

NORTH HILLS WEST NEIGHBORHOOD COUNCIL

EVENTS, OUTREACH & MARKETING

SPECIAL JOINT BOARD & COMMITTEE MEETING

Thursday, October 1, 2015 – 7 – 9 pm

Fire Station 87 meeting room, 10124 Balboa Blvd – North Hills CA - 91343

EVENT, OUTREACH & MARKETING COMMITTEE MEMBERS

Nancy Xander, David Hyman, Mike Khalid, Kathy Cryer, Helen Donovan

1. Welcome and Flag Salute & Roll call and announcement of quorum

4 members present, quorum is 4 of 5 at 7:07 PM

Absent/excused Mike Khalid

2. General Public Comment-

Agenda posting comments regarding location of Committee agendas on NC website
David Hyman Ethics certification needs updating before voting

3. Review and motion to approve Outreach meeting minutes from Sept. 3, 2015

Tabled (Nancy has ready for printing)

4. New Business

a. Discussion: NC Community BBQ to be held at the Valley Park Church
on October 10, 2015 from 4 – 8 pm. (Nancy)

Event approval from EmpowerLA and Health permits approved and in hand,

DWP handling onsite trash & recycling

Flyers have been printed, 2 large banners complete

(for the large street sign in front of venue)

Mailings at 5K flyers per, for next day delivery, 2 sends totaling 7500

RSVP function via Constant Contact is working (for food count)

North Hills Food Pantry % Valley Park Church will accept remaining food items

Porta-potties are ordered and scheduled for delivery

Helen is Volunteer coordinator

Board name badges are being made, magnetic clasp

NC T white shirts with logo are ordered

Define food quantities, condiment dispensers instead of packets, chips

Slightly heavier paper plates, sheet cakes for desert

Emphasis on a simple convenient menu of burgers & hot dogs

2. Motion to approve payment of \$47.12 to Quality Logo products.

This is the remaining sales tax amount due for promos made by California vendors and sold by Quality Logo Products. They deducted the tax amount on the original invoices. This amount was approved for payment by General Board.

3. Motion for up to \$250.00 to sponsor refreshments + staff a table at

Assemblymember Adrin Nazarian's Financial Aid Event, "Funding Your College Future" at United Methodist Church on Rayen St, on November 19, 2015. (Nancy)

(same night as next GBM) Nancy-Helen 2nd

Xander, Cryer, Donovan - yes, Hyman - inelligible, Khalid absent
motion passes

5. Announcements and Board Comments.

6. Meeting Adjourned at 9:15 PM