

NORTH HILLS WEST NEIGHBORHOOD COUNCIL JOINT BOARD  
and RULES & ELECTION COMMITTEE MEETING minutes

Thursday, February 4, 2016 from 8:00pm – 9:00pm +

FIRE STATION 87 @ 10124 BALBOA BLVD., NORTH HILLS, CA 91343

COMMITTEE MEMBERS

Dave Brown, Nancy Xander, Gary Fordyce: Present, Darleen Rogers, absent  
Quorum ( 3 of 4 ) is met at 905pm

1. Welcome and Roll Call and announcement of quorum.
2. Review & discussion, Motion to approve previous meeting minutes of January 7, 2016  
Xander-Brown 2nd, Passed unanimously
3. General Public Comments-
4. The date for our NC Region 2 Elections will be Saturday, April 9, 2016.  
Prime location: The Onion at 9550 Haskell Ave, North Hills,  
same as last Election in 2014, from 2pm to 8pm.  
Backup location: New Horizons at 15725 Parthenia Street, North Hills,  
our regular General Board meeting location.
5. Update regarding funds allocated to hire a professional election coordinator  
to guide & facilitate preparations for the April Election. Approved cost is \$2,000.  
Paperwork submitted, awaiting response
6. Discussion regarding E-blast list integration, and NC nextdoor.com distribution.  
The voter registration list from the 2014 NC Election has been loaded into the  
NC NationBuilder database. We have received the Voter registration information  
from the City Clerks office also. There are slightly over 9,000 persons, of which  
approximately 1,800 list an email address.
7. Discussion regarding Election poll location food offerings:  
A significant Neighborhood Council Election day component:  
Options include onsite cooking, a catering vendor, food truck, etc.  
Suggestions for “ sloppy Joe’s”, pizza, sheet cake for desert  
Bottled waters, coffee, not sodas  
  
Inventory of tables & chairs and especially canopies, needed  
Set up & event Volunteers needed, Garry will arrange with Monroe HS  
Outreach opportunity table co-located near food, with all Committee information
8. Ongoing enhancing the Elections specific section on the NC website.  
As well as a “disclaimer” of sorts explaining what is expected of a potential Board member  
This was discussed at several prior meetings, and says in essence:  
  
"Before becoming a Board member, a Candidate would indicate they understand  
the amount of time and effort that would certainly be expected of them  
to adequately represent their elected position, which is most certainly not limited  
to attending a monthly meeting. As Volunteers, the Board needs all members  
fully contributing to do an effective job".
9. Candidate orientations, including that provided by EmpowerLA: March 5, 2016

10. Update regarding Election banners & signage.  
Including battery powered LED lighting of signage.  
Sunset on April 9, 2016 will be 7:19pm, coming out of a new moon (dark).  
Dave will supply

11. Newsletter and postcard mailing discussion ongoing.

12. Discussion regarding our NC participation in a Candidate Forum-Workshop on March 5<sup>th</sup>.  
Primary venue is scheduled to be GHHS, Brawley Hall, 2pm to 5pm.

13. Carried forward from prior meeting on January 7, 2016:  
Initial discussion of Standing Rules and possible Bylaws modifications:  
The following items are tabled and will be carried forward to next meeting

a. Possible minimum quarterly meetings of all Committees  
As well as “combination” meetings, where multiple committees meet sequentially

b. Possible adoption of Alternate Board members, who would be fully qualified (trainings).  
And would attend meetings as able, and step in to fill Board meeting vacancies as they occur  
A possible selection criteria might be Election ranking beyond the designated 13 Board seats

Or possibly open application post Election

Among other things, this would minimize (lack of) quorum issues, and engage additional responsible individuals who could also volunteer with committees and other items.

c. Possible Committee Chairs being Stakeholders vs. Board members, or at least Co-Chairs.  
(Committees would still require a Board member(s))

d. Discussion regarding lowering the vote age requirement from the current 18 years old.

e. Discussion about establishing an Election cycle procedure where 1/2 of the Board is up for Election each time. This could be accomplished by 50% of residential & general seats being a 4 year commitment, one time, at an upcoming Election. Then, every 2 years 1/2 the Board is up for Election, instead of everybody. This could add continuity and maintain momentum.

f. Discussion regarding maintaining recorded media, like audio recordings of meetings.  
As there is currently no wording, the accepted procedure is to maintain media a minimum of 90 days beyond the approval of the minutes the recording represents.

14. Committee Member Comments (1 minute each)

15. Requests For Future Agenda Items

16. Motion to Adjourn