



NORTH HILLS WEST NEIGHBORHOOD COUNCIL
General Board Meeting Minutes
Thursday, April 16, 2015
New Horizons, 15725 Parthenia St., North Hills CA 91343

NHWNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motion(s) (included as stated at the Meeting, or, if not stated, as written on the Agenda); quotes (words that have quotation marks (“ ”) at the beginning and ending of a word or words); and Agenda wording copied into the Minutes.

1. Welcome and Flag Salute

President John McGovern called the Meeting to order at 7:03 p.m.
The Pledge of Allegiance was said.

2. Roll Call and announcement of quorum (Secretary)

Roll Call was taken by the Mr. McGovern. Nine of the 12 Board Members were present at the beginning of the Meeting: John McGovern (President), Dan Gibson (Vice-President), Patrick Santos (Treasurer), Carol Hart (Secretary), Armando Diaz, Garry Fordyce, David Hyman, David Phelps and Nancy Xander. Mike Khalid arrived later. Two Board Members were absent: Dave Brown and Punam Gohel (both excused). The NHWNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see <http://empowerla.org/wp-content/uploads/2012/06/NorthHillsWestNC-Bylaws.pdf>), so the Board could take such votes. Twelve of the 13 Board Seats were filled (by election or appointment). One Board Seat was vacant. [To apply, email JMcGovern.nhwnc@gmail.com.] Also attending: 19 Stakeholders and guests.

3. Approval of Previous Meeting Minutes – Review, discussion, and possible action
a. General Board Meeting Minutes for Thursday, March 19, 2015 (Secretary)

[This Agenda Item was addressed after Item #9. D.]

MOTION (by Ms. Hart, seconded by Mr. Fordyce): The North Hills West Neighborhood Council approves the Minutes of its March 19, 2015 General Board Meeting as written.

MOTION PASSED unanimously by a voice vote.

b. Special Board Meeting Minutes for Thursday, March 19, 2015 (Secretary)

MOTION (by Ms. Hart, seconded by Mr. McGovern): The North Hills West Neighborhood Council approves the Minutes of its March 19, 2015 Special Board Meeting as written.

MOTION PASSED unanimously by a voice vote.

4. Comments from Public Officials: Mayor – CD12 – LAPD – LAFD – DONE – BONC

Ron Rubine, Field Deputy for L.A. City District 12 Councilman Mitch Englander (818-882-1212; Ron.Rubine@LACity.org), announced the June 4th 11:00 a.m. Interfaith & Community Breakfast here; fliers were distributed. He reported that the L.A. Fire Dept. receives approximately 340,000 calls per year; around 10-15% of the callers make around 80% of the calls; most calls are for medical services. The Councilman is working on legislation for people to be able to make Police reports online without having to go to the Police Station. Mr. Rubine described efforts to enforce laws about homeless people. In late April the new Valley Rescue Mission opens in Northridge to replace the facility in North Hollywood that burned down last year.

5. Guest Speakers (when available & appropriate) Usually Schools, Non-Profits, or Community-Based Organizations seeking to raise awareness about their organization's efforts

There were no guest speakers at this time.

6. Executive Officer Reports

A. President

Mr. McGovern reported that some street lights were shot out and otherwise non-functioning. He encouraged reporting the pole numbers of non-functioning lights.

B. Vice-President

[This Agenda Item was addressed after Item #9. B.] Mr. Gibson noted the value of the Civic University he attended. He has information about the Mayor's Clean Streets Initiative [see http://www.lamayor.org/mayor_garcetti_signs_executive_order_to_launch_clean_streets_initiative].

C. Secretary

Ms. Hart reported that Mr. Diaz, Mr. Brown and she are working on improving the NHWNC website. She reviewed various City issues affecting Neighborhood Councils and encouraged volunteering to help work on them. Daniel Mick, a candidate for the open Board position, described his community service and background.

Board Member Mike Khalid arrived at this time, making 10 Board Members present (the NHWNC quorum is seven).

7. Treasurer's Report

A. Discussion and possible motion to approve of any new expenditures

Mr. Santos reported that there were “no new expenses” but “a lot of outstanding bills to pay.” He is waiting to hear back from DONE [the L.A. Dept. of Neighborhood Empowerment; 213-978-1551; www.EmpowerLA.org] about processing the bills.

B. Discussion and possible motion to approve March Monthly Expenditure Report

Mr. Santos distributed and reviewed the “Monthly Expenditure Report” for March 2015.

FUNDING MOTION (by Mr. Phelps, seconded by Mr. McGovern): The North Hills West Neighborhood Council approves its Monthly Expenditure Report for March 2015.

DISCUSSION: Mr. McGovern explained that, even though there were no new expenses, a Monthly Expenditure Report still needed to be approved.

MOTION to POSTPONE (by Mr. Fordyce, seconded by Mr. McGovern): The North Hills West Neighborhood Council postpones approval of its March 2015 Monthly Expenditure Report until its May 2015 Board Meeting.

MOTION to POSTPONE PASSED by a voice vote.

8. Standing Committee Reports: Beautification and Infrastructure; Budget & Finance; Bylaws, Rules, and Elections; Emergency Preparedness & Public Safety; Outreach, Marketing, and Events; Planning & Land Use; Technology.

Mr. McGovern appointed Mr. Phelps as the Beautification Committee Chair. Mr. Phelps indicated that the Committee will meet in the next month. He described a graffiti removal process and encouraged feedback about illegal dumping in alleys and other issues. He explained that murals on freeways “are on Caltrans property.”

MOTION (by Mr. Fordyce, seconded by Ms. Hart): The North Hills West Neighborhood Council ratifies the appointment of Board Member David Phelps as its Beautification Committee Chair.

MOTION PASSED by a voice vote

Planning and Land Use -- Mr. McGovern reported that the 73 single-family dwellings to be built at 8404 Woodley Ave. by Chase St. are scheduled to start being constructed by “next Spring . . . there will be a traffic light at Woodley Place and Woodley” Ave. He described other project traffic conditions.

Technology – Mr. Diaz described website improvements continuing to be made.

9. General Board Business – Comments from the Board on subject matters within the Board’s jurisdiction

A. Nomination, election of 2015 -2016 Board Officers

[This Agenda Item was addressed after Item #9. B.] Parliamentarian Mike Kabo explained and conducted the election.

Mr. Kabo read aloud the President’s duties. Mr. Fordyce nominated David Phelps. Mr. Phelps nominated John McGovern. Each Candidate spoke about their candidacy. Mr. McGovern received eight hand votes; Mr. Phelps received two hand votes. John McGovern was declared the NHWNC President.

Mr. Kabo read aloud the Vice-President’s duties. Mr. McGovern nominated Dan Gibson. Mr. Fordyce nominated David Phelps, who declined the nomination. Mr. Gibson received all 10 hand votes. Dan Gibson was declared the NHWNC Vice-President.

Mr. Kabo read aloud the Secretary’s duties. Mr. Fordyce nominated Carol Hart. Mr. Hyman nominated David Phelps, who declined the nomination. Ms. Hart received all 10 hand votes. Carol Hart was declared the NHWNC Secretary.

Mr. Kabo read aloud the Treasurer’s duties. Mr. Hyman nominated Gary Fordyce, who declined the nomination. Mr. Fordyce nominated Patrick Santos. Mr. Diaz nominated Mr. Phelps, who declined the nomination. Mr. Santos received all 10 hand votes. Patrick Santos was declared the NHWNC Treasurer.

B. Board Members Report on their own activities/ Make brief announcements

Mr. Hyman reminded about Citrus Sunday on May 17th, 9:00 a.m. – 1:00 p.m.; drop-off is at Fire Station 87 [10124 Balboa Blvd., just south of Devonshire St.]. Mr. Phelps reported that “around 25 people” attended the Norwood Neighborhood Watch Meeting. He encouraged signing up on Nextdoor.com. Mr. Fordyce

attended the latest VANC [Valley Alliance of Neighborhood Councils] Meeting and reported that visiting City Council President Herb Wesson said there will be Town Hall Meetings with Neighborhood Councils [NC's]. Councilman Wesson wants "to restore an additional \$5,000" to NC's and the "ability to roll over \$5,000-\$6,000 . . . from year-to-year." He also wants to give NC Board Members five minutes each to speak at City Council Meetings instead of the usual three minutes, and to "fix the NC system" so that NC's "can accept donations."

- C. June 27 Budget Day: Discussion and Possible Action. NC's asked to select Budget Reps for Budget Day and the subsequent Election of New Budget Advocates. Interested parties are invited to register for the event.

Ms. Hart noted the above.

- D. Clarification of Promo Items to be purchased for Outreach efforts. Total proposed spending is \$2889.03. The Board approved spending up to \$4000.00 on February 15, 2015 (Nancy Xander)

- i. Discussion and possible motion to approve purchases from Quality Logo Products:

1. 1500 Sticky notepads (\$559.44),
2. 500 bullet flashlight keychains (\$415.00),
3. 340 element pens (\$102.00),
4. 250 vinyl first aid kits (\$429.09) and
5. 375 4" bag clips (\$335.85).

Ms. Xander explained that "sticky notepads" would have the NHWNC name. Mr. McGovern said items would be stored in the NHWNC storage and explained that "funding was already allocated . . . this is just a clarification." Ms. Xander clarified that three different vendors (Quality Logo Products, Innovative Marketing, and Ashnault Specialties) were being used. The Committee will meet May 7th 6:30-8:00 at the Library.

- ii. Discussion and possible motions to approve purchases from Innovative Marketing:

1. 1,500 Fans from for \$829.40;

See above Item #9. D. i.

- iii. Discussion and possible motions to approve purchase from Ashnault Specialties

1. 50 rechargeable hand powered LED flashlights for \$218.25.

See above Item #9. D. ii.

[There was no Item #10.]

11. Community Impact Statement Presentations - Discussion and possible motion to issue a statement - to support or object to - policy decisions pending City Council's vote.

A. Discussion and Possible action: (None at this time refer to Secretary's "Top Ten Report")

Ms. Hart noted the above. No Motion was made or vote taken.

12. General Public Comment

Stakeholder Anita Goldbaum would like another Westsider Newsletter published.

13. General Announcements - Future Agenda Items and other Calendar Events: Next General Meeting: May 21, 2015 at 7 pm

Mr. McGovern noted the above. Mr. Phelps requested and Mr. Rubine will provide more information about sidewalk repair funding. Mr. Fordyce would like the City to make street repairs as needed near repairs being made that already were reported. Mr. McGovern announced a Board Retreat will be held on May 2nd here. Mr. Hyman announced a May 9th tree giveaway. Ms. Hart announced a May 9th Earth Day event.

14. Motion to Adjourn

MOTION to ADJOURN (by Mr. McGovern, seconded by Ms. Hart).

MOTION PASSED by acclamation.

The Meeting was **ADJOURNED** at 8:51 p.m.

Minutes written by DL, possibly edited by NHWNC. *The first paragraph of some Items, Motions/Resolutions and other wording may have been directly copied from the Agenda.*

