



**NORTH HILLS WEST NEIGHBORHOOD COUNCIL**  
**General Board Meeting Minutes**  
Thursday, October 15, 2015  
New Horizons, 15725 Parthenia St., North Hills CA 91343

NHWNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks (“ ”) at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

**1. Welcome and Flag Salute followed by Roll Call and announcement of quorum.**

Vice-President Dan Gibson called the Meeting to order at 7:11 p.m. The Pledge of Allegiance was said. Roll Call was taken by the Secretary. Nine of the 13 Board Members were present at the beginning of the Meeting: Dan Gibson (Vice-President), Patrick Santos (Treasurer), Carol Hart (Secretary), Dave Brown, Garry Fordyce, Punam Gohel, David Hyman, Mike Khalid and Nancy Xander. Four Board Members were absent: Armando Diaz (excused), John McGovern (President) (excused), Daniel Mick (excused) and David Phelps (unexcused). The NHWNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see <http://www.nhwnc.net/agendas-minutes/minutes-and-agendas/Bylaws> <http://nhwnc.server284.com/wp-content/uploads/2014/01/NorthHillsWestNC-Bylaws1.pdf>

), so the Board could take such votes. All 13 of the 13 Board Seats were filled (by election or appointment). No Board Seats were vacant. Also attending: 23 Stakeholders and guests. It was announced that there was a quorum.

**2. Discussion and Possible Motion to Approve Previous Meeting Minutes**

Review and possible approval of meeting Minutes: July – Sept. (subject to corrections)

**MOTION** (by Mr. Hyman, seconded by Ms. Hart): The North Hills West Neighborhood Council approves the Minutes of its July 16, 2015 General Board Meeting with corrections.

**DISCUSSION:** Ms. Hart will email corrections.

**MOTION PASSED** unanimously by a hand vote of all nine Board Members present.

**MOTION** (by Mr. Gibson, seconded by Mr. Gohel): The North Hills West Neighborhood Council approves the Minutes of its July 30, 2015 General Board Meeting as written.

**MOTION PASSED** by a hand vote; two abstained (Hart and Hyman).

**MOTION** (by Mr. Gibson, seconded by Mr. Hyman): The North Hills West Neighborhood Council approves the Minutes of its August 20, 2015 General Board Meeting as written.

**MOTION PASSED** by a hand vote; one abstained (Santos).

**MOTION** (by Mr. Gibson, seconded by Mr. Gohel): The North Hills West Neighborhood Council approves the Minutes of its September 17, 2015 General Board Meeting as written.

**MOTION PASSED** unanimously by a hand vote of all nine Board Members present.

**3. Comments from Public Officials and Agencies**

Standing Invitations: Mayor's office, CD12 – Mitch Englander, SD18 – Bob Hertzberg, AD46 – Adrin Nazarian, LAPD – SLO, LAFD – Captain (as available), DONE – Melvin Cañas, BONC – Lydia Grant

Mr. Hyman reported for Brian Gavidia, Field Representative for U.S. 29th District of California Congressman Tony Cardenas (cell 818-781-7407; office 818-504-0090; Brian.Gavidia@mail.house.gov; <http://cardenas.house.gov>), that there will be a November 11<sup>th</sup> Veterans Day event.

Monroe High School Leadership Advisor Brian Langlois and Naveen Bhardwa, 7-Eleven Franchisee, announced 7-Eleven's \$711 donation to the School.

Ron Rubine, Field Deputy for L.A. City District 12 Councilman Mitch Englander (818-882-1212; Ron.Rubine@LACity.org), was not present and there was no report.

DONE Rep.: Melvin Canas, Neighborhood Empowerment Analyst, DONE, (818-374-9953; cell 323-972-7782; Melvin.Canas@LACity.org; [www.EmpowerLA.org](http://www.EmpowerLA.org)), was not present and there was no report.

Lydia Grant, BONC [L.A. Board of Neighborhood Commissioners] Commissioner (ofc. 213.978.1551; cell 818.470.6629; Lydia.Grant@LACity.org;

Commissioners@EmpowerLA.org; www.EmpowerLA.org), was not present and there was no report.

Dora Esparza, Field Representative for State 46th District Assemblymember Adrin Nazarian (818-376-4246; Dora Esparza@asm.ca.gov; http://asmdc.org/members/a46), offered help. There will be a November 19<sup>th</sup>, 6:00-8:00 p.m. college admissions event.

Julio Anleu, Field Deputy for LAUSD Board Member Monica Ratliff (ofc. 818.232.5445; cell 818.935.7049; Julio Anleu@lausd.net; http://Ratliff.LASchoolBoard.org), encouraged applying for the Apply for Lunch program at http://ApplyForLunch.com.

**4. Guest Speakers and General Public Comments** (on non-agendized topics)

Parliamentarian Mike Kabo reported that, on October 21, 2013, the City Council passed a Motion that there was “insufficient evidence” to support a discrimination claim against the NHWNC. He will ask L.A. City District 12 Councilman Mitch Englander to make a Motion to close that Council File.

**5. Discussion and possible motion to approve: outstanding Monthly Expenditure Reports.**

**FUNDING MOTION** (by Mr. Santos, seconded by Mr. Gohel): The North Hills West Neighborhood Council approves its Monthly Expenditure Report for June 2015.

**DISCUSSION:** Stakeholder Mary Armenteros requested that event dates be shown on the Reports.

**FUNDING MOTION PASSED** by a roll call vote of the nine eligible voters present with eight in favor (“Yes” or “Aye”) (Brown, Gibson, Gohel, Hart, Hyman, Khalid, Santos and Xander); one opposed (“No” or “Nay”) (Fordyce); zero abstained.

Ms. Xander presented a Certificate of Appreciation to Mr. Santos and Family for their help at the October 10<sup>th</sup> barbeque at Valley Park Church.

*Board Member Patrick Santos left at this time, making eight Board Members present (the NHWNC quorum is seven).*

**New Business:**

**6. April 2016 Neighborhood Council Elections Update**

Mr. Brown distributed copies of an “NHW Neighborhood Council Election Timetable for Candidates . . . Registration and Voting” and reported that the NHWNC was accepted for online voting for its Saturday, April 9, 2016, 2:00 – 8:00 p.m. Election at The Onion [9550 Haskell Ave., North Hills, CA 91343]. He described the Election

events timeline. Information will be available in the Westsider Newsletter. Board Members described Candidate qualification criteria. Ms. Xander noted that Stakeholders include everyone who regularly visits the Veterans Administration [16111 Plummer St., North Hills, CA 91343; <http://www.losangeles.va.gov/locations/directions-SACC.asp>].

7. **Discussion and Possible Motion** to [see the below Motion].

**FUNDING MOTION** (by Mr. Gibson, seconded by Ms. Xander): The North Hills West Neighborhood Council approves sponsorship of New Horizons' "Walk Around the World Festival" on October 25th from 10am – 2pm in the amount of \$200.00 for food and refreshments and possibly for staffing an outreach booth.

**DISCUSSION:** Event fliers were distributed and Mr. Brown described the free event.

**MOTION to CALL FOR THE QUESTION** (by Mr. Gibson); there was no opposition.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the eight eligible voters present with all eight in favor ("Yes" or "Aye") (Brown, Fordyce, Gibson, Gohel, Hart, Hyman, Khalid and Xander); zero opposed); zero abstained.

8. **Discussion and Possible Motion** to Approve: Allocation of \$200.00 for Assemblymember Adrin Nazarian's event: "Funding Your College Future" on November 19th, 2015 at the Methodist Church 15435 Rayen Street from 6-8 pm. Note: This was previously discussed, approved, and referred for Board Action by the Outreach Committee. This event will be held at the same time as the NHWNC General Board Meeting for November.

Event fliers were distributed.

**FUNDING MOTION** (by the Committee): The North Hills West Neighborhood Council approves the allocation of \$200.00 for Assemblymember Adrin Nazarian's event: "Funding Your College Future" on November 19th, 2015 at the Methodist Church 15435 Rayen Street from 6-8 pm. And to staff a table on behalf of the NHWNC.

**MOTION to CALL FOR THE QUESTION** (by Mr. Gibson); there was no opposition.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the eight eligible voters present with all eight in favor ("Yes" or "Aye") (Brown, Fordyce, Gibson, Gohel, Hart, Hyman, Khalid and Xander); zero opposed); zero abstained.

9. **Discussion and Possible Motion** to [see the below Motion]. Everyone is invited but you must RSVP to attend.

**FUNDING MOTION** (by Mr. Gibson, seconded by Mr. Fordyce): The North Hills West Neighborhood Council approves the allocation of \$250.00 to support the Valley Alliance of Neighborhood Councils' BOARD FORUM on Thursday, November 12, 2015 at Carla's Café /CBS Studios 4024 Radford Avenue, Studio City, from 5:30-9:15 pm.

**DISCUSSION:** The money will be used toward food at this event. Ms. Armenteros supported this.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the eight eligible voters present with all eight in favor ("Yes" or "Aye") (Brown, Fordyce, Gibson, Gohel, Hart, Hyman, Khalid and Xander); zero opposed); zero abstained.

- 10. Discussion and Possible Motion** to Approve: Shall the North Hills West Neighborhood Council accept an invitation to officially participate in Monroe High School's Homecoming Game Parade on Friday, October 23rd, 2015 from 5:15 to 7 pm? Discussion will include our response and formation of a delegation to represent NHWNC.

**MOTION** (by Mr. Gibson, seconded by Mr. Fordyce): The North Hills West Neighborhood Council approves accepting an invitation to officially participate in Monroe High School's Homecoming Game Parade on Friday, October 23rd, 2015 from 5:15 to 7 pm.

**DISCUSSION:** Mr. Fordyce noted the support of Mr. Langlois, who encouraged "partnership" with the NHWNC.

**MOTION to CALL FOR THE QUESTION** (by Mr. Gibson); there was no opposition.

**MOTION PASSED** unanimously by a voice vote of the eight eligible voters present.

**11. Standing Committee Reports:**

Beautification and Infrastructure – There was no report at this time.

Budget & Finance – There was no report at this time.

Bylaws, Rules, and Elections – There was no report at this time.

Planning & Land Use – There was no report at this time.

Technology – There was no report at this time.

Emergency Preparedness & Public Safety – Feedback on the Valley Disaster Preparedness Fair held Saturday, October 3rd at Fire Station 87

Mr. Brown reported that “there were approximately 2,500 attendees . . . 33 Neighborhood Councils participated . . . we pre-registered approximately 1,100 attendees . . . next year it will be Saturday, October 1<sup>st</sup> at Fire Station 87 . . . no drones” are allowed [see <http://valleydisasterfair.com>].

Outreach, Marketing, and Events - Feedback on the NHSNC Community BBQ held last Saturday, October 10th at the Valley Park Church

Ms. Xander reported that “we had a little over 750 people” at the barbeque. She presented many Certificates of Appreciation for barbeque help. Stakeholder Frances Lundeen was impressed with the organization and cordiality of the barbeque and staff. Ms. Xander noted the participation of many businesses and organizations and that “we got quite a few pages of signups” for the NHWNC Stakeholders database. The next Committee Meeting will be November 5<sup>th</sup> at Fire Station 87.

- a. Ad Hoc Committee Report: Discussion on Ad Hoc Committee voted on at last meeting for Aqueduct Street issues. The Ad Hoc Committee Member Listing with Telephone Numbers Disappeared after the previous meeting. Required ACTION: Locate or recreate the List, contact members, and resume work in the first week of November, per prior agenda.

Stakeholder Rick Mucha reported that “Aqueduct [Ave.] has become a storage facility . . . they’re leaving [vehicles] there for one-two weeks at a time . . . all the cars are coming from Orion . . . it’s a safety issue.” He described difficulty finding parking on Aqueduct and agreed to provide information about other Stakeholders interested in the Committee. He suggested “resident parking” designation would help. Mr. Brown noted a November 4<sup>th</sup> CPAB [[http://www.lapdonline.org/devonshire\\_community\\_police\\_station/content\\_basic\\_view/8984](http://www.lapdonline.org/devonshire_community_police_station/content_basic_view/8984)] Meeting. Ms. Armenteros suggested “media coverage” and bringing a group to speak to the City Council.

**12. Discussion and Possible Motion to Approve: Formation of Education Committee & Appointment of Chair and Committee Members**

**MOTION** (by Mr. Gibson, seconded by Ms. Xander): The North Hills West Neighborhood Council will form an ad hoc Education Committee.

**DISCUSSION:** Glenn Bailey encouraged making it a Standing Committee.

**MOTION to CALL FOR THE QUESTION** (by Mr. Gibson); there was no opposition.

**MOTION PASSED** unanimously by a voice vote of the eight eligible voters present.

**MOTION** (by Mr. Gibson, seconded by Ms. Hart): The North Hills West Neighborhood Council appoints Board Member Garry Fordyce as Chair and Board Member Dan Gibson as a Member of its ad hoc Education Committee.

**MOTION to CALL FOR THE QUESTION** (by Mr. Gibson); there was no opposition.

**MOTION PASSED** unanimously by a voice vote of the eight eligible voters present.

**13. Community Impact Statement Presentations** - Discussion and possible motion to issue statements – either for or against - policy decisions pending City Council's vote. Link: <https://cityclerk.lacity.org/lacityclerkconnect/>

- a. CF 14-1371 Establishment of Minimum Wage in Los Angeles / Ordinance & 14-1371-S2 Citywide Minimum Wage / City Administrative Officer / Chief Legislative Analyst / Economic Workforce Development Department / Procure an Economic Analysis (Possible Motion to form Ad Hoc?)

Ms. Hart reported that the City has been considering the above. She sent information to Board Members.

**MOTION** (by Ms. Hart, seconded by Mr. Fordyce): The North Hills West Neighborhood Council will form an ad hoc Government Affairs Committee to study City Council Files.

**DISCUSSION:** Stakeholder Helen Donovan supported this.

**MOTION to CALL FOR THE QUESTION** (by Mr. Gibson); there was no opposition.

**MOTION PASSED** unanimously by a voice vote of the eight eligible voters present.

- b. CF 15-1013 Hybrid Industrial Live/Work Zone (Possible Referral to Planning and Land Use)

Ms. Hart requested and it was agreed to refer this to the Committee. Mr. Bailey noted that this is a citywide issue that already was approved by the City Council.

- c. CF 14-1697 Mayors Resilience by Design / Dr. Lucy Jones / Science Advisor for Seismic Safety / U.S. Geological Survey / Report Overview & CF 14-1697 S1 Resilience by Design Report / Costs of Potential Retrofit Mandates (Recommend Referral to Emergency Preparedness & Public Safety)

Ms. Hart requested and it was agreed to refer this to the Committee.

- d. CF 14-1635-S2 Short-Term Rentals / Preparation of Ordinance (Possible Referral to Planning and Land Use)

Ms. Hart requested and it was agreed to refer this to the Committee.

- e. CF 14-1499-S2 Clean Streets Initiative / Keep it Clean / Sanstat (Possible Referral to Planning and Land Use)

Ms. Hart requested and it was agreed to refer this to the Committee. Mr. Bailey will send a City Council Files link for the NHWNC website.

#### **14. Board Comments**

Mr. Fordyce thanked Ms. Xander for providing Board Members with nameplates. He suggested that Scott Schmerelson, LAUSD District Three Board Member (ofc. 818-654-3785; Scott.Schmerelson@lausd.net; <http://achieve.lausd.net/schmerelson>) and Ankur Patel, his School and Community Coordinator (Ankur.Patel@lausd.net), be invited to give a 15-minute presentation; Mr. Gibson agreed to Agendize it. Mr. Gibson announced a November 13th North Valley Military Institute Honor Wall ceremony.

#### **14. Motion to Adjourn**

*[This was the second Item #14 on the Agenda.]*

**MOTION to ADJOURN** (by Mr. Khalid, seconded by Ms. Xander).

**MOTION PASSED** with no opposition.

The Meeting was **ADJOURNED** at 9:29 p.m.

Minutes written by DL, possibly edited by NHWNC. *The first paragraph of some Items, Motions/Resolutions and other wording may have been directly copied from the Agenda.* The NHWNC Minutes page is <http://www.nhwnc.net/agendas-minutes/minutes-and-agendas>.