

NORTH HILLS WEST NEIGHBORHOOD COUNCIL  
TECHNICAL SUPPORT COMMITTEE  
Monday December 29, 2014 5:30 PM meeting agenda

Welcome, roll call, quorum announcement

Public Speakers

Old Business:

- a. Neighborhood Council website issues - what's been done thus far
- b. Community Police advisory Board ( C-PAB ) ( Punam )
- c. Review of Neighborhood Watch sign program
- d. NationBuilder, currently in free mode, available for test driving
- e. NC phone, has a new number & folks are using it
- f. Report on equipment:

Message checking & distribution ( McGovern )

HP Laser Jet 1020 old printer dedicate to onsite Board meetings ( Brown )

Downloaded printer driver & installed ( Hart, Brown )

New Business:

A. Outreach and recruitment

1. Committee membership and tech participants
2. Bloggers, posters, citizen journalists and social media mavens
3. Nextdoor, Facebook, Twitter, etc

B. NC website issues - what is needed to complete consolidation project ?

1. Updating web content asp
2. A plan to insure fresh information is routinely being added

C. Audio recordings of Neighborhood Council meetings

1. Form a policy regarding length of storage
2. Recommended minimum of 90 days following approval of respective minutes  
Before reusing media
3. Cross train Team members

D. Dell C1765 High Speed Printer purchase to produce the documents for distribution

2. Operations expense category
3. Cost: City approved vendor under \$300 with discount
4. By matching make & model with the other printers, which work well, it simplifies cartridge purchasing & may yield a bulk discount ?

E. Dave will be away during April meeting, find replacement audio tech,  
or hire City Services. Cost is \$600

F. A/V gear currently in use - replacement of expendables, like DR chips

Meeting adjourned at 6:45 PM