



NORTH HILLS WEST NEIGHBORHOOD COUNCIL



SPECIAL JOINT BOARD and RULES & ELECTION COMMITTEE MEETING AGENDA

Posted 72 hours prior to meeting - All Meetings are open to the Public

Thursday, February 4, 2016 from 8:00 - 9:00 pm

FIRE STATION 87 @ 10124 BALBOA BLVD., NORTH HILLS, CA 91343

Out of an abundance of caution due to expected attendance and participation of a majority of Board Members at the following committee meeting, this agenda is noticed as a Joint Meeting of the Committee and the Board, in adherence with the State's Brown Act.

COMMITTEE MEMBERS

Dave Brown, Nancy Xander, Gary Fordyce, Darleen Rogers

EXECUTIVE OFFICERS

John McGovern - President, Dan Gibson - Vice President, Patrick Henry Santos - Treasurer, Carol N. Hart - Secretary

BOARD MEMBERS

Dave Brown, Armando Diaz, Garry Fordyce, Punam Gohel, David Hyman, Mike Khalid, Dan Mick, David Phelps, Nancy Xander

**ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD.
PLEASE NOTE THE PRESIDING OFFICER OF THE BOARD MAY TAKE ITEMS OUT OF ORDER.
ALL SPEAKER CARDS MUST BE SUBMITTED TO THE SECRETARY BEFORE THE MEETING BEGINS.**

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker.

1. **Welcome and Flag Salute** followed by **Roll Call** and announcement of quorum.

2. **Discussion and possible motion to Approve Previous Meeting Minutes**

Review and possible approval of meeting minutes: (subject to corrections).

3. **General Public Comments** - 2 minutes per Speaker

The public may provide comments to the committee on non-agenda items within the Committee's subject matter jurisdiction. However, please note that under the Brown Act, the committee is prevented from acting on the issue you bring to its attention until the matter is agendized for discussion at a future public meeting.

4. The date for our NC Region 2 Elections will be Saturday, April 9, 2016.

Prime location: The Onion at 9550 Haskell Ave, North Hills, same as last time, from 2pm to 8pm.

Backup location: New Horizons at 15725 Parthenia Street, North Hills, our regular meeting location.

A 4 hour window for Voting is standard, additional hours were requested.

5. Update regarding funds allocated to hire a professional election coordinator to guide & facilitate preparations for the April Election. Approved cost is \$2,000.

6. Discussion regarding E-blast list integration, and NC nextdoor.com distribution.

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8. Discussion regarding Election poll location food offerings.

A significant Neighborhood Council Election day component:

Options include onsite cooking, a catering vendor, food truck, etc.

9. Enhancing the Elections specific section on the NC website.

This would include Voter and Candidate registration forms.

Detailed explanations and links for additional information.

As well as a “disclaimer” of sorts explaining what is expected of a potential Board member

This was discussed at last meeting, and says in essence:

Before becoming a Board member, a Candidate would indicate they understand the amount of time and effort that would certainly be expected of them to adequately represent their elected position, which is most certainly not limited to attending a monthly meeting. As Volunteers, the Board needs all members fully contributing to do an effective job.

10. Candidate orientations, including that provided by EmpowerLA

11. Update regarding Election banners & signage.

Including battery powered LED lighting of signage.

Sunset on April 9, 2016 will be 7:19pm, coming out of a new moon (dark).

12. Newsletter and postcard mailing discussion ongoing.

13. Discussion regarding our NC participation in a Candidate Forum-Workshop on March 5th.

Venues could be New Horizons, CIS, Fire Station 87, P.A.L.S. Center, and GHHS. 2pm to 5pm.

14. Carried forward from prior meeting on January 7, 2016:

Initial discussion of Standing Rules and possible Bylaws modifications:

a. Possible minimum quarterly meetings of all Committees

As well as “combination” meetings, where multiple committees meet sequentially

b. Possible adoption of Alternate Board members, who would be fully qualified (trainings).

And would attend meetings as able, and step in to fill Board meeting vacancies as they occur

A possible selection criteria might be Election ranking beyond the designated 13 Board seats

Or possibly open application post Election

Among other things, this would minimize (lack of) quorum issues, and engage additional responsible individuals who could also volunteer with committees and other items.

c. Possible Committee Chairs being Stakeholders vs. Board members, or at least Co-Chairs.
(Committees would still require a Board member(s))

d. Discussion regarding lowering the vote age requirement from the current 18 years old.

e. Discussion about establishing an Election cycle procedure where 1/2 of the Board is up for Election each time. This could be accomplished by 50% of residential & general seats being a 4 year commitment, one time, at an upcoming Election. Then, every 2 years 1/2 the Board is up for Election, instead of everybody. This could add continuity and maintain momentum.

f. Discussion regarding maintaining recorded media, like audio recordings of meetings.

As there is currently no wording, the accepted procedure is to maintain media a minimum of 90 days beyond the approval of the minutes the recording represents.

15. Committee Member Comments (1 minute each)

16. Requests For Future Agenda Items

17. Motion to Adjourn

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The North Hills West Neighborhood Council Agenda is posted for public review at the following North Hills West locations: 1. Uncle Joe's Donuts - 8704 Woodley Avenue and on our website at www.nhwnc.net

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS - The public is requested to fill out a "Speaker Card" to address the Board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the Board's subject matter jurisdiction, will be heard during the Public Comment on Non-Agended Items period.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting John McGovern, Board President, via email at jmcgovern.nhwnc@gmail.com or by phone 818-809-9158

RECONSIDERATION PROCESS - Reconsideration of a vote by the Board may be called as a motion by the Board members that voted on the prevailing side of the decision.

GRIEVANCE PROCESS - A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

PUBLIC ACCESS OF RECORDS - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda please contact John McGovern, Board President, via email at jmcgovern.nhwnc@gmail.com, by phone 818-809-9158 or mail to NHWNC - PO Box 2091 - North Hills - CA - 91393.

NHWNC BYLAWS - Please be advised that the Bylaws of the North Hills West Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the Bylaws are available during every meeting.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE A JOHN MCGOVERN, PRESIDENTE DE LA MESA, POR EMAIL A JMC GOVERN@NHWNC.NET O POR TELEFONO 818-809-9158

