests For Future Agenda Items

Mr. Brown requested Agendizing discussion of emergency preparedness. Mr. Gohel requested having consolidated Committee Meeting nights; Mr. Brown will coordinate it. Ms. Hart requested Agendizing a presentation by Stakeholder Dr. Kuldeep Singh.

15. Motion to adjourn

MOTION to ADJOURN (by Ms. Hart, seconded by Mr. Gohel).

MOTION to ADJOURN PASSED by a voice vote with no opposition.

The Meeting was **ADJOURNED** at 10:08 p.m.

Minutes written by DL, possibly edited by NHWNC. *The first paragraph of some Items, Motions/Resolutions and other wording may have been directly copied from the Agenda.* The NHWNC Minutes page is <http://www.nhwnc.net/agendas-minutes/minutes-and-agendas>.