

**NORTH HILLS WEST
NEIGHBORHOOD COUNCIL
EXECUTIVE OFFICERS**
PRESIDENT: John McGovern
VICE-PRESIDENT: Dan Gibson
SECRETARY: Carol Hart
TREASURER: Debra Perkins



**NORTH HILLS WEST
NEIGHBORHOOD COUNCIL**
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Minutes (to be approved) of the
NORTH HILLS WEST NEIGHBORHOOD COUNCIL (NHWNC)
SPECIAL BOARD MEETING
Tuesday, April 8, 2014

at the Mid-Valley Regional Library, 16244 Nordhoff St., North Hills, CA 91343

NHWNC (and all other) Meeting Minutes are a summary, not an exact, verbatim, word-for-word transcript of what was said at a Meeting. The only two exceptions are the Motions shown in italics and quotes shown with quotation marks (" ") at the beginning and ending of a word or words. The Minutes are not, nor were they ever meant to be, a comprehensive record of what was said about an issue or project.

1. Welcome, Flag Salute, Roll Call and announcement of quorum.

President John McGovern called the meeting to order at 6:05 p.m.

Roll Call was taken by Secretary Carol Hart. Nine of the 13 Board Members were present at the beginning of the Meeting: Garry Fordyce, Dan Gibson, Punam Gohel, Carol Hart, Mike Khalid, Carlos Maya, John McGovern, Debra Perkins and Nancy Xander. Board Members absent: Dave Brown, Armando Diaz, David Hyman and Ed Serrano. The NHWNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see <http://empowerla.org/wp-content/uploads/2012/06/NorthHillsWestNC-Bylaws.pdf>), so the Board could take such votes. All of the 13 Board Seats were filled. No Board Seats were vacant. Also attending: four Stakeholders and Guests.

2. General Public Comment

There was no comment at this time.

3. Public Speakers

There were none at this time.

4. New Business

a. [See the below Motion.]

FUNDING MOTION (by Mr. McGovern, seconded by Ms. Xander): The North Hills West Neighborhood Council approves a Neighborhood Purpose Grant to purchase twenty banquet tables for the Mid-Valley Library. Half the cost of \$2400.00 for 20 banquet tables & carrier will be shared by Library and the other half will be picked up by the NHWNC (\$1200.00). These items would be for the sole purpose & use for the Friends of the Mid-Valley Branch Library and North Hills West NC use only.

FUNDING MOTION PASSED by a roll call vote of the nine eligible voters present with eight in favor ("Yes" or "Aye") (Gibson, Gohel, Hart, Khalid, Maya, McGovern, Perkins and Xander); one opposed (Fordyce).

b. [See the below Motion.]

FUNDING MOTION (by Mr. McGovern, seconded by Mr. Gibson): The North Hills West Neighborhood Council approves all March 2014 Monthly Operation, Outreach, expenditures up to \$9000.00 est.

FUNDING MOTION PASSED unanimously by a roll call vote of the nine eligible voters present with all nine in favor ("Yes" or "Aye") (Fordyce, Gibson, Gohel, Hart, Khalid, Maya, McGovern, Perkins and Xander).

c. [See the below Motion.]

FUNDING MOTION (by Mr. McGovern, seconded by Mr. Gohel): The North Hills West Neighborhood Council approves a Demand Warrant to Debra Perkins in the amount of \$1389.58.00 for the cash purchases of items relating to the Spring Easter Egg Hunt to include rental of tables, chairs, decorations, and all refreshments, water, juice, pizza, gifts for children-plastic eggs, toys, candy, craft items, spring yard decorations

FUNDING MOTION PASSED unanimously by a roll call vote of the nine eligible voters present with all nine in favor ("Yes" or "Aye") (Fordyce, Gibson, Gohel, Hart, Khalid, Maya, McGovern, Perkins and Xander).

d. [See the below Motion.]

FUNDING MOTION (by Mr. McGovern, seconded by Ms. Xander): The North Hills West Neighborhood Council approves the purchase of face painting equipment, ie paint. paint brushes, etc.; amount not to exceed \$350.00.

DISCUSSION: There was discussion of from which part of the budget the funds would be allocated.

FUNDING MOTION PASSED unanimously by a roll call vote of the nine eligible voters present with all nine in favor ("Yes" or "Aye") (Fordyce, Gibson, Gohel, Hart, Khalid, Maya, McGovern, Perkins and Xander).

e. [See the below Motion.]

FUNDING MOTION (by Mr. McGovern, seconded by Ms. Xander): The North Hills West Neighborhood Council approves the purchase of 314 T-shirts at a cost of \$2500.00 as give-aways to the community at Spring Easter Egg Hunt-Outreach.

DISCUSSION: Mr. McGovern explained that the event will be held at the Library. Ms. Perkins explained that the cost was a flat rate.

FUNDING MOTION PASSED unanimously by a roll call vote of the nine eligible voters present with all nine in favor ("Yes" or "Aye") (Fordyce, Gibson, Gohel, Hart, Khalid, Maya, McGovern, Perkins and Xander).

f. [See the below Motion.]

FUNDING MOTION (by Mr. McGovern, seconded by Ms. Xander): The North Hills West Neighborhood Council approves a Demand Warrant for Debra Perkins for paying for the T-shirts=\$2500.00 cash.

FUNDING MOTION PASSED unanimously by a roll call vote of the nine eligible voters present with all nine in favor ("Yes" or "Aye") (Fordyce, Gibson, Gohel, Hart, Khalid, Maya, McGovern, Perkins and Xander).

g. [See the below Motion.]

FUNDING MOTION (by Mr. McGovern, seconded by Mr. Gibson): The North Hills West Neighborhood Council will pay the face painters a minimum of \$50.00 each with a maximum of 10 painters; not to exceed \$600.00.

DISCUSSION: Ms. Perkins confirmed that the Motion funding amount was "up to" \$600.

FUNDING MOTION PASSED unanimously by a roll call vote of the nine eligible voters present with all nine in favor ("Yes" or "Aye") (Fordyce, Gibson, Gohel, Hart, Khalid, Maya, McGovern, Perkins and Xander).

h. [See the below Motion.]

FUNDING MOTION (by Mr. McGovern, seconded by Mr. Gohel): The North Hills West Neighborhood Council will pay "Cats & Ladies" for removal and placements of stray cats, & purchase of safe traps-up to \$1000.00. (Will request "Demand Warrant or NPG).

DISCUSSION: Mr. McGovern explained that Cats & Ladies "handle feral and stray cats, especially around the sod farm . . . they spay and neuter" only cats. Many of the cats are at a house near Gothic and Chase. "They are a legal business . . . they have filed." There was extensive explanation of how this allocation benefits the community.

MOTION to CALL FOR THE QUESTION (by Mr. Fordyce); there were no objections.

FUNDING MOTION PASSED by a roll call vote of the nine eligible voters present with eight in favor ("Yes" or "Aye") (Fordyce, Gibson, Gohel, Hart, Khalid, Maya, McGovern and Xander); one abstained (Perkins).

i. [See the below Motion.]

FUNDING MOTION (by Mr. McGovern, seconded by Ms. Xander): The North Hills West Neighborhood Council will donate \$500.00 to Valley Alliance of Neighborhood Councils for their annual outreach event.

DISCUSSION: The April 10, 2014 event is the VANC (Valley Alliance of Neighborhood Councils) annual Mixer for all San Fernando Valley Neighborhood Council Board Members and other Stakeholders held at CBS Studios in Studio City. Ms. Xander explained who VANC is and what they do. There was extensive discussion of VANC's role. A number Board Members indicated that they will attend.

FUNDING MOTION PASSED unanimously by a roll call vote of the nine eligible voters present with all nine in favor ("Yes" or "Aye") (Fordyce, Gibson, Gohel, Hart, Khalid, Maya, McGovern, Perkins and Xander).

j. [See the below Motion.]

FUNDING MOTION (by Mr. McGovern, seconded by Ms. Hart): The North Hills West Neighborhood Council approves demand warrant to reimburse John McGovern for cash outlay of \$389.00 to pay painters to repair damaged walls and repaint walls in bathrooms in the Sepulveda Unitarian facility used for Neighborhood Council Elections as agreed upon on contracting facility for this years March elections.

DISCUSSION: Mr. McGovern explained that the Church (also known as "the onion" because of its building's shape) claimed that it was damaged by a person(s) participating in the NHWNC 2012 Election. Mr. McGovern indicated that Franco Painting did the new painting. He explained that the City already paid the onion while the NHWNC was in "exhaustive efforts" by DONE [the L.A. Dept. of Neighborhood Empowerment].

Board Member Carlos Maya left the room at this time.

MOTION to CALL FOR THE QUESTION (by Mr. Fordyce); there were no objections.

FUNDING MOTION PASSED unanimously by a roll call vote of the eight eligible voters present with all eight in favor ("Yes" or "Aye") (Fordyce, Gibson, Gohel, Hart, Khalid, McGovern, Perkins and Xander).

Board Member Carlos Maya returned to the room at this time.

k. [See the below Motion.]

FUNDING MOTION (by Mr. McGovern, seconded by Mr. Gibson): The North Hills West Neighborhood Council approves webmaster services for council website at a cost not to exceed \$250.00 / month. Three bids were looked at and a determination was made by the Board Members. A new determination will be discussed with the new Board at next regular Board Meeting for the new budget year.

DISCUSSION: Mr. McGovern explained at length that a previous NHWNC Board considered three bids and that DONE had indicated that it had taken care of the issue. He said that the arrangement will start “as soon as we get another webmaster.”

FUNDING MOTION PASSED unanimously by a roll call vote of the nine eligible voters present with all nine in favor (“Yes” or “Aye”) (Fordyce, Gibson, Gohel, Hart, Khalid, Maya, McGovern, Perkins and Xander).

l. [See the below Motion.]

FUNDING MOTION (by Mr. McGovern, seconded by Ms. Xander): The North Hills West Neighborhood Council approves demand warrant for payment of our webmaster services for past six months equaling a total of \$ 1200.00 at \$200.00/ month. Operations expense.

DISCUSSION: Mr. McGovern explained that the funding would go to former Board Member Yey Coronel for his second year of such services; his first year was free of charge to the NHWNC.

FUNDING MOTION PASSED by a roll call vote of the nine eligible voters present with six in favor (“Yes” or “Aye”) (Gibson, Gohel, Khalid, Maya, McGovern and Xander); one opposed (Fordyce); two abstained (Hart and Perkins).

m. [See the below Motion.]

FUNDING MOTION (by Mr. McGovern, seconded by Mr. Fordyce): The North Hills West Neighborhood Council approves a sound system tech . person for April General Board Meeting at a cost not to exceed \$600.00/ meeting . This person will help facilitate all sound recordings of meetings for the public . Normal expense is usually around \$60 to \$80.00 / hr including set up and take down time.

DISCUSSION: Board Member Dave Brown, who usually performs this service for free, will be unable to attend the April 17th Board Meeting. Mr. McGovern indicated that funding would be through “a lateral transfer of City funds” and explained the City procedure. “All the audio will be on the website.”

Board Member Mike Khalid left at this time.

FUNDING MOTION PASSED unanimously by a roll call vote of the eight eligible voters present with all eight in favor (“Yes” or “Aye”) (Fordyce, Gibson, Gohel, Hart, Maya, McGovern, Perkins and Xander).

n. **Adjournment**

MOTION to ADJOURN (by Mr. McGovern, seconded by Mr. Fordyce).

MOTION PASSED with no objection.

The Meeting was ADJOURNED at 7:39 p.m.