



**NORTH HILLS WEST  
NEIGHBORHOOD COUNCIL  
EVENTS, OUTREACH & MARKETING  
SPECIAL JOINT BOARD & COMMITTEE REVISED  
MEETING AGENDA**



Posted 72 hours prior to meeting - All Meetings Are Open To The Public  
Thursday, November 5, 2015 – 7 – 9 pm

Firestation 87 Meeting room, 10124 Balboa Blvd – North Hills CA - 91343

Note – NHWNC May Be Sound And / Or Video Recorded For Back Up To Minutes

Out of an abundance of caution due to the expected attendance and participation of a majority of Board Members at the following Committee meeting, this agenda is noticed as a Joint Meeting of the Committee and the Board, in adherence with the State's Brown Act.

**EXECUTIVE BOARD OFFICERS**

John McGovern/President – Dan Gibson /Vice President

Carol Hart/Secretary – Patrick Santos/Treasurer

**EVENT, OUTREACH & MARKETING COMMITTEE MEMBERS**

Nancy Xander, David Hyman, Mike Khalid, Kathy Cryer, Helen Donovan

**Public comment limited to 2 minutes per speaker as duly noted below unless adjusted as necessary  
by the Presiding Officer of the Board**

**ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD.  
PLEASE NOTE THE PRESIDING OFFICER OF THE BOARD MAY TAKE ITEMS OUT OF ORDER.  
ALL SPEAKER CARDS MUST BE SUBMITTED TO THE SECRETARY BEFORE THE MEETING BEGINS.**

- 1. Welcome and Flag Salute & Roll call and announcement of quorum**
- 2. General Public Comment- The public may provide comments to the COMMITTEE on non-agenda items within the Committee's subject matter jurisdiction. However, please note that under the Brown Act, the committee is prevented from acting on the issue you bring to its attention until the matter is agendaized for discussion at a future public meeting. (Limited to 1 minute per speaker.)**
- 3. Review and motion to approve outstanding Outreach meeting minutes.**
- 4. Old Business**
  - a. In depth review of our Community BBQ at the Valley Park Church on October 10, 2015 from 4 to 8 PM– what worked and suggestions for improvements. Please submit any outstanding BBQ receipts. (Nancy)**

- b. Discussion and review of our current nhwnc.net website, constant contact e blast system etc. Discussion and possible motion of up to \$500 for potentially needed further improvements of our NHWNC. Net website and extended training of our board members.**
- c. Implementation of filling and delivering the welcome bags for new residents and businesses in the community. Who will compile the list of new names and addresses. What items and information to include and logistics of how to deliver the bags. (Nancy)**
- d. Implementation of the President’s Volunteer Service Awards program. (Kathy)**
- e. Discussion of events we have attended since the last Outreach meeting.**

**5. New Business**

**Discussion and possible motion up to \$200.00 to buy a new NHWNC table covering with logo & current information.**

**Discussion and possible motion up to \$200.00 to buy a new NHWNC pull up stand banner with logo and current information.**

**Discussion regarding writing and mailing the Westsider Newsletter in November, including election information as well as other newsworthy topics.**

**Discussion and possible motion up to \$500 to host our Holiday Party and Spark of Love Toy Drive at our General Board Meeting on December 17, 2015.**

**6. Announcements and Board Comments.**

The North Hills West Neighborhood Council Agenda is posted for public review at the following North Hills West locations listed below .

**Uncle Joe’s Donuts – 8704 Woodley – North Hills CA - 91343**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the Board’s subject matter jurisdiction, will be heard during the Public Comment On Non-Agendized Items period.

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon

request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting John McGovern, Board President, via email at [jmcgovern.nhwnc@gmail.com](mailto:jmcgovern.nhwnc@gmail.com) or by phone 818-809-9158

**RECONSIDERATION PROCESS** - Reconsideration of a vote by the Board may be called as a motion by the Board members that voted on the prevailing side of the decision.

**GRIEVANCE PROCESS** - A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

**PUBLIC ACCESS OF RECORDS** - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at our website by clicking on the following link <http://northhillswestnc.empowerla.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda please contact John McGovern, Board President, via email at [jmcgovern.nhwnc@gmail.com](mailto:jmcgovern.nhwnc@gmail.com), by phone 818-809-9158 or mail to NHWNC – PO Box 2091 – North Hills – CA – 91393.

**NHWNC BYLAWS** - Please be advised that the Bylaws of the North Hills West Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the Bylaws are available during every meeting.

*SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE A JOHN MCGOVERN, PRESIDENTE DE LA MESA, POR EMAIL A [JMCGOVERN@NHWNC.NET](mailto:JMCGOVERN@NHWNC.NET) O POR TELEFONO 818-809-9158*